

# PEMBINA TRAILS SCHOOL DIVISION

## Regular Meeting of the Board - December 14, 2017

Meeting Type : Board Meeting

Date : Thursday, December 14, 2017

Start time : 8:00 PM

Location : Administration Office, 181 Henlow Bay, Winnipeg, Manitoba

## Minutes

### Attendance

#### **PRESENT:**

##### **Trustees:**

J. Fisher (Chair), S. Billingham, J. Glenat, L. Goodridge, K. McMillan, G. Melnyk, D. Johnson, D. Zuk.

##### **Administration:**

T. Fransen - Superintendent of Education,  
E. Egan - Assistant Superintendent, Human Resources & Policy,  
I. Riffel - Assistant Superintendent, Program,  
J. Karras - Assistant Superintendent, Divisional Support Services,  
S. Schmidt - Assistant Superintendent, Student Services,  
C. Stahlke - Secretary-Treasurer.

**Regrets:** T. Johnson

### CALL TO ORDER

Meeting called to order at 8:00 p.m.

### AGENDA APPROVAL

#### **Resolution #BD20171214.1001**

Moved By: Jaime Glenat Second By: Kathleen McMillan  
THAT the agenda be approved as circulated.

**Carried**

### Board Minutes Approval

#### **Resolution #BD20171214.1002**

Moved By: David Johnson Second By: Gerry Melnyk  
THAT the minutes of the Regular Meeting of the Board held on November 23, 2017, be approved as circulated.

**Carried**

### Standing Committee Reports, Special Committee Reports and Other Reports

(STANDING COMMITTEE  
REPORTS, SPECIAL  
COMMITTEE REPORTS  
AND OTHER REPORTS)  
(Issue #20171121007)

#### **Resolution #BD20171214.1003**

Moved By: Jaime Glenat Second By: Sheila Billingham  
THAT the Standing Committee Reports, Special Committee Report and  
Other Reports be received as information and,  
THAT the Teacher Contracts (Term) as listed in the Teacher Contracts  
Report dated December 14, 2017, be ratified and,  
THAT the Teacher Contract Alterations as listed in the Contract Alterations  
Report dated December 14, 2017, be approved and,  
THAT the Substitute Teacher Contracts as listed in the 2017-18 Substitute  
Teacher Contracts Report dated December 14, 2017, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated December 14, 2017.

**Carried**

**Budget Objectives, Questions and Guidelines 2018-19**

(BUSINESS FROM PREVIOUS FINANCE COMMITTEE OF THE WHOLE)

(Issue #20171123003)

**Resolution #BD20171214.1004**

Moved By: David Johnson Second By: Kathleen McMillan

THAT the Budget Objectives, Questions and Guidelines for 2018-19 be approved.

**Carried**

**By-Law No. 122 (Promissory Note LTPS0165)**

(BY-LAWS AND/OR POLICIES)

(Issue #20171201001)

**Resolution #BD20171214.1005**

Moved By: David Johnson Second By: Kathleen McMillan

WHEREAS it is deemed necessary and expedient to raise by loan the sum of One Million Two Hundred Three Thousand Three Hundred Dollars (\$1,203,300) on the credit of said School Division for the purpose and payment for Arthur A. Leach cooling unit, Charleswood roof replacement, Dalhousie grooming room and elevator, Royal boiler replacement and South Pointe new school.

THEREFORE BE IT RESOLVED THAT By-Law No. 122, being a by-law of the Board of Trustees of the Pembina Trails School Division, for the purpose of borrowing the sum of \$1,203,300, and of issuing a Debenture and/or Promissory Note (hereinafter called the Security) therefor be given second and third reading and passed.

**Carried**

**Requests for Financial Assistance**

(PEMBINA TRAILS SCHOOL DIVISION EDUCATIONAL SUPPORT FUND INC.)

(Issue #20171214001)

**Resolution #BD20171214.1006**

Moved By: Sheila Billingham Second By: Gerry Melnyk

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

<u>Name</u>	<u>Amount</u>	<u>Activity</u>
Ecole St-Avila "Niagara Orff Gang"	\$500	25th National Orff Conference - Cascade 2018 Music for Children, Niagara Falls, Ontario, April 19-22, 2018.
Shaftesbury High School	\$500	2018 Manitoba Envirothon, Churchill, MB, May 24-27, 2017

**Carried**

**Thought Exchange Agreement**

(ADMINISTRATIVE REPORTS)

(Issue #20171129006)

The Superintendent said that Thought Exchange conducted a webinar with the Communications and Community Relations Committee which introduced this tool to Pembina Trails. He said that they have offered this program in conjunction with other school divisions. The Secretary-Treasurer reviewed the terms of the Agreement.

It was noted that the Information Technology Risk Review has been completed and no concerns were raised. The Superintendent stated that Thought Exchange it is an effective community engagement tool.

**Resolution #BD20171214.1007**

Moved By: Kathleen McMillan Second By: David Johnson

THAT the Board approve the Agreement between the Pembina Trails School Division and Fulcrum Management with respect to Thought Exchange for the period January 1, 2018 to February 28, 2021, subject to the Communications and Community Relations Committee raising no objection by December 20, 2017, and completion of the Information Technology Risk Review by December 22, 2017.

**Carried**

**Bridgwater Lakes Skating Rink**

(ADMINISTRATIVE REPORTS)

(Issue #20171129007)

The Assistant Superintendent, Divisional Support Services, reviewed the history of the Bridgwater Lakes Skating Rink request for leisure skating. The Secretary-Treasurer explained the contractual provisions. The Assistant Superintendent, Divisional Support Services, explained why City land is not being used as the location for the skating rink.

**Resolution #BD20171214.1008**

Moved By: Jaime Glenat Second By: Dianne Zuk

THAT the Agreement between the Pembina Trails School Division and the City of Winnipeg dated December 14, 2017, with respect to the Bridgwater Lakes skating rink be approved.

**Carried**

**Learning for Life: Manitoba Summit on Literacy and Numeracy**

(ADMINISTRATIVE REPORTS)

(Issue #20171205005)

The Superintendent described Learning for Life: Manitoba Summit on Literacy and Numeracy and said that the Division has been allocated seven seats. He said that two Trustees, three Senior Administration members and two others will attend, and he has requested permission for more to attend.

**Resolution #BD20171214.1009**

Moved By: Laureen Goodridge Second By: Sheila Billingham

THAT the Superintendent of Education be authorized to allocate the number of seats available to the Division among the Trustees, Senior Administrators and others for attendance.

**Carried**

**Appreciation**

(ADMINISTRATIVE REPORTS)

(Issue #20171214008)

The Superintendent thanked Susan Schmidt for acting as Superintendent during his brief absence and the rest of the Senior Administration team for their support .

**Correspondence for Information Distribution List**

(CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST)

(Issue #20171121008)

K. McMillan said that the reception honoring Strini Reddy will be held on December 16, 2017. She said she would be sending details to the Board.

**Resolution #BD20171214.1010**

Moved By: Jaime Glenat Second By: Gerry Melnyk

THAT the Correspondence for Information Distribution List dated December 8, 2017, be received as information.

**Carried**

**Questions from Trustees**

(QUESTIONS FROM TRUSTEES)  
(Issue #20171214002)

D. Zuk noted that the Division enrollment has increased by about 100 students between September and December. The Assistant Superintendent, Human Resources and Policy, said much, but not all, of the increase is at South Pointe School. She highlighted some of the changes at other schools.

S Billingham said that Pembina Trails Voices is performing twice on Saturday, December 16, 2017, at Westminster United Church.

D. Zuk asked if the Harris report has been received. The Superintendent said that there will be a meeting with the Harrises and then the report will be shared with the Board.

**Questions from Members of the Public in Attendance**

(QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE)  
(Issue #20171214003)

The members of the Leadership Development Program and other members of the gallery were introduced.

**REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE**

**Resolution #BD20171214.1011**

Moved By: Jaime Glenat    Second By: Kathleen McMillan  
THAT the Board move into Committee of the Whole.

**Carried**

**ADJOURNMENT**

Meeting adjourned at 8:40 p.m.

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Chair of the Board

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Secretary-Treasurer