

ÉCOLE CRANE PARENT ADVISORY COUNCIL (PAC)

Minutes

Date: March 22, 2021

Name	Role	Present	Regrets
Kimberly Soul	Chair	x	
Brenda Stewart	Principal	x	
Jaspreet Bakshi	Parent Participant		x
Jen Lancaster	Treasurer	x	
Lori Grevstad	Pizza Lunch Co-coordinator	x	
On Hold	Milk Program		
Lorraine Crawford	Special Events		x
Arleigh Hrycaiko-Assie	SGTC Rep	x	
Loni Andres	Member-at-Large	x	
Xinli Wang (Cinlee)	Parent Participant	x	
Alison McCullough-Butchart	Vice Chair/Secretary	x	

Name	Role	Present	Regrets
Trish Steadman	Teacher Rep	x	
Krista Pierce	Member at Large	x	
Amy Bain	Member at Large		x
Jamie Hutlet	Member at Large		x
Laurel Gridey	Parent Participant	x	
	Parent Participant		
	Parent Participant		
	Parent Participant		
	Parent Participant		
	Parent Participant		

#	Agenda Item	Discussion / Notes	Action Item(s)	Who Responsible	Due Date
1.0	Welcome	<ul style="list-style-type: none"> Welcome to all! 			
2.0	Adoption of Agenda	<ul style="list-style-type: none"> Motion to approve to adopt: _____, seconded: _____. 	Adopt Agenda	Moved by seconded by	Completed
3.0	Minutes of last Meeting	<ul style="list-style-type: none"> Motion to approve as written: Jen, seconded: Laurel. 	Adopt Minutes	Moved by, seconded by	Completed
4.0	Chair's Report Kim Soul	The City of Winnipeg Grant has been received. We need to return any money we don't use. There will be fort whyte activates of approximately 60-90 minutes for the children.			

5.0	Principal's Report Brenda Stewart	<p>Welcome to Trish Steadman – teacher of all trades!</p> <p>To date:</p> <ul style="list-style-type: none"> • Virtual tri-conferences were very well attended. Teachers appreciate the opportunity to share student growth and goals with families. We certainly hope that we will be able to offer in-person tri-conferences next fall. • Our Virtual Scholastic Book Fair was a success! \$400 was raised toward new books for the library. Thank you to parents who purchased books online. • Our Virtual Kindergarten Information Session was very well received. We have 50 registrations to date, which means 2 large classes of kinders for next year. (Last year we were at 43 by this date.) If you know of any children who should be attending kindergarten next year, please encourage their families to register soon – it helps enormously in case we need to hire another teacher for a third class. • 2021/2022 intention forms were emailed home last month so families are able to confirm whether their child(ren) will return to Crane in the fall. This information helps us plan for staffing and classroom configurations. • We are anticipating growth in enrolment numbers for next year. SOC accepted within division will be very limited, if any, this year. This is due to the overall growth of the FI program and schools needing to keep spaces open for catchment students. Class sizes in grades 1-4 are projected to be at or near capacity. • I Love to Read week provided many fun opportunities for students. A school-wide collaborative book was written and illustrated by our students. Catou and I read this book to students via TEAMS. It is so wonderful to see the students so engaged in these activities offered by teachers. • Thank you to our two parents for volunteering for our Festival du Voyageur day with M. Labossiere. We are thankful that we could continue this annual event to some degree. • We have our Fort Whyte Alive on-site field trips booked over 3 days in April. Thank you to Kim and PAC for applying for this grant and providing this wonderful opportunity to our staff and students. <p>Upcoming:</p>			
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6.0	Treasurer's Report Jen Lancaster	<ul style="list-style-type: none"> • The Purdy's fundraiser was a success, it raised \$887 • We should have approximately \$2,000 in bank which is what we need for fall expenses. • We will have staff appreciation week May 3-7(\$400) and Grade 4 farewell (\$300) • There was discussion about what to do for staff appreciation. Brenda is checking what food options are currently allowed. We are also considering parents to cover teacher monitors for that week. Once Brenda reports we will finalize food or gift card options. 			
7.0	Special Events Lorraine Crawford	<ul style="list-style-type: none"> • No report 			
8.0	Milk Program	<ul style="list-style-type: none"> • Kim to confirm all invoices have been paid. 			
9.0	Pizza Lunch Days Lori Grevstad	<ul style="list-style-type: none"> • No report 			
10.0	Lunch Program Lorraine Crawford	<ul style="list-style-type: none"> • Lunch is going well, and the supervisors and students work together to keep lunch hours safe. We had 3 new supervisors (students from VMC) start in February and they are a great fit. 			

11.0	School Grounds Transformation Committee Arleigh SGTC	<p>- SGTC will be ordering two triangle shades for the staff to use with their students when having outdoor class time.</p> <p>- SGTC has received approval in principle from the school division to move forward with pollinator & veggie garden (wood planter & galvanized trough planter) as well as rock seating for outdoor classroom space. SGTC will now be connecting with landscape architects for estimates, and detailed drawings for the projects.</p> <p>- SGTC will connect with Brenda who will in turn connect with school staff about outdoor planters, and bed in the front of the school regarding flowers.</p> <p>- Next year SGTC will be looking for parents to join their committee. We are looking to fill the roles of Secretary, and Chair.</p>			
12.0	New Business	<ul style="list-style-type: none"> • We received gift cards from Purdy's because of the size of the order. Will purchase chocolate for the teachers. • Some discussion whether Pac would provide gift to Grade 4, if so we should think about a tree sapling to reduce waste. This will be investigated further regarding cost. • Flipgive has raised approximately \$87 • Decision to change date of next meeting to accommodate Teacher Appreciation week • Motion to change date of next meeting Krista, seconded by Lori. • Next Meeting April 19, 2021 • 			
13.0	Adjourn	<ul style="list-style-type: none"> • Motion to adjourn _____, seconded by ____ _. • Adjourned at 7:50 pm. 	Motion moved by _____, seconded by _____		Completed
14.0	Minutes Posted	<ul style="list-style-type: none"> • Tracey Dionne will post the last finalized minutes to http://www.pembinatrails.ca/crane/parent/Advisory%20Council/index.html 	Post minutes to web site		As finalized