

PROFESSIONAL STAFF SICK LEAVE

Statement of Sick Leave

Teaching staff will, on an annual basis for verification purposes, receive a summative report indicating all days absent in the school year for reasons including but not limited to illness, professional development, bereavement and compassion.

Secondly, in the fall of each school year, teachers shall be provided with a statement setting forth the balance of sick leave days accumulated to the end of the previous school year. The statement shall indicate the balance of days at the beginning of the previous school year, days accumulated during the previous school year, days on sick leave during the previous school year, and the accumulated balance at the end of the previous school year.

Accomplish Anything

Adopted	Reviewed	Revised	Page
3/107/05			1 of 1