

# Regular Meeting of the Board - December 14, 2017

Thursday, December 14, 2017

Start time 8:00 PM

Administration Office, 181 Henlow Bay, Winnipeg, Manitoba

## **AGENDA**

- 1. Attendance
- 2. CALL TO ORDER

#### Comments:

The content of the Informational Reports has been reviewed by Trustees prior to the Board Meeting. The reports reflect discussions and activities of the Committees. At Board Meetings, if Trustees wish to speak to or ask questions regarding a particular report included in the Information Reports section of the Board Meeting agenda – that needs to be identified at the time the Agenda is amended. Recommended motions from Committees are addressed separately in the agenda.

#### **Minutes Template:**

Meeting called to order at <currentTime>

- 3. AGENDA APPROVAL
- 4. Board Minutes Approval
  - 4.1 Regular Meeting of the Board November 23, 2017 (2017/11/23)
- 5. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS
  - 5.1. Standing Committee Reports, Special Committee Reports and Other Reports
    Summary:
    - 1. Standing Committee Reports:
      - a. Report of the Committee Meeting of the Whole held on November 23, 2017;
      - b. Committee Report of the Finance and Planning Committee Meeting held on November 20, 2017;
      - c. Committee Report of the Buildings, Property and Transportation Meeting held on November 20, 2017;
      - d. Committee Report of the Human Resources and Policy Committee Meeting held on November 27, 2017;
      - e. Committee Report of the BACE Committee Meeting held on October 23, 2017.

#### 2. Special Committee Report:

- a. Minutes of the Pembina Trails Educational Support Fund Inc. Corporate Board Meeting held on November 23, 2017;
- b. Minutes of the Pembina Trails Educational Support Fund Inc. Annual General Meeting held on November 23, 2017.
- 3. Other Reports:

- a. Commendation Report dated December 14, 2017;
- b. Bereavement Report dated December 14, 2017;
- Teacher Contracts (Term) as listed in the Teacher Contracts Report dated December 14, 2017:
- d. Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated December 14, 2017;
- e. Substitute Teacher Contracts as listed in the 2017-18 Substitute Teacher Contracts Report dated December 14, 2017;
- f. Resignations as listed in the Resignations Report dated December 14, 2017;
- g. Enrolment Report November 2017.

#### Purpose:

To consider receiving the Standing Committee Reports, Special Committee Report and Other Reports as information and,

To consider ratifying Teacher Contracts (Term) as listed in the Teacher Contracts Report dated December 14, 2017 and,

To approve Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated December 14, 2017 and,

To consider ratifying Substitute Teacher Contracts as listed in the 2017-18 Substitute Teacher Contracts Report dated December 14, 2017 and,

To consider receiving resignations as listed in the Resignations Report dated December 14, 2017.

- 6. **DELEGATIONS**
- 7. EDUCATIONAL PRESENTATIONS
- 8. BUSINESS FROM PREVIOUS BOARD MEETINGS
- 9. BUSINESS FROM PREVIOUS FINANCE COMMITTEE OF THE WHOLE
  - 9.1. Budget Objectives, Questions and Guidelines 2018-19

#### **Summary:**

Purpose: To consider approving the Draft Budget Development Objections, Questions and Guidelines.

- 10. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE
- 11. BY-LAWS AND/OR POLICIES
  - 11.1. By-Law No. 122 (Promissory Note LTPS0165)

#### **Summary:**

WHEREAS it is deemed necessary and expedient to raise by loan the sum of One Million Two Hundred Three Thousand Three Hundred Dollars (\$1,203,300) on the credit of said School Division for the purpose and payment for Arthur A. Leach cooling unit, Charleswood roof replacement, Dalhousie grooming room and elevator, Royal boiler replacement and South Pointe new school.

THEREFORE BE IT RESOLVED THAT By-Law No. 122, being a by-law of the Board of Trustees of the Pembina Trails School Division, for the purpose of borrowing the sum of \$1,203,300, and of issuing a Debenture and/or Promissory Note (hereinafter called the Security) therefor be given second and third reading and passed.

- 12. CORRESPONDENCE FOR DISCUSSION
- 13. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS
  - 13.1. BUILDINGS, PROPERTY AND TRANSPORTATION COMMITTEE

- 13.2. COMMUNICATION AND COMMUNITY RELATIONS COMMITTEE
- 13.3. EDUCATION COMMITTEE
- 13.4. FINANCE AND PLANNING COMMITTEE
- 13.5. HUMAN RESOURCES AND POLICY COMMITTEE
- 13.6. **NEGOTIATIONS COMMITTEE**
- 13.7. PEMBINA TRAILS SCHOOL DIVISION EDUCATIONAL SUPPORT FUND INC.
- 13.8. PEMBINA TRAILS VOICES
- 13.9. COUNCIL OF PRESIDENTS
- 13.10. BOARD/ASSOCIATION COUNCIL ON EDUCATION (B.A.C.E.)

#### 14. ADMINISTRATIVE REPORTS

#### 14.1. Thought Exchange Agreement

#### Summary:

Purpose: To receive a report from the Secretary-Treasurer and consider ratifying the Agreement with Fulcrum Management.

#### 14.2. Bridgwater Lakes Skating Rink

#### **Summary:**

Purpose: To receive a report from the Secretary-Treasurer with respect to the development of a skating rink to be constructed on the Bridgwater Lakes school site.

#### 14.3. Learning for Life: Manitoba Summit on Literacy and Numeracy

#### **Summary:**

Purpose: To receive a report from Manitoba Education and Training and consider attendance.

#### 15. **NEW BUSINESS**

#### 16. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST

#### 16.1. Correspondence for Information Distribution List

#### **Summary:**

THAT the Correspondence for Information Distribution List dated December 8, 2017, be received as information.

#### 17. QUESTIONS FROM TRUSTEES

#### 18. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE

#### 19. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE

### 20. ADJOURNMENT

#### **Minutes Template:**

Meeting adjourned at <currentTime>

# Pembina Trails School Division Pupils by Grade - November 2017

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1398	WD														77		61		74										212		21	1		1
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# **Pembina Trails School Division**

# By-law No. 122

Being a by-law of the Board of Trustees of Pembina Trails School Division for the purpose of borrowing the sum of One Million Two Hundred Three Thousand Three Hundred Dollars (\$1,203,300) and of issuing a Debenture and/or Promissory Note (hereinafter called the Security) therefore.

WHEREAS it is deemed necessary and expedient to raise by loan the sum of \$1,203,300 on the credit of the said School Division for the purpose of payment for the projects as authorized on Schedule "B" attached.

THEREFORE, pursuant to the provisions of the Public Schools Act, the Board of Trustees of the Pembina Trails School Division duly assembled, enact as follows:

- 1. That it shall be lawful for the said School Trustees to borrow the sum of \$1,203,300 by the issue and sale of the Security of the said School Division as set out below.
- 2. That the said Security shall be issued at Winnipeg, Manitoba and shall be dated the 31st day of December A.D. 2017 and shall be payable to the Minister of Finance, Winnipeg, Manitoba as follows:
  - The Security shall be so issued that the amount thereby borrowed shall be repayable in twenty (20) equalized consecutive annual instalments of \$85,625.92 each, including principal and interest at the rate of 3.625% per annum, payable annually on the 31st day of December as per Schedule "A"
- 3. That the first instalment shall be payable on the 31st day of December A.D. 2018
- 4. That the Security shall be signed by the Secretary-Treasurer and countersigned by one of the Trustee of the said School Division.
- 5. That provisions shall be made for the payment of the said Security and such provision shall form part of, and be included in, the annual statements of monies required for the purpose of the School Division.

GIVEN FIRST READING by the said Board of Trustees of the Pembina Trails School Division, assembled at Winnipeg, in the Province of Manitoba, this 23rd day of November A.D. 2017

SECOND READING the 14th day of December A.D. 2017

THIRD READING the 14th day of December A.D. 2017

(CORPORATE SEAL)	Chairperson
	Secretary-Treasurer
	Certified a true copy of By-law No. 122 of the Board of Trustees of the Pembina Trails School Division given first reading, the day and year above written.
	Secretary-Treasurer
	(CORPORATE SEAL)



#### **TELLING YOUR STORIES**

If you were one of the 80+ trustees and administrators who attended last Friday's workshop with presenter Marc Kuly, you were no doubt inspired about the power and potential of telling stories about schools as a way of building public support. You can find Marc's presentation on our website. If you are looking for some ideas and tools to help you do just that, don't forget about our recently-released video series, Getting Your Message Out. Whether you're looking for tips on engaging with traditional media, mobilizing community members as an army of advocates, or moving into (or further into) the world of social media, you'll find simple strategies and suggestions that will help you tell your stories.



#### AND SPEAKING OF STORIES . . .

Have you thought about sharing your stories of leadership, service and advocacy with your school board colleagues from across Manitoba, by offering a workshop at our annual convention? One-hour workshops will be part of the program on Thursday, March 15, in three timeslots: 10:20 a.m., 11:30 a.m., and 2:10 p.m. To submit a workshop proposal, complete the required form and email it to Heather Demetrioff by December 8, 2017.

#### **CONVENTION ROOM BOOKINGS NOW OPEN**

Just a reminder, now's the time for school divisions to book their guaranteed rooms for our March convention. A memo and all required forms were sent to secretary-treasurers on November 16; the <u>information</u> is also available on our website. Divisions can book up to six guaranteed rooms by returning the required forms to the Delta Winnipeg by December 15. Any rooms remaining in our block will be available for online booking beginning December 19, on a first come, first served basis. After January 26, all remaining rooms in our block will be released. All reservations will require a one-night room deposit, which will be refundable for cancellations received before January 27, 2018.



#### **CONVENTION OVERVIEW**

With the change this year from our traditional 2.5-day to 2-day convention, we thought it would be helpful if we posted a <u>program overview</u> as soon as possible, even before speakers and sessions are finalized. The schedule is still subject to change, but the broad outline—start and end times, and the nature of each day's programming—is set. Details will be included in the registration package, which will be distributed in early January.

# **BRIGHTEN YOUR WINTER (AND SPRING)**

Knowledge has been likened to a lantern, so why not use that lantern of knowledge to brighten your winter by taking in some professional learning? A good place to start is our <u>Learning Opportunities Calendar</u>, which was distributed earlier this fall. Upcoming events include:

- MERN Winter Forum, <u>Partners in Learning</u>, on January 26, 2018.
- <u>DisruptED</u>, two days of discourse on the future of work, February 1 and 2, 2018, co-sponsored by MASS, the Canadian Museum for Human Rights, and post-secondary institutions, among others.
- MERN North Forum, Education in Rural and Remote Communities, March 9, 2018.
- MERN Urban Forum, Educating for Truth and Reconciliation, April 6, 2018.
- CAPSLE 2018 Conference, <u>Education Law: A Bridge Over Troubled Waters</u>, April 29 to May 1, 2018.

And of course, don't forget our own annual convention, March 15 and 16, which will include a full day of workshops and plenary sessions geared specifically to trustees. You can find all the latest news about this event on our dedicated convention page.

#### **HEALTHY FOOD IN SCHOOLS WEBINAR**

Want to learn more about the critical importance of nutrition in schools? Why not join Julie Stachiw, Manager of Manitoba Healthy Food in Schools, for a webinar on Thursday November 30, at 1:30 p.m. To participate in the live event, register here. The webinar will also be archived on the Manitoba Healthy Food in Schools website.

Manitoba

# Appendix 2 for 16.1.: 2018 MSBA Convention Overview



# Convention 2018 Program Overview

This program overview is being provided for planning purposes only. All times and events are subject to change.

## Thursday, March 15, 2018

Time	Event
7:30 to 8:30 a.m.	Registration and breakfast
8:45 a.m.	Call to order and welcome
9:00 a.m.	Final Call for Nominations
9:10 to 10:00 a.m.	Keynote Address
10:00 a.m.	Break
10:20 to 11:20 a.m.	Concurrent Workshops A
11:30 a.m. to 12:30 p.m.	Concurrent Workshops B
12:30 to 2:00 p.m.	Lunch and presentation of Student Awards
2:10 to 3:10 p.m.	Concurrent Workshops C
3:10 p.m.	Break
3:30 to 4:30 p.m.	Student Debate
4:30 to 6:00 p.m.	Board Chairs meeting with the Minister of Education & Training (to
	be confirmed)
8:00 to 10:00 p.m.	Joint Hospitality (with MASS/MASBO)

## Friday, March 16, 2018

Time	Event							
7:30 to 8:30 a.m.	Registration and breakfast; topical discussion groups available							
8:45 a.m.	President's Address							
9:30 a.m.	Regional Meetings/Elections							
10:30 a.m.	Break							
10:45 a.m.	Vice-President Elections							
11:00 a.m. (approx.)	Resolutions debate begins							
12:30 p.m.	Lunch and presentation of Premier (Xerox) Award							
2:00 p.m.	Executive Director's Address							
2:15 p.m.	Resolutions continue until complete							
6:00 p.m.	Cash bar opens on mezzanine							
6:30 p.m.	Banquet with entertainment							
	Presentation of Presidents' Council and Long Service Awards							



# **SAVE THE DATE!**

May 10 – 13, 2018, University of Manitoba

Registration Cost: \$250.00\* (includes accommodation and meals).

\*plus \$10 registration fee



For more information visit: www.taddmanitoba.com



*Manitoba Public Insurance*