

## **Regular Meeting of the Board - May 11, 2017**

Thursday, May 11, 2017

Start time 8:00 PM

Administration Office, 181 Henlow Bay, Winnipeg, Manitoba

### **AGENDA**

1. **Attendance**
2. **CALL TO ORDER**

**Comments:**

The content of the Informational Reports has been reviewed by Trustees prior to the Board Meeting. The reports reflect discussions and activities of the Committees. At Board Meetings, if Trustees wish to speak to or ask questions regarding a particular report included in the Information Reports section of the Board Meeting agenda – that needs to be identified at the time the Agenda is amended. Recommended motions from Committees are addressed separately in the agenda.

**Minutes Template:**

Meeting called to order at <currentTime>

3. **AGENDA APPROVAL**
4. **Minutes Approval**
  - 4.1 **Regular Meeting of the Board - April 27, 2017 (2017/04/27)**
5. **STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS**

5.1. **Standing Committee Reports, Special Committee Reports and Other Reports**

**Summary:**

**1. Standing Committee Reports:**

- a. Report of the Committee Meeting of the Whole held on April 27, 2017;
- b. Committee Report of the Human Resources and Policy Committee Meeting held on April 24, 2017;
- c. Committee Report of the Buildings, Property and Transportation Committee Meeting held on May 1, 2017;
- d. Committee Report of the Communications and Community Relations Committee Meeting held on May 2, 2017;
- e. Committee Report of the BACE Committee Meeting held on February 6, 2017.

**2. Special Committee Report:**

- a. Minutes of the Pembina Trails Educational Support Fund Inc. Corporate Board Meeting held on April 27, 2017.

**3. Other Reports:**

- a. Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated

- May 11, 2017;
- b. Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated May 11, 2017;
  - c. Substitute Teacher Contracts as listed in the 2016-17 Substitute Teacher Contracts Report dated May 11, 2017;
  - d. Student Enrolment Report - April 2017.
  - e. Resignations as listed in the Resignations Report dated May 11, 2017;

Purpose:

To consider receiving the Standing Committee Reports, Special Committee Report and Other Reports as information and,  
To consider ratifying Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated May 11, 2017 and,  
To approve Teacher Contract Alterations as listed in the Teacher Contract Alterations Report dated May 11, 2017 and,  
To consider ratifying Substitute Teacher Contracts as listed in the 2016-17 Substitute Teacher Contracts Report dated May 11, 2017 and,  
To consider receiving resignations as listed in the Resignations Report dated May 11, 2017.

**6. DELEGATIONS**

**7. EDUCATIONAL PRESENTATIONS**

**7.1. Student Voice Forum and Divisional Leadership Training**

**Summary:**

Purpose: To receive a presentation from a selection of students who attended the Student Voice Forum. G. Skelton and J. Friesen will be present.

**8. BUSINESS FROM PREVIOUS BOARD MEETINGS**

**9. BUSINESS FROM PREVIOUS FINANCE COMMITTEE OF THE WHOLE**

**10. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE**

**10.1. CUPE Grievance #12-21-2016**

**Summary:**

Purpose: To consider Committee recommendation.

**11. BY-LAWS AND/OR POLICIES**

**11.1. By-Law No. 102 - Schedule "A"**

**Summary:**

THAT By-Law No. 102 - Schedule "A", being a by-law respecting the Trustee Indemnities to replace By-Laws No. 41 and 73, be given first reading.

**12. CORRESPONDENCE FOR DISCUSSION**

**13. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS**

**13.1. BUILDINGS, PROPERTY AND TRANSPORTATION COMMITTEE**

**13.2. COMMUNICATION AND COMMUNITY RELATIONS COMMITTEE**

**13.3. EDUCATION COMMITTEE**

**13.4. FINANCE AND PLANNING COMMITTEE**

**13.5. HUMAN RESOURCES AND POLICY COMMITTEE**

**13.5.1. Policy IJ - Instructional Resources**

**Summary:**

THAT Policy IJ - Instructional Resources, as amended, be given second and third reading and passed.

**13.6. NEGOTIATIONS COMMITTEE**

**13.7. PEMBINA TRAILS SCHOOL DIVISION EDUCATIONAL SUPPORT FUND INC.**

**13.8. PEMBINA TRAILS VOICES**

**13.9. COUNCIL OF PRESIDENTS**

**13.10. BOARD/ASSOCIATION COUNCIL ON EDUCATION (B.A.C.E.)**

**14. ADMINISTRATIVE REPORTS**

**14.1. Divisional Action Plan**

**Summary:**

Purpose: To receive a report from the Superintendent.

**14.2. River West Park Kids Inc.**

**Summary:**

Purpose: To receive a report from the Secretary-Treasurer and consider ratifying the Lease Agreement between the Pembina Trails School Division and River West Park K.I.D.S. Inc.

**14.3. St. John's-Ravenscourt re, Shared Services Agreement**

**Summary:**

Purpose: To consider ratifying the Shared Services Agreement between the Pembina Trails School Division and St. Johns-Ravenscourt School for the provision of Clinician Services during the 2017-18 school year.

**14.4. ALICE Training Update**

**Summary:**

Purpose: To receive a verbal report from Assistant Superintendent, Divisional Support Services, including which schools have completed ALICE Training and who conducted the Training.

**15. NEW BUSINESS**

**16. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST**

**16.1. Correspondence for Information Distribution List**

**Summary:**

THAT the Correspondence for Information Distribution List dated May 5, 2017, be received as information.

**17. QUESTIONS FROM TRUSTEES**

**18. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE**

**19. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE**

**20. ADJOURNMENT**

**Minutes Template:**

Meeting adjourned at <currentTime>



Appendix 1 for 5.1.: Enrolment Report

Pembina Trails School Division Pupils by Grade  
As of April 28, 2017

School	FI K	K	FI 01	01	FI 02	02	FI 03	03	FI 04	04	FI 05	05	FI 06	06	FI 07	07	FI 08	08	FI 09	09	FI 10	10	FI 11	11	FI 12	12	FI SE	SE	FI SS	SS	Total		September 2016		Difference	
																															FI	ENG	FI	English	FI	English
1104	AA											57		65				139		145											554		542	12		
1138	AC																	216		231											700		674	26		
2304	AH																							4		38					42		39	3		
1958	BA		33		50		63		60		61		60		63																390		382	8		
1676	BE		23		39		29		36		46		38		44																255		241	14		
1754	BL		16		16		18		21		17		27		23																138		137	1		
1263	BO	52	38	40	48	41	50	48	62	26	58																		207	256	212	252	-5	4		
1914	CC		51		59		60		56		70		47		59																402		398	4		
1896	CH										59		50		66	71	42	92		92										217	255	217	249	0	6	
1608	CR	39		54		45		34		52																				224		227		-3	0	
1378	DA		71		52		56		81		77		84		73																494		468	26		
1511	DI	66		79		62		61		75																				343		340		3	0	
1281	FR																				339		393		497						1229		1241	-12		
1231	GB		18		20		17		21		20		21		21		69		68		61										336		335	1		
2132	HG											102		112		99		123		80											516		512	4		
1273	LL		19		18		22		21		22		27		18		24		33												204		197	7		
2030	LM		33		39		44		58		56		68		58		67		47												470		453	17		
1227	OA		23		30		40		33		33		19		35																213		202	11		
1691	OP																48		55	149	40	174		58	194				201	517	205	533	-4	-16		
1975	PJ		24		22		23		37		24		24		24																178		176	2		
1393	RM		23		28		26		25		24		22		16																164		153	11		
1472	RO		27		28		35		38		28		32		38																226		224	2		
1202	RW		18		16		22		21		18		24		24		17		19		5										184		185	-1		
1498	RY		28		22		29		28		37		39		48																231		227	4		
1638	SA	39		34		60		43		41		37		36																290		299		-9	0	
1114	SH																			148		175		140		158					621		615	6		
2302	SP	45	38	35	52	31	48	24	54	18	53	23	36	17	36	17	48														210	365	204	336	6	29
1789	TP	19		19		22		20		12		23		15																	130		135	-5	0	
1262	VA										72		51		82		80														285		291	-6	0	
1062	VM																	109		92	299	70	260	69	393					340	952	343	960	-3	-8	
1976	VW	35	20	48	24	45	19	43	23	40	25	45	29	41	28	40	29	33	25												370	222	368	211	2	11
1398	WD																70		66		79										215		210		5	
1512	WG		15		17		24		12		14		23		21																126		128		-2	
2065	WR		75		83		102		84		117																				461		455		6	
		295	593	309	663	306	727	273	771	264	800	259	779	210	806	205	849	155	849	157	866	147	962	110	971	127	1,280				2817	10916	2,841	10,735	-24	181
		Grand Total -April 2017																											13,733.00		Total September		13,576			

**By-Law No. 102**

**Schedule "A"**

1. **Operational Indemnities:**

Set out below is the list of activities which qualify for the payment of an Operational Indemnity:

(a) **Qualifying Activities (Extra Duties):**

- (i) Board Initiated Professional Development Activity;
- (ii) Trustee assigned by Board Resolution to attend an activity provided that activity is not included in Section 1(b);
- (iii) Special, Advisory or Ad Hoc Committee Meeting, eg. Standard of Behaviour, Nutrition, Threat Assessment, Wellness, etc.;
- (iv) M.S.B.A. Convention Business Session (Friday);
- (v) School Review Meetings;
- (vi) Negotiations Committee meetings, including direct negotiations with employee groups, Conciliation Meetings and Arbitration Hearings;
- (vii) Board appointed Interview Committees;
- (viii) Principals' Fall Conference;
- (ix) Qualifying Activity in Section 1(a) as a substitute attending in the absence of the Board appointed Trustee even if the substitute is not appointed by the Board.

To qualify for an Operational Indemnity, the Board must have appointed the Trustee to participate in the activity. Voluntary attendance does not qualify for the payment of an Operational Indemnity. Retroactive appointment by the Board is permitted to qualify for payment of the Operational Indemnity. Attendance by way of conference call qualifies for the payment of an Operational Indemnity.

(b) **Non-Qualifying Activities:**

As Trustees currently receive an annual Indemnity, there are certain activities which are considered to be Basic Activities of Trustees and where Trustees are expected to be in attendance but where the attendance does not qualify for the payment of an Operational Indemnity. These Basic Activities are set out below:

- (i) Regular, Special, Inaugural and Emergency school board meetings as outlined in *The Public Schools Act*;
- (ii) Committee Meetings of the Whole;
- (iii) Trustees Only meetings;
- (iv) Standing Committee meetings;
- (v) Pembina Trails Educational Support Fund Corporate Board meetings;
- (vi) Graduations;

## Appendix 1 for 11.1.: Schedule "A" for By-Law No. 102

- (vii) Parent Council meetings;
- (viii) Special consultation meetings both in the Ward and throughout the Division, including M.I.T.T. as needed;
- (ix) Council of Presidents meetings (including Agenda Setting and other preparatory meetings);
- (x) Budget Study and Budget Approval meetings;
- (xi) Regional Meetings of M.S.B.A. and the M.S.B.A. Convention (except for the Friday business session);
- (xii) Personally initiated professional development opportunities;
- (xiii) Interview and other meetings associated with the hiring of Senior Management positions;
- (xiv) Strategic Planning sessions;
- (xv) Appreciation Luncheons and Dinners;
- (xvi) Concerts, productions and displays;
- (xvii) Governance Committee meetings (including Agenda Setting meetings);
- (xviii) Compensation Committee meetings;
- (xix) Board-Association Council on Education.

### (c) **Manitoba Institute of Trades and Technology (M.I.T.T.):**

Attendance at meetings of M.I.T.T. Governing Board or M.I.T.T. committee meetings as a member or alternate is not considered a meeting where the Pembina Trails School Division would provide an Operational Indemnity. Rather, the Trustee is acting in a capacity of a M.I.T.T. Governing Board or Committee member and any further indemnity (or mileage or out of pocket expense reimbursement) that may be available is the sole and exclusive responsibility of M.I.T.T.

### (d) **Activities Not Listed in 1(a), (b) or (c):**

There may from time to time Trustees assigned to participate in activities which are not expressly covered in either the list of Qualifying Activities as set out in Section 1(a), Non-Qualifying Activities as set out in Section 1(b) or M.I.T.T. Meetings as set out in Section 1(c). In cases where an activity is not included in an existing Section and a Trustee has requested payment of an Operational Indemnity with respect to attendance at such an activity, the Finance and Planning Committee must consider into which classification the activity should be included and bring forth a recommendation to the Board accordingly.

### (e) **Attendance Requirements at Qualifying Activities:**

There are two levels of Operational Indemnity payment:

#### i) **\$79.03 Attendance Indemnity (2014/15 Rates):**

This amount shall be paid when a Trustee qualifies for payment and attends at a Qualifying Activity whether or not the Trustee remains for

the entire activity. There is no minimum amount of time required to qualify for the payment of the "Attendance Indemnity".

ii) **\$158.06 Extended Attendance Indemnity (2014/15 Rates):**

The Extended Attendance Indemnity is paid when the Trustee actual attendance at the activity exceeds three (3) hours (excluding travelling time).

These activities may occur at any time of the day or day of the week to qualify.

A Trustee who attends a Qualifying Activity, leaves that Qualifying Activity for a period of time and returns to the same Qualifying Activity on the same day, shall be considered as to have attended as a single occurrence rather than as two separate attendances.

The daily maximum for the payment of Operational Indemnities for any Trustee shall be \$158.06 notwithstanding the aggregate of actual attendances at Qualifying Activities in any day.

For **Administrative Procedures**, please see Section 4 of Schedule "A".

2. **Mileage:**

(a) **Eligible Travel**

Trustees are eligible to claim mileage from their residences or offices to attend to any Qualifying Activity as set out in Section 1(a) and any Non-Qualifying Activity as set out in Section 1(b). For greater clarity, Trustees may claim mileage to attend at a meeting even though the Trustee may not be eligible to claim an Operational Indemnity for that meeting. Trustees would not be eligible to claim mileage for meetings which are included in Section 1(c). Claims for mileage to activities covered under Section 1(d) will be eligible only after the Finance and Planning Committee has evaluated the activity. If the Finance and Planning Committee recommends that the activity is a Section 1(c) activity then no mileage is to be paid. If the activity qualifies for Section 1(a) or 1(b) then mileage would be paid.

The mileage rate to be applied to the claims is the same rate as what the Board has approved, from time to time, for the staff whose rates are not tied to the mileage rates in the Pembina Trails Teachers' Association Collective Agreement. As at September 1, 2015, that rate is 54¢ per kilometer.

Note: Mileage paid on a per kilometer basis is currently non-taxable and not reportable to the Canadian Revenue Agency. Although individuals have the option of claiming automobile expenses as a deduction on their income tax returns and, in cases where that occurs, the mileage payments from the Division must be reported as income.

For **Administrative Procedures**, please see Section 4 of Schedule "A".



3. **Out Of Pocket Expenses:**

(a) **Parking Fees:**

Parking charges will be reimbursed for actual parking incurred while in attendance at activities set out in Section 1(a) and (b) and future activities added which are not currently included. Parking charges associated with Section 1(c) activities are not eligible for reimbursement and are the responsibility of M.I.T.T.

(b) **Supplies Purchased For Board Activities:**

Where a Trustee has been assigned, by the Board, to purchase supplies for a Board activity of any type that Trustee shall be eligible for reimbursement.

(c) **Out of Pocket Expenses:**

i) **Out of Town:**

In these cases, meals and other expenses **as set out in (e) below** which are incurred are subject to the Board's resolution with respect to the provision of a per diem.

ii) **In Town Activities:**

In cases where Trustees attend activities included in Section 1(a) and 1(b) and future activities added which are not currently included, may **not** claim reimbursement for reasonable meal expenses where such meals are not provided.

(d) **Home Office Expenses:**

The Division will make available to Trustees reasonable supplies for the operation of their home offices: paper, printer cartridges, printers, pens. **Trustees will receive an allowance toward cost of home Internet.**

The Division will not reimburse Trustees for purchases which Trustees make personally as supplies are available from the Division.

For **Administrative Procedures**, please see Section 4 of Schedule "A".

(e) **Accommodations:**

**When attending out of town activities including Professional Development, Trustees may claim reimbursement for travel (airfare, mileage in lieu of airfare up to cost of coach air fare, taxi from home to airport, airport to hotel and vice versa. Rental cars are not claimable except in rare circumstances.)**

**When Trustees are attending a Professional Development activity where a hotel stay is required, Trustees may claim the cost of the hotel for the**

night before the start of the Professional Development activity through to and including the night of the day when the Professional Development activity ends.

4. **Administrative Procedures:**

(a) **Forms:**

Attached are copies of the claim forms to be used by Trustees:

- (i) **Operational Indemnity** (Form ST 510) - When filing this form Trustees are to indicate whether the claim is for the Attendance Indemnity or the Extended Attendance Indemnity.
- (ii) **Mileage Claim** (Form ST 410)
- (iii) **Trustee Expense Claim** (Form ST 520)

Note: The forms are located on the Trustee Sharepoint and can be found under "Documents and Forms". They are printable but are not available for on-line completion and submission.

(b) **Timing of Forms Submission**

Trustees should submit their claim forms on a regular and systematic basis which could be, at the Trustees preference, either monthly or quarterly.

All claims from a Trustee for Operational Indemnities, Mileage or Out of Pocket Expenses for any school year **must** be submitted not later than August 31 following the end of the fiscal year. Claims filed beyond that date would not be honoured. ***The forms are to be submitted to the Secretary-Treasurer's Executive Assistant.***

BY-LAW NO. 102

A by-law respecting trustee indemnities to  
replace Trustee Indemnities By-Law No.'s 3, 8, 41 and 73.

WHEREAS, the Public Schools Act, Section 56(1) provides that a school board may, by by-law, set the annual indemnity payable to the Chair thereof and to each Trustee payable in such amounts, at such times, and under such conditions as the school board may determine;

AND WHEREAS, Section 56(2) provides that a school board may, by by-law, set an hourly indemnity payable under the authority of the Board for the performance of duties, work or services that a Trustee is required or authorized to perform;

THEREFORE BE IT RESOLVED, that the annual indemnities are as follows:

<u>Annualized Indemnity</u>				
<u>( Base Indemnity )</u>				
<u>Effective Date</u>	<u>Chair</u>	<u>Vice-Chair</u>	<u>Regular Trustees</u>	<u>Basic Activity Committee Work Indemnity (All Trustees)</u>
November 1, 2014	\$21,071	\$19,192	\$17,310	\$1,883

The payment of the indemnity herein before set out shall be payable monthly and in the event that a Trustee does not serve the full twelve month period as a member of the Board or in a specific position on the Board, that Trustee shall be paid such proportion of his/her annual indemnity as the number of months served bears to twelve.

Effective November 1 each year, commencing with November 1, 2015, Trustees' annual Indemnities as hereinbefore set out shall be adjusted according to the average monthly rate of increase in the Winnipeg Consumer Price Index for the twelve month period for the immediately preceding October through September.

AND THEREFORE BE IT FURTHER RESOLVED that an additional indemnity (Operational Indemnity) be provided as follows:

An Operational Indemnity may be paid to Trustees with submission of receipts for qualifying activities actually attended by them. The Operational Indemnity is intended to compensate Trustees who take on extra duties and responsibilities beyond the Basic Activities of Trustees to ensure that the Board of Trustees is adequately represented at meetings and activities.

The two types of Operational Indemnities shall be as follows:

<u>Effective Date</u>	<u>Attendance Indemnity</u>	<u>Extended Attendance Indemnity</u>	<u>Daily Maximum Indemnity</u>
September 1, 2014	\$79.03	\$158.06	\$158.06

The attached Schedule "A" sets out the criteria for eligibility to receive Operational Indemnity payments, Mileage payments and Out Of Pocket Expense reimbursements.

Effective November 1 each year, commencing with November 1, 2015, Trustees' annual Operational Indemnities as hereinbefore set out shall be adjusted according to the average monthly rate of increase in the Winnipeg Consumer Price Index for the twelve month period for the immediately preceding October through September.

FIRST READING ON THIS \_\_\_\_\_ day of \_\_\_\_\_, 2015

SECOND READING ON THIS \_\_\_\_\_ day of \_\_\_\_\_, 2015

THIRD READING AND PASSED \_\_\_\_\_ day of \_\_\_\_\_, 2015

\_\_\_\_\_  
Chair of the Board

\_\_\_\_\_  
Secretary-Treasurer

## INSTRUCTIONAL RESOURCES SELECTION

The Division will strive to make available to students and staff a wide range of learning materials to support and enrich the educational goals of the Division. Such materials should support differentiated instruction by providing various levels of difficulty, a variety of appeal, and different points of view. Learning resources will be selected because they are of interest to students and they enable students to grow emotionally, culturally, morally, socially, physically, and intellectually. Insofar as it is practical, resources will be provided in many forms, engaging the learner in many activities including reading, viewing, listening and inquiry. Whenever the subject concerns a problem or issue of our times or community, the resources will present all points of view.

When selecting resources, first consideration will be given to the recommended resource lists provided with the approved curricula. Supplemental resources will be selected following the use of standard reviewing tools available through the Instructional Resources Unit of Manitoba Education, the teacher librarian and professional publications. Whenever practical, resources will be previewed before purchase.

Resource selection shall include the regular review of the previously selected resources, removal of those no longer useful or appropriate, and the replacement of lost or worn materials. Resource selection shall consider copyright rules.

### Definition

"Learning resources" refers to the material, digital, and human resources utilized for instructional purposes in both formal and informal instructional/learning contexts. Material resources may be commercial or locally produced. They include textbooks, library books, supplementary classroom and informational materials, charts, kits, maps, globes, games, pictures, periodicals, transparencies, slides, models, artifacts, all forms of electronic media, computer software and content resources found on the web, and the environment itself. Human resources include teaching and non-teaching staff, community resource people and representatives of agencies and organizations.

### Responsibility for Selection

Professional staff is empowered to select appropriate learning resources, subject to the stipulations of this policy. Responsibility for reviewing, selecting, and recommending falls to a number of professional staff including divisional committees, the teacher/librarians, teachers, department heads, coordinators, consultants, school principals and Senior Administration. While the Department of Education approves textbooks and recommends supplementary materials, responsibility for establishing appropriate selection processes and making appropriate selections rests at the school level with the school principal.

*Accomplish Anything*

Adopted	Reviewed	Revised	Page
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### Objectives of Selection

In making decisions respecting the selection of instructional resources, professional staff should keep the following objectives of selection in mind:

- To provide resources that will enrich and support the curriculum, taking into consideration the varied interests, abilities, socio-economic backgrounds, learning styles, and maturity levels of the students.
- To provide material that is accurate, educationally significant and meets high standards of quality in authenticity, presentation, format, and artistic and/or literary style.
- To provide resources that will stimulate growth in factual knowledge, literary appreciation, aesthetic values, and social values and standards.
- To provide a range of resources that speak to different sides of issues so that students, under guidance, can practice and develop skills of critical analysis and make informed judgments in their daily lives.
- To provide, where possible, diverse resources that are representative of abilities, religious, political, ethnic, cultural, and LGBTQ communities.
- Where possible and appropriate, emphasis should be placed on the selection of learning resources authored or produced in Canada.
- To place principle above personal opinion and reason above prejudice in the selection of resources of the highest quality.
- To respect copyright in the selection and construction of learning resources.

### Selection Guides

The Division supports in principle the Department of Education publications: *Selection of Learning Resources: Policies and Procedures for Manitoba Schools*, and *Resource-Based Learning: An Educational Model*, and *Guidelines for Multicultural School Library Services*, and recommends their use by staff.

### Gift Books and Materials

All gift materials shall be reviewed in accordance with the criteria identified in this policy statement and the guides identified. Determination of their suitability shall rest with the school. Donated items, once accepted, shall become the property of the school.

— Accomplish Anything —

Adopted	Reviewed	Revised	Page
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### Preservation of Relevance

Culling is an integral part of collection development and its main purpose is to improve the collection. Systematic withdrawals will be conducted of outdated, damaged, worn and/or no longer useful materials.

In making this decision, the following should be considered as criteria for culling:

- (1) relevance to the curriculum,
- (2) copyright date,
- (3) condition of the material,
- (4) date last circulated,
- (5) enduring value (classics, rare books, etc.),
- (6) authoritative writing,
- (7) bias/stereotypes,
- (8) recommended in recognized review sources,
- (9) local interest/community needs,
- (10) currency and accuracy of information.

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*Accomplish Anything*

Adopted	Reviewed	Revised	Page
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### Cindy Sienkiewicz

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**From:** Cindy Sienkiewicz  
**Sent:** Monday, May 1, 2017 1:20 PM  
**To:** Cindy Sienkiewicz  
**Subject:** FW: Year-end School Safety Patrol Supplies Order

**From:** CAA Manitoba <[subscribers@caamanitoba.com](mailto:subscribers@caamanitoba.com)>  
**Date:** April 28, 2017 at 8:29:48 AM EDT  
**To:** <[dthomas@mbschoolboards.ca](mailto:dthomas@mbschoolboards.ca)>  
**Subject:** Year-end School Safety Patrol Supplies Order  
**Reply-To:** CAA Manitoba <[subscribers@caamanitoba.com](mailto:subscribers@caamanitoba.com)>



### 2017 Year-end School Safety Patrol Supply Order

April 28, 2017

Dear School Patrol Supervisor,

As another school year ends, I wanted to touch base with you about ordering supplies for CAA Manitoba's School Safety Patrol program for September 2017.

#### **Order supplies online**

**All orders for patrol supplies, including rain jackets and larger vests, must be made through**  
**[www.schoolpatrolmanitoba.com/ordering](http://www.schoolpatrolmanitoba.com/ordering) Orders will not be accepted by email.**

#### **Ordering deadline**

**Orders for the 2016-17 school year will be accepted from May 1 until Friday June 16, 2017 at 4 p.m.** This process allows CAA Manitoba to package supplies over the summer and have equipment

delivered to your school before classes begin in September.

Thank you for your dedication to the CAA School Safety Patrol program. I look forward to another year working with you and your patrols to help keep our communities safe.

Sincerely,



Erika Miller

Public and Media Relations Specialist, CAA Manitoba

204-262-6134

[erikam@caamanitoba.com](mailto:erikam@caamanitoba.com)

[www.caamanitoba.com/schoolpatrol](http://www.caamanitoba.com/schoolpatrol)

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We send these emails as you are listed as a School Patrol Supervisor.

CAA Manitoba  
870 Empress Street  
Winnipeg, MB R3C 2Z3  
Canada

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***Tentative Agenda***  
***Anicinabe Pimaatiziwin***  
***(The Good Life)***

**May 12, 2017**

8:00 a.m. Bus leaves Winnipeg – Seven Oaks Sports Complex at 725 Kingsbury Ave.

**Venue: Sagkeeng Anicinabe High School**

9:30 a.m. Morning Prayer - Elder Sarah Swampy

Morning Smudge

Opening Drum Song

10:00 a.m. Welcome - Opening Remarks

Eve Courchene, Director of Education and

One of the Principals of our three schools

10:15 a.m. Refreshment Break

10:30 a.m. Presentation on Student Programs at Sagkeeng High School - Elizabeth Gray

11:00a.m. Inter-organizational meetings (MTS, MASS, MSBA)

12:00 Lunch - Entertainment: Student presentations

**Venue: Keegaygaamik Centre**

1:15 p.m. Anicinabe Pimaatiziwin teachings (Eric Courchene)

2:50 p.m. Anicinabe Teachings – closing up (Eric Courchene)

3:30 p.m. Closing Circle

Closing Song.

4:00 p.m. Bus leaves Sagkeeng for Seven Oaks Sports Complex.



May 3, 2017

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## A DIFFERENT PISA

The OECD recently released findings from the Programme for International Student Assessment (PISA) 2015



Students' Well-Being study. This report analyzes students' performance in school, their relationships with peers and teachers, their home life, and how they spend their time outside of school. In addition to the [full report](#), the OECD has also provided summaries in the form of country notes. Key results for [Canada](#) include:

- 86% of Canadian students engage in moderate physical activity two or more days per week (OECD average: 78%);
- students' sense of belonging at school in Canada is weaker than the OECD average;
- 64% of students agreed or strongly agreed that they feel very anxious for a test even if they are well prepared (OECD average: 56%); and
- students in Canada reported high motivation to achieve, with 82% reporting that they want to be the best in whatever they do (OECD average: 65%).

## MERN SPRING FORUM



It's spring, which means it's time for the [MERN Spring Forum](#)! The forum will be held on Friday, May 12, at the University of Manitoba, and will focus on Inquiry in Teaching and Learning. The day will kick off with the launch of the latest issues of the MERN Journal and MERN Monograph Series II, followed by a keynote presentation on experiencing inquiry. The remainder of the day will be dedicated to four banks of concurrent workshops. These sessions cover a wide-range of topics, and include presenters from both the post-secondary and K-12 sectors. Online [registration](#) is available for the MERN Spring Forum, and as always, there is no fee to attend.

## UPDATED DUAL CREDIT POLICY

Manitoba Education and Training has developed a new policy for recognizing post-secondary courses for dual credit. This [policy](#), along with a covering [letter](#), was distributed to all school superintendents last month. The policy was updated based on feedback on the Dual Credit Pilot Project, which was conducted in 2015/16. Starting now, all school divisions and adult learning centres will be required to follow this policy in order to offer courses for dual credit to high school and ALC students in fall 2017. Further information on dual credits and other alternative ways of earning high school credits can be found on the department's [graduation requirements](#) page.

## HEALTHY FOOD IN SCHOOLS

Students who eat well have better concentration, academic performance, school attendance, and self-esteem. They also display fewer behavioural issues, and develop lifelong healthy eating habits. Because kids spend so much time there, schools are second only to the home environment when it comes to shaping children's eating habits, which is why school food and nutrition policies are so important.



Under [The Public Schools Act](#), all schools are required to have such a policy, and to report annually on its implementation. The document [Moving Forward with School Nutrition Guidelines](#) has been developed by [Manitoba Healthy Food in Schools](#), to help with policy development and implementation. This is just one of the many resources available on the new Manitoba Healthy Food in Schools [website](#). You may also want to check out a short [video](#) that underscores why nutrition is so important, and how it fits into a school day. For practical support in developing and implementing



nutrition policies and programs in schools, or general assistance with creating a healthy food environment, contact the Manager of Manitoba Healthy Food in Schools via [email](#), or toll-free at 1-888-547-0535.

## VOLUNTEER NEEDED

We are looking for a volunteer to represent the association on the Consultation Committee on Education for Children Who Are Deaf and Hard of Hearing. This committee provides opportunities to discuss the issues, mutual concerns, and policies related to the education of children who are deaf or hard of hearing with all of the concerned stakeholder groups. For more information on the committee or to volunteer, email Executive Assistant [Andrea Kehler](#).



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