



École Viscount Alexander

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September 3, 2021

Welcome back to the EVA lunch program; for those of you who are joining us for the first time, bienvenue! Public Health encourages any student that may safely return home for lunch to do so.

While schools in the Pembina Trails School Division receive a small subsidy to help support their lunch programs, it is not nearly enough to cover operating expenses. Parents of children who stay in school over the lunch hour must contribute to offset the balance of costs of supervision, staffing and supplies. Our fee this year, as approved by your Parent Council, will be \$135.00 per student. The lunch supervision program is coordinated by the school and the Parent Council as per divisional policy. Please note that participation in the lunch program is considered full-time. Drop-in or casual rates are not offered. If your child stays at school over the lunch hour, participation in the lunch program and payment of lunch fees is mandatory to assist with supervision costs.

In response to safely planning and keeping students in strict cohort groups, we will provide the supervision of a minimum of nine lunch supervisors. If you are interested in joining our school community as a paid lunch supervisor, please contact the school. Part-time paid positions are available; we will work with you to find a schedule that works for everyone.

The lunch hour is from 11:30 am to 12:30 pm. For students enrolled in the lunch program, there will be supervised staggered eating and outdoor times to allow for separation of cohorts. Each cohort will be assigned an area of the playground to play during recess and lunch and assigned area will change weekly for the cohorts. **NO MICROWAVES** will be available for student lunches. Please ensure your child has a bag lunch with containers that they can open themselves, as well as any cutlery they may need.

As planning progresses, opportunities for intramurals and lunchtime clubs may be presented in cohort groups.

Please complete the Permission Click form and include payment by September 17, 2021.

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EVA Lunch Hour Program Enrolment Form 2021-2022

By completely the Permission Click form, I agree to:

- Review the Lunch Program's Lunch Hour Expectations (below) with my child to ensure it is well understood;
- Understand that should my child not behave in accordance with the Lunch Hour Expectations, my child may be required to leave the program;
- Take an active role in supporting the Lunch Program staff in their work with my child;

École Viscount Alexander – Lunch Hour Expectations

Expectations for Students:

1. Students bring and eat their own lunch.
2. Due to allergies, we are a nut aware school and therefore lunches should be peanut-free and nut-free. As well, students are to eat their own lunch and not share food in order to keep others' safe from food allergens.
3. Students are required to bring necessary utensils and containers from home for their lunch.
4. Students remain seated while eating, use proper table manners, and pack non-organic garbage out to be disposed up at home.
5. Students use an indoor voice and use respectful manners in the lunch room.
6. Students remain seated in their lunch room until the bell rings.
7. Students are dismissed from their classroom and will then proceed outside (weather permitting). Students will bring outdoor clothing suitable to the day's weather.
8. Students, while outside, will remain in cohort zones on schoolyard during the lunch hour. While outside, please play safely, include others and take turns. Lunch supervisors will stop any activity that appears unsafe to the individual or to others.
9. In Spring, Grade 8 students will receive further information about Open Campus options.

If everyone follows these simple rules all students at Viscount Alexander will be safe and have fun!

- a. Respect for the Lunch Program staff, other adults and students and other people's property as per our school-wide respect agreement (accept, include, respect).

The following steps approximate the procedure that will be followed, should a problem arise:

- The supervisor will assist the student in identifying the problem.
- The supervisor and student will discuss how to solve the problem and ensure it will be rectified.
- The supervisor and student will treat each other with dignity and respect
- The supervisor and student will identify more acceptable choices to avoid further problems

Consequences:

1. Coaching and reminders
2. School Administration informed. Parents may be contacted.
3. Student may spend time away from the group (moved to another seat or room) or lose the privilege of partaking in the lunch hour program. Parents will be notified.
4. Student Action Plan is written out

Please review the Lunch Program Code of Conduct with your child.