

PEMBINA TRAILS SCHOOL DIVISION

Regular Meeting Of The Board December 12, 2013

Meeting Type : Board Meeting

Date : Thursday, December 12, 2013

Start time : 8:00 PM

Location : Administration Office, 181 Henlow Bay, Winnipeg, Manitoba

MINUTES

ATTENDANCE

PRESENT:

Trustees:

D. Johnson (Chair), T. Johnson (Vice-Chair), S. Clayton, J. Field, J. Fisher, L. Goodridge, G. Melnyk, G. Watson, D. Zuk

Administration:

L. Lussier - Superintendent of Education,
G. Bruce - Assistant Superintendent, Program,
J. Karras - Assistant Superintendent, Divisional Support Services,
S. Schmidt - Assistant Superintendent, Student Services,
T. Fransen - Assistant Superintendent, Human Resources & Policy,
C. Stahlke - Secretary-Treasurer.

Regrets: Nil

CALL TO ORDER

Meeting called to order at 8:00 p.m.

AGENDA APPROVAL

Resolution #BD20131212.1001

Moved By: Gerry Melnyk Second By: Tim Johnson

THAT the agenda be approved as amended.

CARRIED

MINUTES OF THE REGULAR MEETING OF THE BOARD

(MINUTES APPROVAL)
(Issue #20131210001)

Resolution #BD20131212.1002

Moved By: Jacquie Field Second By: Dianne Zuk

THAT the Minutes of the Regular Meeting of the Board held on November 28, 2013, be approved as circulated.

CARRIED

STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

(STANDING COMMITTEE
REPORTS, SPECIAL
COMMITTEE REPORTS AND
OTHER REPORTS)
(Issue #20131126002)

Standing Committee Reports, Special Reports and Other Reports.

Resolution #BD20131212.1003

Moved By: Tim Johnson Second By: Gail Watson

THAT the Standing Committee Reports, Special Committee Reports, and Other Reports be received as information and, THAT teacher contracts (Term) as listed in the Teacher Contracts Report dated December 12, 2013, be ratified and, THAT teacher contract alterations as listed in the Contract Alterations Report dated December 12, 2013, be approved

and,

THAT substitute teacher contracts as listed in the 2013-14 Substitute Teacher Contracts Report dated December 12, 2013, be ratified and,

THAT the Board accept, with regret, the resignations as listed in the Resignations Report dated December 12, 2013 and,

THAT the Disbursements List for the period October 1 to October 31, 2013, in the amount of \$3,905,831.18 be approved.

CARRIED

**MANITOBA SCHOOL
BOARDS
ASSOCIATION RE,
CALL FOR
WORKSHOP
PROPOSALS FOR
THE 2014
CONVENTION**

(BUSINESS FROM PREVIOUS
BOARD MEETINGS)
(Issue #20131126003)

The Assistant Superintendent, Human Resources and Policy said that the Principal of Fort Richmond Collegiate has submitted a proposal which was circulated to the Board. He said we have not heard if it has been accepted by the Manitoba School Boards Association.

Resolution #BD20131212.1004

Moved By: Jacquie Field Second By: Sue Clayton

THAT the workshop proposal submitted by Fort Richmond Collegiate to the Manitoba School Boards Association be received as information.

CARRIED

**BUDGET
DEVELOPMENT
OBJECTIVES,
QUESTIONS AND
GUIDELINES**

(BUSINESS FROM PREVIOUS
FINANCE COMMITTEE OF THE
WHOLE)
(Issue #20131126004)

The Secretary-Treasurer responded to questions.

Resolution #BD20131212.1005

Moved By: Gerry Melnyk Second By: Tim Johnson

THAT the Budget Development Objectives, Questions and Guidelines for 2014-15 be approved.

CARRIED

**BUDGET STUDY
TOPICS**

(BUSINESS FROM PREVIOUS
FINANCE COMMITTEE OF THE
WHOLE)
(Issue #20131206001)

Resolution #BD20131212.1006

Moved By: Gerry Melnyk Second By: Tim Johnson

THAT the Transfer to the Capital Reserve for New Schools and School Additions in the amount of \$700,000 be included in the Draft 2014/15 Budget.

CARRIED

**SPANISH
BILINGUAL
PROGRAM**

(BUSINESS FROM PREVIOUS
COMMITTEE MEETING OF THE
WHOLE)
(Issue #20131202004)

Resolution #BD20131212.1007

Moved By: Tim Johnson Second By: Jacquie Field

THAT the Board write to the Delegation expressing its support for the concept of a Spanish Bilingual program, but as most of the potential students reside at significant distances from the schools in Pembina Trails which could accommodate the Program, the Division could discuss this Program with colleagues in other school divisions.

CARRIED

BY-LAW NO. 84

(BY-LAWS AND/OR POLICIES)
(Issue #20131126005)

Resolution #BD20131212.1008

Moved By: Gerry Melnyk Second By: Jacquie Field

WHEREAS, it is deemed necessary and expedient to raise by loan the sum of 1,493,800.00 dollars on the credit of the said school division for the purpose of: Viscount Alexander Roof, Dalhousie Roof, Bairdmore Phase 2 Envelope, Fort Richmond Science Classroom, Acadia Roof, Vincent Massey Science Classroom.

THEREFORE, BE IT RESOLVED THAT By-Law No. 84, being a by-law of the Board of Trustees of the Pembina Trails School Division, for the purpose of borrowing the sum of 1,493,800.00 dollars and of issuing debentures therefor be given first reading.

CARRIED

**REQUEST FOR
FINANCIAL
ASSISTANCE**

(PEMBINA TRAILS SCHOOL
DIVISION EDUCATIONAL
SUPPORT FUND INC.)
(Issue #20131210003)

Resolution #BD20131212.1009

Moved By: Jacquie Field Second By: Gail Watson

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

<u>Name</u>	<u>Amount</u>	<u>Activity</u>
S.I. 707486	\$150	2014 Winter Math Olympiad Training Camp

CARRIED

**INFORM NET
AGREEMENT**

(ADMINISTRATIVE REPORTS)
(Issue #20131126001)

The Secretary-Treasurer explained the details of the Agreement said that Administration recommends the renewal.

Resolution #BD20131212.1010

Moved By: Gerry Melnyk Second By: Tim Johnson

THAT the Inform Net Agreement between the Pembina Trails School Division and the St. James Assiniboia School Division for the 2014-15 school year (July 1, 2014 to June 30, 2015) and the 2015-16 school year (July 1, 2015 to June 30, 2016), be approved.

CARRIED

**LINDENWOODS
DAY CARE LEASE
AGREEMENT**

(ADMINISTRATIVE REPORTS)
(Issue #20131128008)

The Secretary-Treasurer said Lindenwoods Day Care is reviewing the Lease Agreement. He outlined the reason for the change in square footage.

Resolution #BD20131212.1011

Moved By: Julie Fisher Second By: Dianne Zuk

THAT the Lease Agreement between the Pembina Trails School Division and the Lindenwoods Day Care dated December 12, 2013, be ratified.

CARRIED

**METRO WINNIPEG
COMMUNITY
SAFETY PROTOCOL
UPDATE**

(ADMINISTRATIVE REPORTS)
(Issue #20131204003)

The Assistant Superintendent, Student Services, reported on the Metro Winnipeg Community Safety Protocol Update. She said the report is currently under review. There was a meeting with the Metro Superintendents. The Director, Clinical Services, is working on the writing of the protocol. There will be another meeting on December 17, 2013, to discuss the protocol, followed by a Metro Superintendents meeting to review. In February there will be communication to community partners to review the protocol and compare with what they do and provide feedback. Hopefully the partners will all sign in spring. The issue will be how this protocol is sustained going forward.

The Assistant Superintendent, Student Services, said the Manitoba School Boards Association Region 5 Meeting will be held on February 25, 2014. J. Fisher said that she understands that Red River College is interested in this protocol.

T. Johnson suggested an update at the 2014 MSBA Conference could be considered. J. Field said that a Region 5 meeting could be held at the 2014 MSBA Convention to receive an update.

Resolution #BD20131212.1012

Moved By: Tim Johnson Second By: Dianne Zuk

THAT the report on the Metro Winnipeg Community Safety Protocol be received as information.

CARRIED

**BEAVERLODGE
DAY CARE**

(ADMINISTRATIVE REPORTS)
(Issue #20131210002)

The Assistant Superintendent, Divisional Support Services, reviewed his report with respect the Beaverlodge Day Care. He outlined the request from the Day Care for additional space on a temporary basis. He said this has been discussed with Facilities and Operations and Senior Administration and a meeting was held with the Day Care regarding their request.

He said that the recommended motion includes the conditions under which the expansion will be granted. He drew to the Board's attention the substance of the recommended motion.

J. Fisher said that funds are being provided by the day care to install windows, washroom facilities and to expand kitchen facilities. The Assistant Superintendent, Divisional Support Services, said that this space is not currently being used by the school. He said that it would cost us between \$4,000-\$5,000 to reverse the renovations following the end of the temporary use by the day care. It was suggested that it may be prudent to obtain the consent of the Minister of Education to the temporary nature of the arrangement. The Assistant Superintendent, Divisional Support Services, said that such approval could be included as a separate condition.

Resolution #BD20131212.1013

Moved By: Julie Fisher Second By: Dianne Zuk

THAT the Division approve in principle the provision of a temporary lease for bridging purposes, separate from the current lease, for one classrooms space for an additional sixteen licensed spaces for pre-school children at Beaverlodge School subject to the following conditions:

1. The proposed lease being for a two year term with an option for renewal on an annual basis thereafter at the discretion of the Division;
2. Written correspondence being provided to the Division from Manitoba Early Learning and Childcare confirming that the proposed lease will be temporary and will be renewed after two years only at the discretion of the Division;
3. Written approval from the Minister of Education for the expansion of the Day Care on a temporary basis;
4. If the capital support necessary for the expansion of the Beaverlodge Care for Kids is not provided through the Provincial Community Spaces Grant, this lease arrangement would not be executed;

And,

That the Board communicate in writing its endorsement of this proposal with the conditions listed above.

CARRIED

J. LUKES

(QUESTIONS FROM
TRUSTEES)
(Issue #20131212001)

J. Fisher reported that Janice Lukes has prepared a walking and cycling book of University Heights, University of Manitoba, etc. and will be sharing that with Trustees. She said that there may be more City of Winnipeg funding coming into the area for sidewalks, etc.

D. Zuk said that the Division logo is on the map.

The Superintendent said that this funding may come from the active transportation to schools initiative. The Assistant Superintendent, Program, said that we have been involved in this initiative from the beginning. He said that the Division has provided no financial support. The Assistant Superintendent, Program, said that this is the only area in the city where such a map is scheduled to be prepared. G. Watson said that there is an Active Transportation Committee in existence which J. Lukes chairs.

SNOW CLEARING

(QUESTIONS FROM
TRUSTEES)
(Issue #20131213002)

S. Clayton said that a resident contacted the Ward 2 Trustees with reference to snow clearing at Laidlaw school and the safety implications. The City had informed the resident via 311 that schools are a priority 3 for clearing and the resident wants schools to be a higher priority to create a safer environment for students walking. She wondered if the Division should write to the City requesting an increase in the level for all snow clearing or focus on Laidlaw School only. G. Watson said that, previously, all schools in Assiniboine

South were considered a priority for snow clearing. She wondered if the protocols have changed or are not being adhered to. She said the Division should inform City Councillor Havixbeck about this issue. J. Fisher said we should look at this with respect to all schools with no sidewalks.

Resolution #BD20131212.1014

Moved By: Sue Clayton Second By: Tim Johnson

THAT Administration be directed to prepare a letter to the City of Winnipeg Mayor and Councillors on behalf of the Division requesting that schools be considered a higher priority for snow clearing, with particular focus on schools with no sidewalks.

CARRIED

**CORRESPONDENCE
FOR INFORMATION
- DECEMBER 12,
2013**

(CORRESPONDENCE FOR
INFORMATION DISTRIBUTION
LIST)

(Issue #20131126006)

The Secretary-Treasurer said that the Metro Secretary-Treasurers have discussed the matter of speed zones around schools.

Resolution #BD20131212.1015

Moved By: Gail Watson Second By: Laureen Goodridge

THAT the Brandon Annual Report be referred to the Communications and Community Relations Committee for study with respect to the Pembina Trails Annual Report.

CARRIED

Resolution #BD20131212.1016

Moved By: Jacquie Field Second By: Julie Fisher

THAT the Correspondence for Information Distribution List dated December 6, 2013, as amended, be received as information.

CARRIED

ADJOURNMENT

Meeting adjourned at 9:06 p.m.

Chair of the Board

Secretary-Treasurer