

## Regular Meeting of the Board

### Minutes

Thursday, May 13, 2021  
Craig M. Stahlke Board Room  
Administration Office  
181 Henlow Bay, Winnipeg, MB R3Y 1M7

#### 1. ATTENDANCE

Trustees:

K. McMillan, S. Billingham, J. Fisher, D. Johnson, T. Johnson, G. Melnyk, C. Nachtigall,  
D. Zuk

Administration:

T. Fransen, Superintendent  
L. Boles, Assistant Superintendent - Divisional Support Services  
E. Egan, Assistant Superintendent - Human Resources  
J. Tomy, Assistant Superintendent - Curriculum and Learning Services  
N. Wood, Secretary-Treasurer

Regrets: J. Glenat

#### 2. CALL TO ORDER

The meeting was called to order at 8:15 p.m.

Regrets: Jaime Glenat

#### 3. AGENDA APPROVAL

##### **Resolution # BD20210513.1001**

Moved By G. Melnyk

Seconded By S. Billingham

THAT the agenda be approved as amended.

**Carried**

**4. BOARD MINUTES APPROVAL**

**Resolution # BD20210513.1002**

Moved By C. Nachtigall

Seconded By J. Fisher

THAT the minutes of the Regular Meeting of the Board held on April 22, 2021 be approved as circulated.

**Carried**

**5. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS**

**Resolution # BD20210513.1003**

Moved By D. Zuk

Seconded By T. Johnson

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated May 13, 2021, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated May 13, 2021, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2020-21 Substitute Teacher Contracts Report dated May 13, 2021, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated May 13, 2021, and,

THAT the Disbursements List for the period February 18-April 9, 2021, in the amount of \$10,540,573.96 be approved.

**Carried**

**8. BUSINESS FROM PREVIOUS BOARD MEETINGS**

**8.1 H. Hizon Delegation**

It was noted that a board response letter was sent to Mr. Hizon.

**Resolution # BD20210513.1004**

Moved By D. Zuk

Seconded By J. Fisher

THAT the Board deny the delegation request.

**Carried**

**10. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE**

**10.1 Lunch Program Shortfalls**

The Secretary-Treasurer reviewed the list of schools who anticipate having a deficit in funding to run their lunch programs in 2021.

**Resolution # BD20210513.1005**

Moved By D. Zuk

Seconded By J. Fisher

WHEREAS, there have been demonstrated operational challenges related to school lunch programs due to COVID-19

BE IT RESOLVED THAT the Board approve up to a maximum of \$100,000 to address 2020/21 lunch program deficits as a COVID-related cost.

**Carried**

**11. BY-LAWS AND/OR POLICIES**

**11.1 By-Law No. 143 - Procedural Delegations**

D. Zuk shared the following revisions to By-Law No. 143 - Procedural Delegations:

a) Individuals or groups wishing to appear before the Board as a delegation shall notify the Secretary Treasurer's office of their intention by giving notice no later than 1:00 P.M. on the Tuesday of the week prior to the regularly scheduled meeting of the Board at which they wish to appear.

p) The Chair shall be responsible to maintain the privacy of all individuals within all established

Board policy. Where, in the opinion of the Chair, the privacy of any individual is being violated, the Chair may require the meeting to end.

D. Zuk asked for clarification around what would be deemed appropriate to present in Committee of a Whole as opposed to the Regular Meeting of the Board.

The Assistant Superintendent - Divisional Support Services shared that once the content of the presentation to the board is established by the delegation it would then be decided if the matter should be discussed at the public regular meeting of the board or at Committee of a Whole due to privacy issues or concerns.

**Resolution # BD20210513.1006**

Moved By J. Fisher

Seconded By S. Billinghamurst

THAT By-Law No. 143 - Procedural Delegations, be given first reading.

**Carried**

**13. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS**

**13.4 Finance and Planning Committee**

**13.4.1 RFP 2021-004 Printing and Equipment Service**

D. Zuk asked if this is a company we have previously used. The Assistant Superintendent, Divisional Support Services advised yes.

**Resolution # BD20210513.1007**

Moved By J. Fisher

Seconded By G. Melnyk

BE IT RESOLVED THAT the Board approve the recommendation from the administration and award RFP2021-004 Printer Equipment to Gold/Kyocera.

**Carried**

**13.5 Human Resources and Policy Committee**

**13.5.1 Policy FEI - Creative Playground Structures**

D. Zuk if this policy will be accessible to the community. The Assistant Superintendent Divisional Support Services advised yes.

D. Zuk had questions surrounding the process.

The Assistant Superintendent Divisional Support Services spoke to the process and advised that the policy went through all the appropriate steps for approval.

**Resolution # BD20210513.1008**

Moved By J. Fisher

Seconded By S. Billinghamurst

THAT Policy FEI - Creative Playground be given first reading.

**Carried**

#### **14. ADMINISTRATIVE REPORTS**

##### **14.1 Divisional Action Plan Progress Report**

The Superintendent reviewed the progress report of the divisional action plan.

J. Fisher asked about item M1.2 with regard to PTEC and the interest in the program being high but there is a lack of space.

The Assistant Superintendent Divisional Support Services shared that the new high school will have adequate space to accommodate the PTEC enrolment opportunities for our students.

J. Fisher asked about M1.5 PembinaTrails@Home, specifically if we will need to maintain funding for it for next year. The Superintendent advised that provincial officials have indicated the very strong likelihood that the MRLSC will be operating next year, PembinaTrails@Home will not be necessary. We have not budgeted to run PembinaTrails@Home. If it is, it would be funded from our accumulated surplus or more likely be covered under COVID-related funding.

J. Tomy spoke to A1.2 chronic absenteeism and a number of resources that are being offered to track attendance patterns and trends during remote learning and COVID-19.

D. Zuk shared details regarding a Compass for Success presentation at a recent Education Committee meeting. She encouraged the board to review the presentation within the meeting minutes (attached to the May 27<sup>th</sup> meeting) and is hopeful that Compass for Success project will be presented at an upcoming board meeting for the public to see.

D. Zuk asked if there will be a divisional action plan next year given the upcoming governance changes and Bill 64.

The Superintendent stated that will be a decision of the board.

##### **Resolution # BD20210513.1009**

Moved By D. Zuk

Seconded By C. Nachtigall

THAT the Divisional Action Plan progress report be received as information.

**Carried**

## **14.2 COVID-19 Update**

The Superintendent provided an update with regard to COVID-19 and the new directive from the province to move all schools to remote learning beginning May 12, 2021 continuing until May 30, 2021.

The Superintendent advised that 19 percent of our K-6 students are attending school daily. These students are children of Critical Service Workers, students with additional needs, or students that are considered at risk.

D. Zuk spoke to the new leave time for our staff to go and get vaccinated. The province has directed that three (3) hours be allotted at no cost to the employee. If more than three hours is needed, staff can access sick time. . The Superintendent advised the Board that our practice was to back-date this benefit for all staff who had already used sick time to get vaccinated for COVID-19.

## **14.3 School Administration Appointments**

The interview and selection process have now been completed for the following school administration appointments.

It would now be in order for the board to ratify the appointments.

### **Resolution # BD20210513.1010**

Moved By J. Fisher

Seconded By S. Billinghamurst

THAT the Board approve the appointment of Carrie Lourenzo as Vice-Principal of Ecole Van Walleghem School effective the 2021-22 school year and,

THAT the Board approve the appointment of Brenda Hanna as Vice Principal of Acadia Junior High effective the 2021-22 school year and,

THAT the Board approve the appointment of Carla Sadler as Vice-Principal of Arthur A. Leach School effective the 2021-22 school year and,

THAT the Board approve the appointment of Linda Eden as Principal of Ralph Maybank School effective the 2021-22 school year and,

THAT the Board approve the appointment of Bronwen Davies as Principal of Ecole Dieppe effective the 2021-22 school year and,

THAT the Board approve the appointment of Rodelyn Stoeber as Vice-Principal of Bonnycastle School effective the 2021-22 school year.

**Carried**

#### **14.4 South Pointe Catchment**

J. Fisher asked if the division has any plans regarding the South Pointe catchment during the 2021-22 school year and what the community can expect going forward.

The Superintendent advised that we will continue to apply to the province for portables and will monitor enrolment. He also stated that there is uncertainty around governance after the 2022.23 school year and the decision making matrix.

T. Johnson asked if the Superintendent believes the school of choice protocol will remain as it is currently.? The Superintendent advised that provincial officials have indicated that the schools of choice guidelines will remain as they are.

#### **Resolution # BD20210513.1011**

Moved By D. Zuk

Seconded By G. Melnyk

WHEREAS the information brought forward by the Ecole South Pointe School Catchment delegation at the March 25, 2021 board meeting has been duly considered in conjunction with enrolment factors, be it resolved;

THAT the Board approve that the Ecole South Pointe School catchment will remain status quo for the 2021/22 and 2022/23 school years and further;

THAT the status quo motion applies on a go-forward basis only to students who were enrolled at Ecole South Pointe School as of Sept 30, 2020 and expressly does not apply to any younger preschool siblings of those impacted by the original grandfathering provision made on January 22, 2015.

**Carried**

#### **14.5 Daycare Lease Addendum**

The Assistant Superintendent, Divisional Support Services, explained the reason for the addendum.

#### **Resolution # BD20210513.1012**

Moved By T. Johnson

Seconded By C. Nachtigall

THAT the addendum to the Lease Agreement between the Pembina Trails School Division and the YMCA-YWCA (Bairdmore) dated May 13, 2021, be approved.

**Carried**

**16. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST**

**Resolution # BD20210513.1013**

Moved By D. Johnson

Seconded By C. Nachtigall

THAT the Correspondence for Information Distribution List dated May 13, 2021, be received as information.

**Carried**

**17. QUESTIONS FROM TRUSTEES**

**18. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE**

A member of the public asked the board for a response with regard to the itemized list that the South Pointe delegation had previously put forward as well as clarity on the decision making process.

A member of the public asked if the South Pointe community can expect any action next year with regard to the catchment other than additional portables, particularly with the Richmond West kids. He spoke to the line about transparency on our website and how he is disappointed that Pembina Trails is not transparent with having an agenda or motions accessible prior to the meeting. He asked for clarification on the motion and asked that the date within the catchment motion be removed as no one knows what will happen with Bill 64.

K. McMillan advised that all of our meeting agendas are available on our website under Governance and shared that the board will deliberate and formulate an itemized response to their correspondence.

The member of the public acknowledged that he had previously not discovered the posted agendas and thanked the chair for directing him to the right place.

A member of the public spoke to the elimination of the music consultant position and asked why it was not discussed at this evening's board meeting. K. McMillan indicated that it was discussed at the Committee of a Whole meeting prior to the board meeting and that a response will be brought forward at the next board meeting on May 27, 2021.

A member of the public asked for clarification regarding the letter that was sent to the board from our music teachers regarding the elimination of the music consultant position. K. McMillan provided brief details and advised that a response from the board would be forthcoming.

A member of the public asked for clarification with regarding the \$10M in disbursements. The Secretary-Treasurer shared that these were typical monthly divisional operating expenses.

A member of the public asked for clarification regarding the denial of the H. Hizon delegation. The Superintendent reminded them of the parent's concern which was a provincial health and family life curriculum concern.

A member of the public asked for clarification regarding the lunch program fees. The Superintendent shared the details of the impact that COVID-19 has had on the lunch program.

A member of the public asked about the process for determining Critical Service Worker's (CSW). The Superintendent advised that a survey was circulated in the Fall where we asked CSW's to identify themselves, and staff had used Monday and Tuesday of this week to update lists.

A member of the public spoke to the consultant position being eliminated and shared her disappointment that it was not included in the draft budget which did not give the music teachers an opportunity to present to the board before a decision had been made. The Superintendent advised that the board and senior administration are careful not to identify individual positions out of respect and regard to the person who holds that position from the time of draft budget release until approval.

The Assistant Superintendent, Human Resources, provided assurance that the voice of music teachers has been heard and that Pembina Trails has a highly talented and qualified group of music teachers within the division whom they consult with in order to make informed decisions. She further stated that this was an extremely difficult budget year and these decisions were not made lightly.

**19. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE**

D. Johnson shared his regrets that he is unable to attend.

**Resolution # BD20210513.1014**

Moved By D. Zuk

Seconded By T. Johnson

THAT the Board move into Committee of the Whole.

**Carried**

**20. ADJOURNMENT**

Meeting adjourned at 9:29 p.m.

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Chair of the Board

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Secretary-Treasurer