

Regular Meeting of the Board February 23, 2017

Thursday, February 23, 2017

Start time 8:00 PM

Administration Office, 181 Henlow Bay, Winnipeg, Manitoba

AGENDA

1. **Attendance**
2. **CALL TO ORDER**

Comments:

The content of the Informational Reports has been reviewed by Trustees prior to the Board Meeting. The reports reflect discussions and activities of the Committees. At Board Meetings, if Trustees wish to speak to or ask questions regarding a particular report included in the Information Reports section of the Board Meeting agenda – that needs to be identified at the time the Agenda is amended. Recommended motions from Committees are addressed separately in the agenda.

Minutes Template:

Meeting called to order at <currentTime>

3. **AGENDA APPROVAL**
4. **Minutes Approval**
 - 4.1 **Regular Meeting of the Board February 9, 2017 (2017/02/09)**
5. **STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS**

5.1. Standing Committee Reports, Special Committee Reports and Other Reports

Summary:

1. Standing Committee Reports:

- a. Report of the Committee Meeting of the Whole held on February 9, 2017;
- b. Committee Report of the Finance and Planning Committee Meeting held on February 14, 2017;
- c. Committee Report of the BACE Committee Meeting held on October 24, 2016;
- d. Committee Report of the Budget Study Committee Meeting held on February 2, 2017;
- e. Committee Report of the Budget Study Committee Meeting held on February 9, 2017;
- f. Committee Report of the Education Committee Meeting held on February 13, 2017;
- g. Committee Report of the Communications and Community Relations Committee Meeting held on February 7, 2017.

2. Other Reports:

- a. Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated February 23, 2017;

- b. Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated February 23, 2017;
- c. Substitute Teacher Contracts as listed in the 2016-17 Substitute Teacher Contracts Report dated February 23, 2017;
- d. Resignations as listed in the Resignations Report dated February 23, 2017;
- e. Disbursements for the period January 1 - 31, 2017.

Purpose:

To consider receiving the Standing Committee Reports, Special Committee Report and Other Reports as information and,
 To consider ratifying Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated February 23, 2017 and,
 To approve Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated February 23, 2017 and,
 To consider ratifying Substitute Teacher Contracts as listed in the 2016-17 Substitute Teacher Contracts Report dated February 23, 2017 and,
 To consider receiving resignations as listed in the Resignations Report dated February 23, 2017 and,
 To consider approving Disbursements for the period January 1 to January 31, 2017.

6. DELEGATIONS

6.1. Pembina Trails Teachers' Association - 2017-18 Draft Budget

Summary:

Purpose: To make a presentation to the Board.

7. EDUCATIONAL PRESENTATIONS

8. BUSINESS FROM PREVIOUS BOARD MEETINGS

9. BUSINESS FROM PREVIOUS FINANCE COMMITTEE OF THE WHOLE

10. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE

11. BY-LAWS AND/OR POLICIES

12. CORRESPONDENCE FOR DISCUSSION

12.1. Manitoba School Boards Association - Voting Ballots

Summary:

Purpose: To consider authorizing a Trustee to receive the Pembina Trails School Division allocation of voting ballots at the 2017 Manitoba School Boards Association Convention.

13. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS

14. BUILDINGS, PROPERTY AND TRANSPORTATION COMMITTEE

15. EDUCATION COMMITTEE

15.1. Standards for Success in Literacy

Summary:

Purpose: To consider Committee recommendation.

16. COMMUNICATION AND COMMUNITY RELATIONS COMMITTEE

17. FINANCE AND PLANNING COMMITTEE

18. **HUMAN RESOURCES AND POLICY COMMITTEE**
19. **NEGOTIATIONS COMMITTEE**
20. **PEMBINA TRAILS SCHOOL DIVISION EDUCATIONAL SUPPORT FUND INC.**
21. **PEMBINA TRAILS VOICES**
22. **COUNCIL OF PRESIDENTS**
23. **BOARD/ASSOCIATION COUNCIL ON EDUCATION (B.A.C.E.)**
24. **ADMINISTRATIVE REPORTS**
25. **NEW BUSINESS**
26. **CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST**

26.1. **Correspondence for Information Distribution List**

Summary:

THAT the Correspondence for Information Distribution List dated February 17, 2017, be received as information.

27. **QUESTIONS FROM TRUSTEES**
28. **QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE**
29. **REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE**
30. **ADJOURNMENT**

Minutes Template:

Meeting adjourned at <currentTime>



February 1, 2017

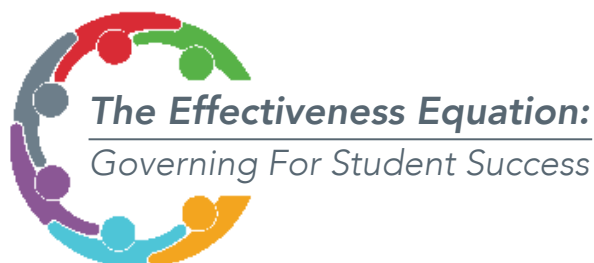
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CONVENTION UPDATE

Registration is now open for our 2017 convention, The Effectiveness Equation: Governing for Student Success. The convention [program](#), with an overview of all plenary and concurrent sessions and speakers, is available online. The program and registration forms were distributed to secretary-treasurers via email on January 31. A detailed, timed program will be posted and distributed prior to the start of convention, and will be included in delegate kits. And don't forget to check in on our dedicated [convention webpage](#) for the latest news and updates.



NOMINATIONS TO DATE

One of the things you'll find on our convention page is an up-to-date list of [nominees](#) for positions on the provincial executive. As of February 1, the following individuals have been nominated.

President:	Ken Cameron, Rolling River Robyn Wiebe, Western
Vice-President (6000+):	Sandy Nemeth, Louis Riel
Vice-President (<6000):	Murray Skeavington, Flin Flon Alan Campbell, Interlake
Director, Region 1:	Della Perih, Mountain View Kelli Riehl, Swan Valley
Director, Region 2:	Patricia Wiebe, Border Land
Director, Region 3:	Gladys Kohler, Evergreen Lena Kublick, Lord Selkirk
Director, Region 4:	Leslie Tucker, Mystery Lake
Director, Region 5: (2 to be elected)	Cheryl Smukowich, St. James-Assiniboia Kathleen McMillan, Pembina Trails
Director, Region 6:	appointed, Winnipeg

In the coming weeks, we'll be adding information about each candidate to our website, to help you get to know those trustees vying for your vote. The final call for nominations is at the call to order on the morning of Friday, March 17. Elections for executive officers and Region 4 Director will be held on March 17; elections for all other directors will be held on the morning of Saturday, March 18.

WATCH FOR RESOLUTIONS



With regional teleconferences behind us, the resolutions package is in the final stages of development. It will be distributed via email and posted to our convention page following the February 13 provincial executive meeting. Print copies will also be included in convention delegate kits.

NEWS FROM THE COMMUNITY

The Better Business Bureau (BBB) Education Foundation of Manitoba has developed a youth certification program on ethical decision-making. The program will be piloted beginning in February with students in grades 8 to 12 from Pembina Trails SD and the Winnipeg Boys and Girls Club. Youth who complete the five, one-hour sessions, designed to help them succeed in various aspects of life, will receive an ethics certificate. Find out more [here](#).



Nominations for the [Lieutenant Governor's Award for Historical Preservation and Promotion](#) are open until February 28, 2017. This annual award, which is presented in conjunction with the Manitoba Historical Society, recognizes Manitobans who have provided prolonged and meritorious service in the preservation and promotion of Manitoba history, including through public education, advocacy, and awareness. More information and nomination forms can be found on the [website of the Lieutenant Governor of Manitoba](#).

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February 15, 2017

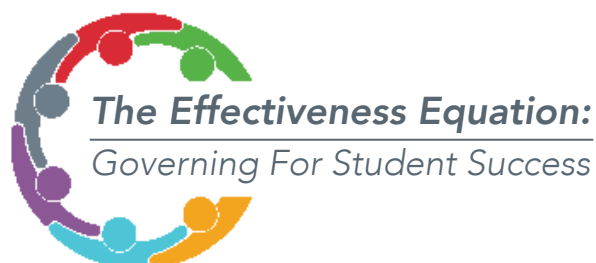
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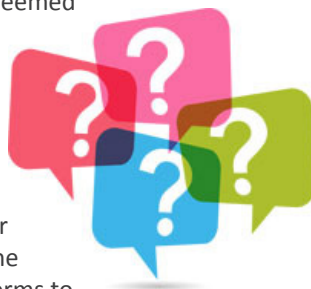
GOT BOARD BALLOTS?

Actually, board ballots will be distributed at convention, but you will be needing them this year. These weighted votes are used for the election of the president and for votes on by-law amendments. There are currently two [nominees](#) for president, which means there will be an election, and two proposed by-law amendments. In order to distribute board ballots at the convention, we need to have on file a completed authorization form from each school board. The form was distributed to all secretary-treasurers, via email, on February 6. We encourage you to return it to the association office as soon as possible. We also strongly recommend that each board authorize a minimum of two trustees to receive these ballots, just to avoid any problems should one trustee be unexpectedly delayed or absent.



ACTION REQUEST

Pop quiz time! What's the difference between a resolution and a request for action? For this association, a resolution is something debated on the convention floor in March. There are specific timelines for the submission of regular resolutions, and specific requirements for a resolution to be deemed emergent or extraordinary. Once adopted, a resolution becomes association [policy](#). A call for action, on the other hand, can be submitted to the provincial executive at any time. A call for action doesn't propose a change in or addition to existing policy, but asks the executive to do something that conforms to that policy. So, the next time your board identifies some way public schools could support student well-being, or sees an impediment to boards effectively managing resources, why not let us know through a request for action?



NEW FROM MET

The education department's February 5 [K-12 website update](#) includes links to several documents that will be of particular interest to trustees and boards. On the financial and statistical side, these include the [Funding of Schools 2017/2018 School Year](#) document and the [Education and Advanced Learning](#)

[Annual Report 2015-2016](#). On the curriculum development and implementation side, documents related to the [Manitoba Technical-Vocational Curriculum Framework of Outcomes](#) are now available. You can also link to details about Winnipeg Police Service [on-line ePIC Criminal Records Checks/Vulnerable Sector Screenings](#), which will now be accepted by Professional Certification. To keep on top of the latest departmental happenings, why not [subscribe](#) to the bi-weekly K-12 website updates email?

COUNTING CANADIANS

Last week, Statistics Canada released the first information related to the [2016 census](#). Through links and interactive tools, users can find information such as [census profiles](#) for local communities and [population and dwelling count highlights](#). Other 2016 census results, many of which will provide useful information for school division planning, will become available as follows:

- age, sex and type of dwelling (May 3)
- families, households, marital status and language (August 2)
- income (September 13)
- immigration, ethnocultural diversity, housing and Aboriginal peoples (October 25)
- education, labour, journey to work, language of work, mobility and migration (November 29)



THE MORE THE MERRIER!

Did you know that our annual [Celebration of Success](#) is open to the public? The event starts at 7:00 p.m. when we open the doors on the Innovation Showcase, where you can learn about the exciting projects vying for the 2017 Premier Award for School Board Innovation. The formal program begins at 8:00 p.m., and includes the presentation of student citizenship and Presidents' Council awards, as well as the Premier Award for School Board Innovation. The event concludes with a reception where you can meet and congratulate the various award recipients. So, why not bring some friends or family to the Delta Hotel on the evening of March 16, to learn more about some of the amazing programs and people in our public schools!


**Celebration
of Success**