

**ÉCOLE CRANE PARENT ADVISORY COUNCIL (PAC)**

**Minutes**

**Date: February 24, 2020**

Name	Role	Present	Regrets
Laney Stewart	Chair	x	
Brenda Stewart	Principal	X	
Kim Soul	Secretary	X	
Jen Lancaster	Treasurer		X
Lori Grevstad	Pizza Lunch Co-ordinator	x	
Tracey Rigaux	Milk Program		X
Lorraine Crawford	Special Events		x
Arleigh Hrycaiko-Assie	SGTC Rep	X	
Alison McCullough-Butchart	Vice Chair		x

Name	Role	Present	Regrets
April Southerland-Brown	Teacher Rep.	x	
Amy Bain	Member-at-Large		X
Krista Pearce	Member-at-Large	x	
Jamie Hutlet	Member-at-Large		X
Teri Lynn Fiorante	Parent Participant		X
Loni Andres	Parent Participant		x

#	Agenda Item	Discussion / Notes	Action Item(s)	Who Responsible	Due Date
1.0	<b>Welcome</b>	<ul style="list-style-type: none"> <li>Welcome to all!</li> </ul>			
2.0	<b>Adoption of Agenda</b>	<ul style="list-style-type: none"> <li>Motion to approve to adopt agenda: Arleigh, seconded: Lori</li> <li></li> </ul>	Adopt Agenda	Moved by Arleigh seconded by Lori	Completed
3.0	<b>Minutes of last Meeting</b>	<ul style="list-style-type: none"> <li>Motion to approve as written, save and except strike out “acting vice chair” and replace with “vice chair”: Arleigh, seconded: Lori.</li> </ul>	Adopt Minutes	Moved by Arleigh, seconded by Lori	Completed
4.0	<b>Chair's Report</b> Laney Stewart	<ul style="list-style-type: none"> <li>N/A</li> </ul>			
5.0	<b>Principal's Report</b> Brenda Stewart	<p>Welcome to April Sutherland-Brown, grade 1/2 classroom teacher</p> <ul style="list-style-type: none"> <li>No update yet on water testing</li> <li>They put gravel down on half of the back lane</li> </ul>			

		<ul style="list-style-type: none"> <li>• Mme Southerland-Brown informed the group that she will be doing a forest school project starting in April for 5 weeks (on Mondays) with a Fort Whyte Alive teacher and will be looking for parenting volunteers. Mme Southerland-Brown is very excited and pleased to be able to engage in this experience with her class and bring back to the school ideas for more outdoor teaching opportunities.</li> </ul> <p>To date:</p> <ul style="list-style-type: none"> <li>• Tri-conferences were very well attended as usual. Teachers appreciate the opportunity to share student growth and goals with families.</li> <li>• Our Scholastic Book Fair was a tremendous success this year. Over \$1000 was raised toward new books for the library. Thank you to parents who purchased books for their child’s classroom library. These purchases are much appreciated.</li> <li>• Our Kindergarten Information Session was very well received. We have 43 registrations to date, which means 2 classes of kinders for next year. (Last year we were at 45 by this date.) If you know of any children who should be attending kindergarten next year, please encourage their families to register soon – it helps enormously in case we need to hire another teacher for a third class.</li> <li>• Students filled 3 large bins (418 food items!) with donations of non-perishable food for Winnipeg Harvest. Thank you for your generosity.</li> <li>• 2020/2021 intention forms were emailed home earlier this month so families are able to confirm whether their child(ren) will return to Crane in the fall. This information helps us plan for staffing and classroom configurations.</li> <li>• As last year, we will no longer be accepting any SOC outside of PT school division. SOC accepted within division will be very limited, if any, as well. This is due to the growth of the FI program and schools needing to keep spaces open for catchment students.</li> <li>• I Love to Read (and write and sing) week had many guest readers in to share their love of reading. It is so wonderful to see the students so engaged in these activities offered by teachers.</li> <li>• Thank you to our families for volunteering for our Festival du Voyageur activities last week. The pancake snack is always greatly appreciated by students and staff.</li> </ul>			
--	--	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--	--

		<ul style="list-style-type: none"> <li>• Mme Davey's string group performed a small concert for all students in the gym last week for all lunch students to hear.</li> <li>• The infamous Spelunking is in the gym this week.</li> </ul> <p>Upcoming:</p> <ul style="list-style-type: none"> <li>• The grades 3 and 4 choirs will head to the Winnipeg Music Festival on March 3<sup>rd</sup> and 4<sup>th</sup>.</li> <li>• No school on March 13<sup>th</sup> – administrative day for report card writing.</li> <li>• Report cards open online on March 26<sup>th</sup>.</li> <li>• We will be recognizing International Day of Pink on April 8<sup>th</sup>.</li> <li>• Spring concert for our 2/3 and 3/4 classes will be on April 23<sup>rd</sup>.</li> </ul>			
6.0	<b>Treasurer's Report</b> Jen Lancaster	<ul style="list-style-type: none"> <li>• Jen provided via email the updated budget for review along with a spreadsheet for the Carnival (attached to minutes)</li> </ul>			
7.0	<b>Special Events</b> Lorraine Crawford	No report.			
8.0	<b>Milk Program</b> Tracey Rigaux	No report.			
9.0	<b>Pizza Lunch Days</b> Lori	<ul style="list-style-type: none"> <li>• Fun Lunch Friday: looking into doing Salisbury House</li> <li>• Booster Juice: prices have gone up substantially (franchise were sold), may consider doing it again next year</li> </ul>			
10.0	<b>Lunch Program</b> Lorraine Crawford	No report.			

11.0	<b>School Grounds Transformation Committee</b> Arleigh SGTC	<ul style="list-style-type: none"> <li>• Spring Clean Up May 23, 2020</li> <li>• back up date June 6, 2020 from 9am to 12pm</li> <li>• Deadline for plant orders will be April 15, all orders done online (Glenlea Greenhouses)</li> <li>• May 21<sup>st</sup> 2020 for plant pick up from 3-5:30pm – looking for volunteers</li> <li>• Landscape update: contacted 3 landscape firms – going to touch base with school division for parameters etc / will get drawings from the firms with the large project and do part of the project as the budget allows</li> <li>• Looking to add outside classroom space with shade</li> <li>• Looking to possibly advertise Glenlea fundraiser on EVA website if EVA is not doing a similar fundraiser</li> </ul>			
12.0	<b>New Business</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>			
13.0	<b>Adjourn</b>	<ul style="list-style-type: none"> <li>• Motion to adjourn moved by Krista , seconded by Arleigh</li> <li>• Adjourned at 7:45 pm.</li> <li>• Next meeting March 23, 2020 at 7pm</li> </ul>	Motion moved by Krista seconded by Arleigh		Completed
14.0	<b>Minutes Posted</b>	<ul style="list-style-type: none"> <li>• Tracey will post the finalized minutes to <a href="http://www.pembinatrails.ca/crane/parent/Advisory%20Council/index.html">http://www.pembinatrails.ca/crane/parent/Advisory%20Council/index.html</a></li> </ul>	Post minutes to web site	Tracey	As finalized