

PEMBINA TRAILS SCHOOL DIVISION

Regular Meeting of the Board - December 8, 2016

Meeting Type : Board Meeting

Date : Thursday, December 08, 2016

Start time : 8:00 PM

Location : Administration Office, 181 Henlow Bay, Winnipeg, Manitoba

Minutes

Attendance

PRESENT:

Trustees:

J. Fisher (Chair), S. Billingham, J. Glenat, L. Goodridge, K. McMillan, G. Melnyk, D. Johnson, D. Zuk.

Administration:

T. Fransen - Superintendent of Education,
E. Egan - Assistant Superintendent, Human Resources & Policy,
I. Riffel - Assistant Superintendent, Program,
J. Karras - Assistant Superintendent, Divisional Support Services,
S. Schmidt - Assistant Superintendent, Student Services,
C. Stahlke - Secretary-Treasurer.

Regrets: T. Johnson

CALL TO ORDER

Meeting called to order at 8:06 p.m.

AGENDA APPROVAL

Resolution #BD20161208.1001

Moved By: Laureen Goodridge Second By: David Johnson
THAT the agenda be approved as circulated

Carried

Minutes Approval

Resolution #BD20161208.1002

Moved By: Sheila Billingham Second By: Jaime Glenat
THAT the minutes of the Regular Meeting of the Board held on November 24, 2016, be approved as circulated

Carried

Standing Committee Reports, Special Committee Reports and Other Reports

(STANDING COMMITTEE
REPORTS, SPECIAL
COMMITTEE REPORTS
AND OTHER REPORTS)
(Issue #20161121007)

Resolution #BD20161208.1003

Moved By: Jaime Glenat Second By: David Johnson
THAT the Standing Committee Reports, Special Committee Report and
Other Reports be received as information and,
THAT the Teacher Contracts (Term) as listed in the Teacher Contracts
Report dated December 8, 2016, be ratified and,
THAT the Teacher Contract Alterations as listed in the Contract Alterations
Report dated December 8, 2016, be approved and,
THAT the Substitute Teacher Contracts as listed in the 2016-17 Substitute
Teacher Contracts Report dated December 8, 2016, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated December 8, 2016, and,
THAT the Disbursements List for the period October 1 through 31, 2016, in the amount of \$4,776,841.38 be approved.

Carried

**Budget
Development
Objectives,
Questions and
Guidelines for
the 2017-18
Budget**

(BUSINESS FROM
PREVIOUS FINANCE
COMMITTEE OF THE
WHOLE)

(Issue #20161123008)

Resolution #BD20161208.1004

Moved By: Kathleen McMillan Second By: Laureen Goodridge

THAT the Budget Development Objectives, Questions and Guidelines for 2017-18, be approved.

Carried

**By-Law No. 113
(Promissory Note
LTPS0078)**

(BY-LAWS AND/OR
POLICIES)

(Issue #20161129003)

Resolution #BD20161208.1005

Moved By: Kathleen McMillan Second By: Laureen Goodridge

WHEREAS it is deemed necessary and expedient to raise by loan the sum of Three Million Five Hundred Fifty Four Thousand Six Hundred Dollars (\$3,554,600) on the credit of said School Division for the purpose of payment for Arthur A. Leach Modular Classrooms, Fort Richmond Modular Classrooms, South Pointe School Construction, Vincent Massey Elevator. THEREFORE, BE IT RESOLVED THAT By-Law No. 113, being a by-law of the Board of Trustees of the Pembina Trails School Division, for the purpose of borrowing the sum of 3,554,600 dollars and of issuing a Debenture and/or Promissory Note (hereinafter called the Security) therefor be given first reading.

Carried

**Budget Study
Follow-Up**

(HUMAN RESOURCES
AND POLICY
COMMITTEE)

(Issue #20161129004)

The Assistant Superintendent, Human Resources and Policy, reported that the Human Resources and Policy Committee has determined that whenever a K-6 school was being converted to a K-5 school there needs to be an adjustment in the teacher librarian formula to extend the K-4 staffing rate to K-5. This change would generate a slightly more generous rate than would be for Grade 5 or higher. She said that this change would apply to schools throughout the Division and will not have an impact on other staffing allocations. She said that this is a unique staffing allocation and the implications of the change were considered by the Committee.

The Assistant Superintendent, Human Resources and Policy, said that this change would be particularly beneficial to smaller schools which want to maintain their teacher librarian support. She reviewed other staffing amendments affecting schools which were part of the Making the Move initiative. She added that the total increase in staffing would be about .333 FTE.

Resolution #BD20161208.1006

Moved By: Kathleen McMillan Second By: David Johnson

THAT the Board approve a staffing formula increase of 1.0 FTE per 450 Grade 5 students for Teacher-Librarians across all schools to be included in the 2017-18 Draft Budget.

Carried

**Policy ECAEA
and Regulation
ECAEA-R - Video
Surveillance
Systems**

(HUMAN RESOURCES
AND POLICY
COMMITTEE)
(Issue #20161128011)

The Assistant Superintendent, Human Resources and Policy, reported that the feedback received mostly related to language.

Resolution #BD20161208.1007

Moved By: Kathleen McMillan Second By: Gerry Melnyk

THAT Policy ECAEA and Regulation ECAEA-R as revised, be given second and third reading and passed.

Carried

**Policy BCABE -
Trustee
Attendance at
Regular Meetings
of the Board by
Electronic Means**

(HUMAN RESOURCES
AND POLICY
COMMITTEE)
(Issue #20161128012)

The Assistant Superintendent, Human Resources and Policy, said that the revisions to Policy BCABE related to minor language changes.

Resolution #BD20161208.1008

Moved By: Kathleen McMillan Second By: David Johnson

THAT Policy BCABE - Trustee Attendance at Regular Meetings of the Board by Electronic Means, be given second and third reading and passed.

Carried

**Policy JLCG -
Anaphylaxis**

(HUMAN RESOURCES
AND POLICY
COMMITTEE)
(Issue #20161128013)

The Assistant Superintendent, Human Resources and Policy said that Policy JLCG was revised to emphasize that the bus drivers were to receive annual training.

Resolution #BD20161208.1009

Moved By: Kathleen McMillan Second By: Gerry Melnyk

THAT Policy JLCG - Anaphylaxis be given second and third reading and passed.

Carried

**Manitoba School
Boards
Association -
Governance Day**

(NEW BUSINESS)
(Issue #20161128010)

Trustee K. McMillan provided a report on the Manitoba School Boards Association Governance Day. She said that Dr. Hanson was well received and the feedback was very positive. She said that Dr. Hanson will be present at the Manitoba School Boards Association 2017 Conference to make a presentation. She said that there was not much new information but the restating of important matters was very effective. She said that the audience felt comfortable enough to ask questions which were a valuable part of the day

Resolution #BD20161208.1010

Moved By: Gerry Melnyk Second By: Dianne Zuk

THAT the Report from K. McMillan with respect to the Manitoba School Boards Association Governance Day be received as information.

Carried

**Correspondence
for Information
Distribution List**

Resolution #BD20161208.1011

Moved By: David Johnson Second By: Laureen Goodridge

THAT the Correspondence for Information Distribution List dated

December 2, 2016, be received as information.

Carried

**Questions from
Trustees**

(QUESTIONS FROM
TRUSTEES)
(Issue #20161205001)

K. McMillan said that the Manitoba School Boards Association has developed well thought out responses to enquiries with respect to the PISA results which responses boards could use.

The Superintendent stated that he would have circulated to staff the information regarding mental health of children.

J. Glenat asked if students are participating in the CIVIX initiative. The Superintendent could not confirm if students have participated. The Assistant Superintendent, Program, will report on this topic at the next meeting as to whether any of our schools participated.

The Superintendent said that plaques were sent to schools acknowledging that schools are on treaty land. He said that schools will post the plaques in a prominent place.

**REQUIREMENT
FOR A
COMMITTEE
MEETING OF
THE WHOLE**

Resolution #BD20161208.1012

Moved By: Jaime Glenat Second By: Kathleen McMillan
THAT the Board move into Committee of the Whole.

Carried

ADJOURNMENT

Meeting adjourned at 8:40 p.m.

Chair of the Board

Secretary-Treasurer