

“Sample Letter to Parents/Guardians Regarding Life Threatening Allergies”

(School Logo)

(Date)

Dear Parents/Guardians:

There is a child in our school/your child’s classroom/lunch program, who has a severe allergy to _____. Even exposure to a tiny amount of this item could be potentially serious and life threatening. We can all play a role in preventing such a dangerous and frightening situation at school. The specific child and his/her family must take responsibility to avoid exposure. However, staff, other children and their families can also help to make the school environment safer. Your assistance is needed to:

- Please check the list of ingredients on items you send to school.
- Avoid sending _____ or items containing _____ with your child to school, including _____.
- Teach your children to understand this very serious situation and discourage teasing of this child.

This may be an inconvenience for you, but please realize how important your assistance is. We would take the same precautions should your child have such a health care need.

Thank you for your support. For more information, please call _____.

Sincerely,

Principal