

**Regular Meeting of the Board**

**Minutes**

Thursday, January 10, 2019

Start Time:

Administration Office

181 Henlow Bay, Winnipeg, MB R3Y 1M7

Trustees:	J. Glenat
	D. Johnson
	T. Johnson
	K. McMillan
	G. Melnyk
	C. Nachtigall
	J. Fisher
Trustee Regrets:	S. Billinghamurst
	D. Zuk
Administration:	T. Fransen - Superintendent
	L. Boles - Assistant Superintendent, Divisional Support Services
	I. Riffel - Assistant Superintendent, Program
	S. Schmidt - Assistant Superintendent, Student Services
	C. Stahlke - Secretary-Treasurer
Administration Regrets:	E. Egan - Assistant Superintendent, Human Resources

**2. AGENDA APPROVAL**

**Resolution # BD20190110.001**

Moved By D. Johnson

Seconded By K. McMillan

THAT the agenda be approved as circulated.

**Carried**

**3. BOARD MINUTES APPROVAL**

**Resolution # BD20190110.002**

Moved By C. Nachtigall

Seconded By J. Fisher

THAT the minutes of the Regular Meeting of the Board held on December 13, 2018, be approved as circulated.

**Carried**

**4. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS**

**Corrections:**

Committee Meeting of the Whole - Trustee Involvement at Kindergarten Open Houses

Delete "June welcome to".

PTTA Negotiations

Paragraph 2 T. Paci is listed twice.

**Resolution # BD20190110.003**

Moved By K. McMillan

Seconded By C. Nachtigall

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated January 10, 2019, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated January 10, 2019, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2018-19 Substitute Teacher Contracts Report dated January 10, 2019, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated January 10, 2019, and,

THAT the Disbursements List for the period October 1 to October 31, 2018, in the amount of \$5,018,166.23 be approved.

**Carried**

## **10. BY-LAWS AND/OR POLICIES**

### **10.1 By-Law No. 130 LTPS0256**

#### **Resolution # BD20190110.004**

Moved By G. Melnyk

Seconded By K. McMillan

WHEREAS it is deemed necessary and expedient to raise by loan the sum of One Million One Hundred Sixty Three Thousand Five Hundred Dollars (\$1,163,500) on the credit of said school division for the purpose of payment for Acadia Modular Classrooms, Bairdmore Rooftop Unit, Dieppe Roof Replacement, Ralph Maybank Roof Replacement, Vincent Massey Roof Replacement.

THEREFORE BE IT RESOLVED THAT By-Law No. 130, being a by-law of the Board of Trustees of the Pembina Trails School Division, for the purpose of borrowing the sum of \$1,163,500, and of issuing a Debenture and/or Promissory Note (Hereinafter called the Security) therefor be given second and third reading and passed.

**Carried**

### **10.2 By-Law No. 131**

#### **Resolution # BD20190110.005**

Moved By G. Melnyk

Seconded By T. Johnson

THAT By-Law No. 131, a By-Law respecting Trustee Indemnities to replace By-Law No. 123, be given first reading.

**Carried**

## **12. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS**

### **12.4 Finance and Planning Committee**

#### **12.4.1 PowerSchool - Hiring Software**

The Superintendent explained that this software is intended to replace our current hiring software which is very old.

**Resolution # BD20190110.006**

Moved By G. Melnyk

Seconded By T. Johnson

THAT the Board approve the acquisition of the TalentEd Hiring Software as set out in the report from the Secretary-Treasurer and, further approve an Application of Accumulated Surplus in the amount of \$20,000 to fund the acquisition of TalentEd software for the Fiscal Year ended June 30, 2019.

**Carried**

**12.4.2 KPMG - Pembina Trails Final Audit 2020-2024**

**Resolution # BD20190110.007**

Moved By G. Melnyk

Seconded By K. McMillan

THAT the Board approve the extension of the Audit Service Agreement with KPMG LLP, as proposed, for the fiscal years ending June 30, 2020 through June 30, 2024.

**Carried**

**12.5 Human Resources and Policy Committee**

**12.5.1 IJOA-R Off Site Educational Programming (Field Trips)**

The Assistant Superintendent, Program, said that this is an amendment to correct an omission and update the Regulation to make it more efficient.

**Resolution # BD20190110.008**

Moved By T. Johnson

Seconded By C. Nachtigall

That Regulation IJOA-R, as amended, be approved by the Board of Trustees.

**13. ADMINISTRATIVE REPORTS**

**13.1 Kindergarten Information Evenings**

The Assistant Superintendent, Program, provided the Board with the updated kindergarten information folders and explained the updates. The

Assistant Superintendent, Student Services, said that we constantly ask ourselves as to what young parents need to know.

### **13.2 Acting Principal - Oak Park High School**

The Superintendent reported as to the reasons for this appointment.

#### **Resolution # BD20190110.009**

Moved By T. Johnson

Seconded By G. Melnyk

THAT the Board approve the appointment of Sharon Labossiere as acting Principal of Oak Park High School effective January 15, 2019 until such time as the current principal returns from her leave or until June 30, 2019, whichever comes first.

**Carried**

### **13.3 Personnel Matter**

The Superintendent noted that S. Schmidt will be retiring on July 31, 2019. He said that this is a bittersweet announcement. S. Schmidt expressed her appreciation with having worked in the Division so long.

#### **Resolution # BD20190110.010**

Moved By J. Fisher

Seconded By T. Johnson

THAT the report from the Superintendent be received as information.

**Carried**

## **15. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST**

#### **Resolution # BD20190110.011**

Moved By G. Melnyk

Seconded By T. Johnson

THAT the Correspondence for Information Distribution List dated January 10, 2019, be received as information.

**Carried**

**16. QUESTIONS FROM TRUSTEES**

J. Fisher asked about the National Indigenous Day. The Superintendent reported that K. Lamoureux and the Assistant Superintendent, Program, will pursue this with New Directions and explore what we should do. The Assistant Superintendent, Program, said that some schools have already taken action and he will provide information to the Board.

J. Fisher asked about the Nellie McClung Foundation. The Superintendent said that the invitations are now closed.

T. Johnson asked about Ubisoft. The Superintendent said that this is a gaming company which is making contact with PTEC.

**17. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE**

The Assistant Superintendent, Program, introduced Adrian Deakin who is a teacher at Shaftesbury participating in the Leadership Development Program. A. Deakin asked about Kindergarten sessions. The Assistant Superintendent, Program, said that the folders bring clarity and consistency. J. Fisher explained what the kindergarten t-shirts are and why they are issued.

A. Deakin asked when PTEC will go to Smartpark. The Assistant Superintendent, Program, said that the rest of the academic program will be offered at Shaftesbury and then high tech at Smartpark. He said that many details have yet to be worked out. A. Deakin said that Shaftesbury is awarded a space with a Canadian Astronaut.

**18. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE**

**Resolution # BD20190110.012**

Moved By T. Johnson

Seconded By C. Nachtigall

THAT the Board move into Committee of the Whole.

**Carried**

**19. ADJOURNMENT**

Meeting adjourned at 8:47 p.m.

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Chair of the Board

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Secretary-Treasurer