

PEMBINA TRAILS SCHOOL DIVISION

Regular Meeting of the Board - April 12, 2017

Meeting Type : Board Meeting

Date : Wednesday, April 12, 2017

Start time : 8:00 PM

Location : Administration Office, 181 Henlow Bay, Winnipeg, Manitoba

Minutes

Attendance

PRESENT:

Trustees:

J. Fisher (Chair), S. Billingham, J. Glenat, L. Goodridge, K. McMillan, G. Melnyk, D. Johnson, D. Zuk.

Administration:

T. Fransen - Superintendent of Education,
E. Egan - Assistant Superintendent, Human Resources & Policy,
J. Karras - Assistant Superintendent, Divisional Support Services,
S. Schmidt - Assistant Superintendent, Student Services,
C. Stahlke - Secretary-Treasurer.

Regrets: T. Johnson, I. Riffel

CALL TO ORDER

Meeting called to order at 8:06 p.m.

AGENDA APPROVAL

Resolution #BD20170412.1001

Moved By: Laureen Goodridge Second By: Kathleen McMillan
THAT the agenda be approved as amended.

Carried

Minutes Approval

Resolution #BD20170412.1002

Moved By: Jaime Glenat Second By: Laureen Goodridge
THAT the minutes of the Regular Meeting of the Board held on March 23, 2017, be approved as circulated.

Carried

Standing Committee Reports, Special Committee Reports and Other Reports

(STANDING COMMITTEE
REPORTS, SPECIAL
COMMITTEE REPORTS
AND OTHER REPORTS)
(Issue #20170310009)

Resolution #BD20170412.1003

Moved By: Jaime Glenat Second By: Kathleen McMillan
THAT the Standing Committee Reports, Special Committee Report and
Other Reports be received as information and,
THAT the Teacher Contracts (Permanent and Term) as listed in the
Teacher Contracts Report dated April 12, 2017, be ratified and,
THAT the Teacher Contract Alterations as listed in the Contract Alterations
Report dated April 12, 2017, be approved and,
THAT the Substitute Teacher Contracts as listed in the 2016-17 Substitute
Teacher Contracts Report dated April 12, 2017, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated April 12, 2017.

Carried

**Neighbourhood
Settlement
Worker**

(EDUCATIONAL
PRESENTATIONS)
(Issue #20170320001)

S. Schmidt introduced P. Roadley, EAL Consultant, who made a presentation to the Board. She said that the support is provided by NEEDS Inc and Family Dynamics. She introduced the Neighbourhood Immigrant Settlement Worker, P. Eyamba. P. Roadley said that P. Eyamba works to support new immigrant families. P. Roadley reviewed the full range of services provided by the Immigrant Settlement Worker. She said that over 400 Pembina Trails families have been supported by the Neighbourhood Immigrant Settlement Worker. P. Eyamba expanded on her role in support of the immigrant families. P. Roadley described the various school programs for the students in Pembina Trails.

P. Roadley described the services provided by NEEDS Inc which are intended to help immigrant students integrate into the school system and Canada. She introduced Stefanie Titchkowsky of NEEDS Inc. She described what the Community Connectors Program is and what it does throughout Winnipeg. The Community Connector Program operates in 14 of the Division's 34 schools.

P. Roadley and the group members answered questions from Trustees. P. Roadley said that Patricia Eyambe services by certain postal codes and others service other postal codes.

**Disposition of
Chapman School**

(BUSINESS FROM
PREVIOUS COMMITTEE
MEETING OF THE
WHOLE)
(Issue #20170331002)

In response to a question from D. Zuk, the Secretary-Treasurer described the process for the disposition of Chapman School. (Attached to these minutes)

Resolution #BD20170412.1004

Moved By: David Johnson Second By: Kathleen McMillan

THAT, subject to approval by the Public Schools Finance Board, the Board approve placing the Division owned building and property located at 3707 Roblin Boulevard (Chapman School), up for sale and call for tenders as set out in the reports from the Secretary-Treasurer presented at the September 8, 2016 and April 12, 2017, Committee Meetings of the Whole.

Carried

**By-Law No. 115
(Promissory Note
LTPS0105)**

(BY-LAWS AND/OR
POLICIES)
(Issue #20170327004)

Resolution #BD20170412.1005

Moved By: Laureen Goodridge Second By: Kathleen McMillan

WHEREAS it is deemed necessary and expedient to raise by loan the sum of Two Million Seventy Five Thousand Six Hundred Dollars (\$2,075,600) on the credit of said School Division for the purpose of payment for Fort Richmond Modular Classrooms, South Pointe New School.

THEREFORE, BE IT RESOLVED THAT By-Law No. 115, being a by-law of the Board of Trustees of the Pembina Trails School Division, for the purpose of borrowing the sum of 2,075,600 dollars and of issuing a Debenture and/or Promissory Note (hereinafter called the Security) therefor be given second and third reading and passed.

Carried

**By-Law No. 116
(Borrowing
By-Law)**
(BY-LAWS AND/OR
POLICIES)
(Issue #20170327005)

Resolution #BD20170412.1006

Moved By: Laureen Goodridge Second By: Kathleen McMillan
THAT By-Law No.116, being a by-law of the Trustees of the Pembina Trails School Division in Manitoba, providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the Fiscal Year 2017-18, be given second and third reading and passed.

Carried

**By-Law No. 117
(Promissory Note
LTPS0112)**
(BY-LAWS AND/OR
POLICIES)
(Issue #20170407001)

Resolution #BD20170412.1007

Moved By: Laureen Goodridge Second By: Kathleen McMillan
WHEREAS it is deemed necessary and expedient to raise by loan the sum of One Million Two Hundred Fourteen Thousand Two Hundred Dollars (\$1,214,200) on the credit of said School Division for the purpose of payment for Shaftesbury Roof Replacement, Fort Richmond Modular Classrooms, South Pointe New School Construction.

THEREFORE, BE IT RESOLVED THAT By-Law No. 117, being a by-law of the Board of Trustees of the Pembina Trails School Division, for the purpose of borrowing the sum of 1,214,200 dollars and of issuing a Debenture and/or Promissory Note (hereinafter called the Security) therefor be given first reading.

Carried

**Pending
Legislation
Memo and Bills**
(CORRESPONDENCE
FOR DISCUSSION)
(Issue #20170327007)

The Superintendent reviewed the memo from the Manitoba School Boards Association and the pending legislation bills. He said that policies will be amended to reflect cannabis. He said that legislation will provide that schools will be closed for an in-service day on the general election day. He said that Bill 28 was reviewed by the Board at the last Committee Meeting of the Whole. He said that Bill 32 is a bill to make amendments regarding various existing statutes. It was noted that Bill 8 is not part of this list but is pending legislation related to sharing of information for certain students. Bill 8 would meet the concerns of Region 6, but Region 5 was concerned about more timely sharing of information. He said that Bill 8 makes sharing more regulated and restrictive. He said that the Metro Superintendents will discuss Bill 8 next week.

Resolution #BD20170412.1008

Moved By: Gerry Melnyk Second By: Sheila Billingham
THAT the Correspondence from the Manitoba School Boards Association with respect to pending legislation be received as information.

Carried

**Request for
Financial
Assistance**
(PEMBINA TRAILS
SCHOOL DIVISION
EDUCATIONAL SUPPORT
FUND INC.)
(Issue #20170411001)

Resolution #BD20170412.1009

Moved By: Gerry Melnyk Second By: Kathleen McMillan
THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

| <u>Name</u> | <u>Amount</u> | <u>Activity</u> |
|---|---------------|---|
| Ecole Charleswood School Wind Ensemble | \$500 | Cantando Band Festival, Edmonton, Albert, April 8-12, 2017. |

Carried

Federal Budget and Trustee Indemnities

(ADMINISTRATIVE
REPORTS)

(Issue #20170327008)

The Secretary-Treasurer reviewed the changes in the Federal Budget as they apply to taxation of Trustee Indemnities. He responded to questions.

Resolution #BD20170412.1010

Moved By: David Johnson Second By: Dianne Zuk

THAT in light of the proposed change in the Federal Government taxation of Trustees Indemnities, Trustee Indemnities be referred to the Finance and Planning Committee for study and recommendation.

Carried

Update on Capital Projects

(ADMINISTRATIVE
REPORTS)

(Issue #20170327009)

The Assistant Superintendent, Divisional Support Services, provided an update on Capital Projects, and stated that the PSFB has released funding for certain projects:

- Various major roofing projects at Shaftesbury, Vincent Massey, Dieppe, Charleswood;
- Internal Space modifications - Vincent Massey, I. T. Department;
- Structural remediation at Acadia;
- Playgrounds - removing pea gravel, improving draining and adding Fibar at Beaumont, Crane, Viscount Alexander;
- Dalhousie elevator and lift;
- Heating ventilation and air conditioning Bairdmore, Royal, A.A. Leach;
- Portable Classrooms linking the first six portables at Fort Richmond Collegiate, adding four portables at A.A. Leach;
- Remediation of Henry G. Izatt space;
- Final occupancy inspections at South Pointe.

He answered questions from Trustees.

Resolution #BD20170412.1011

Moved By: David Johnson Second By: Gerry Melnyk

THAT the report from the Assistant Superintendent, Divisional Support Services, be received as information.

Carried

Kindergarten T-Shirts

(ADMINISTRATIVE
REPORTS)

(Issue #20170407004)

The Superintendent explained the initiative for t-shirts for Kindergarten students who will graduate in 2029. The Assistant Superintendent, Student Services, displayed the t-shirts. The Superintendent described the language accompanying the t-shirts which will go home with the students to parents.

Resolution #BD20170412.1012

Moved By: Gerry Melnyk Second By: Sheila Billingham

THAT the report with respect to Kindergarten t-shirts be received as information.

Carried

Student Voice

(ADMINISTRATIVE
REPORTS)
(Issue #20170413010)

The Superintendent said that there will be a Student Voice event on May 2 where students speak about things that are important to them. He invited Trustees to participate.

Resolution #BD20170412.1013

Moved By: David Johnson Second By: Jaime Glenat

THAT the report with respect to Student Voice be received as information.

Carried

**Correspondence
for Information
Distribution List**

(CORRESPONDENCE
FOR INFORMATION
DISTRIBUTION LIST)
(Issue #20170310010)

The Secretary-Treasurer said that the consulting reports with respect to FIPPA and PHIA will be reviewed and discussed with Senior Administration to determine if a Board submission is needed.

Resolution #BD20170412.1014

Moved By: Laureen Goodridge Second By: Kathleen McMillan

THAT the Correspondence for Information Distribution List dated April 7, 2017, be received as information.

Carried

**Follow Up File
and Future
Agenda File**

(CORRESPONDENCE
FOR INFORMATION
DISTRIBUTION LIST)
(Issue #20170407002)

Resolution #BD20170412.1015

Moved By: Laureen Goodridge Second By: Kathleen McMillan

THAT the Follow up and Future Agenda File be received as information.

Carried

**Questions from
Trustees**

(QUESTIONS FROM
TRUSTEES)
(Issue #20170411002)

The Assistant Superintendent, Divisional Support Services, responded to a question concerning drones.

D. Zuk asked about school newsletters under e-share as there will be differences from what exists currently. It was noted that as schools come on line there will not be a newsletter e-mailed but Trustees will seek out the newsletters on the school websites if they wish to read them.

**Questions from
Members of the
Public**

(QUESTIONS FROM
MEMBERS OF THE
PUBLIC IN ATTENDANCE)
(Issue #20170411003)

In response to a question from a member of the public, the Superintendent said that Board Policy will be revised as required and staff and students will continue to not be allowed to smoke or use drugs on school property.

In response to a question with respect to Bill 27, the Superintendent said that the day cares will be operating on election day when there is a school inservice day.

**REQUIREMENT
FOR A
COMMITTEE
MEETING OF
THE WHOLE**

Resolution #BD20170412.1016

Moved By: Jaime Glenat Second By: Laureen Goodridge

THAT the Board move into Committee of the Whole.

Carried

ADJOURNMENT

Meeting adjourned at 9:35 p.m.

Chair of the Board

Secretary-Treasurer

Chapman School Property

Procedures for the Disposition

| Action Required | Status |
|--|---|
| 1. Division concludes that the school site is not considered to be a future school site | Completed |
| 2. Division passes Resolution at open Board Meeting to dispose of the property by putting it up for sale and submitting it to the Public Schools Finance Board (PSFB) for its approval. (The PSFB has confirmed that the Division has met the notice to public requirement.) | Completed |
| 3. Division informs the PSFB of decision and requests approval to proceed to call for tenders | Completed |
| 4. Division provides information to PSFB with respect to the property including arranging for alternative space for the day care currently at Chapman. | Completed |
| 5. PSFB canvasses other government departments to determine if government has a use for the site. | In Process (completion expected May 31) |
| 6. (a) If the property is required by another government department, the property is transferred to that department. | Pending Completion of Canvass |

| Action Required | Status |
|--|---|
| 6 (b) If no other government department requires the property, then the PSFB will need to approve the Division to publicly call for tenders for sale or lease. | Pending |
| 7. Division advertises the availability of the property in at least three (3) prominent advertisements in leading newspapers, supplemented by posters in various public buildings. The advertising period lasts for ninety (90) days. | Pending (anticipated to start in June) |
| 8. Following closing of the period to submit proposals to the Division, the Division will review the proposals (including giving reasonable consideration to proposals submitted by potential user groups whose objectives are to meet educational, recreational or cultural needs in the community). | Pending (anticipated to occur in September) |
| 9. Following review of the proposals, Division Administration will submit a report to the Board. The Board will review the report, determine and approve the preferred submission and recommend that submission to the PSFB. The Board passes the Resolution approving and recommending the preferred submission at a public Board Meeting. Fourteen (14) days notice (website notice) is given that this decision will be on a Regular Board Meeting Agenda. Public may attend that Board Meeting and the Board is to hear from persons present who wish to make submissions regarding the decision and recommendation. | Pending (anticipated to occur in October) |
| 10. PSFB considers Division's recommendation and, if approved by the PSFB, the transaction administration will occur and the matter concluded. Net proceeds distribution will be determined. | Pending (anticipated to occur in November) |