

**PART I:**

1. Work Location: \_\_\_\_\_ Date: \_\_\_\_\_
2. Description of work to be done:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Justification for why the circuit / equipment cannot be de-energized or the work deferred until the next scheduled outage:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. Requestor Name: \_\_\_\_\_ Date: \_\_\_\_\_

**PART II**

Check when completed

1. Detailed job hazard analysis and safe work procedure to be used in the above detailed work:
2. Job hazard analysis and safe work procedure attached?
3. Results of the shock hazard analysis:
- a) Limited approach boundary \_\_\_\_\_
  - b) Restricted approach boundary \_\_\_\_\_
  - c) Prohibited approach boundary \_\_\_\_\_
  - d) Safety watch and other protective equipment is available to safely perform the live work \_\_\_\_\_
- List personnel and equipment: \_\_\_\_\_  
\_\_\_\_\_
4. Results of the arc flash hazard analysis:
- a) Available incident energy or hazard / risk category: \_\_\_\_\_
  - b) Arc Flash boundary: \_\_\_\_\_
5. Means employed to restrict the access of unqualified persons to the work area: \_\_\_\_\_
6. Written completion of a job briefing, including a discussion of any job-related hazards? \_\_\_\_\_
7. Do you agree the above described work can be done safely?  Yes  No (if no, return to supervisor)

\_\_\_\_\_  
Electrically Qualified Person 1

\_\_\_\_\_  
Date

\_\_\_\_\_  
Electrically Qualified Person 2

\_\_\_\_\_  
Date

**PART III - APPROVALS TO PERFORM THE WORK WHILE ELECTRICALLY ENERGIZED:**

\_\_\_\_\_  
Utilities Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director / Asst. Director Facilities & Operations

\_\_\_\_\_  
Date