

ÉCOLE CRANE PARENT ADVISORY COUNCIL (PAC)

Minutes

Date: January 25, 2021

Name	Role	Present	Regrets
Kimberly Soul	Chair	x	
Brenda Stewart	Principal	x	
Jaspreet Bakshi	Parent Participant		x
Jen Lancaster	Treasurer	x	
Lori Grevstad	Pizza Lunch Co-coordinator	x	
On Hold	Milk Program		
Lorraine Crawford	Special Events		x
Arleigh Hrycaiko-Assie	SGTC Rep	x	
Loni Andres	Member-at-Large	x	
Xinli Wang (Cinlee)	Parent Participant	x	
Allison McCullough-Butchart	Vice Chair /Secretary	x	

Name	Role	Present	Regrets
Nicole Bureau	Teacher Rep	x	
Krista Pierce	Member at Large		x
Amy Bain	Member at Large		x
Jamie Hutlet	Member at Large		x
Laurel Gridey	Parent Participant	x	
	Parent Participant		
	Parent Participant		
	Parent Participant		
	Parent Participant		
	Parent Participant		

#	Agenda Item	Discussion / Notes	Action Item(s)	Who Responsible	Due Date
1.0	Welcome	<ul style="list-style-type: none"> Welcome to all! 			
2.0	Adoption of Agenda	<ul style="list-style-type: none"> Motion to approve to adopt: Jen, seconded: Laurel. 	Adopt Agenda	Moved by Jen seconded by Laurel	Completed
3.0	Minutes of last Meeting	<ul style="list-style-type: none"> Motion to approve as written: Alison, seconded: Lori. 	Adopt Minutes	Moved by Alison, seconded by Lori	Completed
4.0	Chair's Report Kim Soul	Some other school divisions are not meeting every month and completing business by email when required. No final decision if we will reduce number of meetings.			

5.0	Principal's Report Brenda Stewart	<p>To date:</p> <ul style="list-style-type: none"> • Our Kindness/Giving Tree collected nearly 300 winter items which were distributed at the Immaculate Conception Drop-in over the holiday season. Students made over 250 holiday cards which were distributed to residents and workers in Personal Care Homes. There were many days in December where staff were provided with individually packaged treats from families in our community. We are fortunate to have such a caring and giving community. • We currently have 8 students who have opted to Learn from Home until the Restricted Orange phase is over. • With our newest registration this month, we currently have 242 students enrolled at Ecole Crane. • We have made changes to cohort groupings in order to keep students in similar grades together for recesses. We now have 3 satellite rooms where students spend one week at a time with "new classmates" from their cohort groups. • Students continue to impress us with their resiliency. This is in large part due to the support and encouragement they are receiving at home. Thank you for your support and your resiliency as well! <p>Upcoming:</p> <ul style="list-style-type: none"> • Our second set of virtual tri-conferences will be held the week of Feb. 8th. Although we appreciate the convenience and availability of this option, we look forward to meeting with families in person for 2021/2022. • Our Kindergarten Information Session will be held virtually this year on February 16th. Parents may pre-register for the live session by going to our school website and looking for Virtual Open House under the About Us tab. 			
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6.0	Treasurer's Report Jen Lancaster	<ul style="list-style-type: none"> We have not spent any money. We have \$1,300 in bank. We will have the following expenses: \$400 staff appreciation week, \$300 Grade 4 farewell \$30 banking fees, \$50 food handling requirements. We should fundraise in spring for next fall expenses: classroom enrichment (this year was \$75 per teacher, \$975 for year, school paid balance. Usually \$1,900). Possibly apply for Pembina Trails operating grant \$375 			
7.0	Special Events Lorraine Crawford	<ul style="list-style-type: none"> No report 			
8.0	Milk Program	<ul style="list-style-type: none"> No report 			
9.0	Pizza Lunch Days Lori Grevstad	<ul style="list-style-type: none"> No report 			
10.0	Lunch Program Lorraine Crawford	<ul style="list-style-type: none"> I will be sending home a reminder to parents re the second lunch deposit this week, as well as a little reminder that we are unable to heat up food. Code orange added two additional classes to supervise at lunch, and Brenda has very helpfully scheduled two EA's to help over the lunch hour so that the lunch program could stay within its budget. Today was our first indoor recess and Mme Gibson had a great idea re days like this that I think that we will try, she recommended breaking up the hour a bit, rather than having 30 mins to eat and 30 mins recess. Her suggestion was to let the kids relax for a bit, then do hand washing and lunch, then another free time. Because the kids can't move around much or gather 			

		around a game like they used to 30 minutes can seem very long.			
11.0	School Grounds Transformation Committee Arleigh SGTC	<ul style="list-style-type: none"> • Pollinator and Veggie Garden: SGTC is working with two Grade 3 & 4 classes to install a garden. 2 planters will be installed this year. 1 wood planter and 1 galvanized trough planter. Timeline: Spring installation. Vincent Massey Collegiate students will be partnering up with the classes involved regarding the building of the wood planter. • Rain barrel: Looking into the possibility of installing a rain barrel in the school yard. • Outdoor classroom: Looking into triangle shade sails and outdoor rock seating to create an outdoor classroom seating area. Finalizing details to submit the proposal to the division. • Glenlea Plant Sale: Looking into what options will be viable for this spring. Will provide more info as we finalize details. • Logs in the corner of the school yard: Looking at options to replace them as they are falling apart. Visited another school in the division to see the log seating that they have at their school to see if it's an option at our school. 			
12.0	New Business	<ul style="list-style-type: none"> • Discussion regarding fundraising: discussed Tiber River, possibly nursery/gardening centres, fundscript, flip give (Kim to draft email), Purdys • Winnipeg Wellness Grant from City of Winnipeg: apply by Feb 25th, expenses by April 30th, negative impact the students have experienced as a result of the pandemic. Review of possible activities/items, Kim to draft grant proposal • Arleigh will check with SCTC whether it would be a conflict for PAC to do a plant fundraiser, PAC would be focusing on house plants not outdoor plants • Xinli to set up slack channel to share instead of email • Discussion regarding Grade 4 farewell, possibly same as this year because pandemic still ongoing • No meeting in February • Next Meeting March 22 2021 			
13.0	Adjourn	<ul style="list-style-type: none"> • Motion to adjourn n/a, seconded by n/a. • Adjourned at 8:06 pm. 	Motion moved by _____, seconded by _____		Completed

14.0	Minutes Posted	<ul style="list-style-type: none">Tracey Dionne will post the last finalized minutes to http://www.pembinatrails.ca/crane/parent/Advisory%20Council/index.html	Post minutes to web site		As finalized
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