

# PEMBINA TRAILS SCHOOL DIVISION

## Regular Meeting of the Board - February 8, 2018

Meeting Type : Board Meeting

Date : Thursday, February 08, 2018

Start time : 8:00 PM

Location : Administration Office, 181 Henlow Bay, Winnipeg, Manitoba

### Minutes

#### Attendance

#### PRESENT:

#### **Trustees:**

J. Fisher (Chair), S. Billinghamurst, J. Glenat, L. Goodridge, K. McMillan, G. Melnyk, D. Johnson, T. Johnson (via telephone), D. Zuk.

#### **Administration:**

T. Fransen - Superintendent of Education,  
E. Egan - Assistant Superintendent, Human Resources & Policy,  
I. Riffel - Assistant Superintendent, Program,  
J. Karras - Assistant Superintendent, Divisional Support Services,  
S. Schmidt - Assistant Superintendent, Student Services,  
C. Stahlke - Secretary-Treasurer.

**Regrets:** Nil

#### CALL TO ORDER

Meeting called to order at 8:00 p.m.

#### AGENDA APPROVAL

#### **Resolution #BD20180208.1001**

Moved By: David Johnson    Second By: Dianne Zuk  
THAT the agenda be approved as amended.

**Carried**

#### Board Minutes Approval

#### **Resolution #BD20180208.1002**

Moved By: David Johnson    Second By: Sheila Billinghamurst  
THAT the minutes of the Regular Meeting of the Board held on January 25, 2018, be approved as circulated.

**Carried**

#### Standing Committee Reports, Special Committee Reports and Other Reports

(STANDING COMMITTEE  
REPORTS, SPECIAL  
COMMITTEE REPORTS  
AND OTHER REPORTS)  
(Issue #20180117002)

#### **Resolution #BD20180208.1003**

Moved By: Jaime Glenat    Second By: Laureen Goodridge  
THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,  
THAT the Teacher Contracts (Term) as listed in the Teacher Contracts Report dated February 8, 2018, be ratified and,  
THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated February 8, 2018, be approved and,  
THAT the Substitute Teacher Contracts as listed in the 2017-18 Substitute Teacher Contracts Report dated February 8, 2018, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated February 8, 2018.

**Carried**

## **Thoughtexchange**

(EDUCATIONAL  
PRESENTATIONS)  
(Issue #20180125001)

The Superintendent provided an overview of Thoughtexchange. He demonstrated how this program communicates with parents and sends links to them from various schools. He said that the links include the circulation of surveys for parents to complete. He said that this program is a mechanism to allow parents to provide feedback to the schools.

It was noted that this system can be used from a smart phone. The Superintendent answered questions from Trustees. He said that the Communications Officer works to ensure that people are aware of this program. He said that feedback is received from both parents and staff. He will ask Thoughtexchange if they can add a marker as to whether the respondent is a staff member or a parent. He said that this program will be used to assist the Board in strategic planning for next year.

## **Draft 2018-19 Budget**

(FINANCE AND PLANNING  
COMMITTEE)  
(Issue #20180126004)

The Chair of the Finance and Planning Committee provided the following comments with respect to the 2018-19 Budget:

Pembina Trails is dedicated to providing learning opportunities that support the growth of all our students. Each year, our Board of Trustees must rise to the challenge of stretching every dollar of public money to maximize the impact of our budget and ensure we continue to provide quality education. To help our students succeed, we must invest in exceptional resources, programs and staffing across the division. Our annual budget aims to reflect investments, which support our Three Expectations for Student Learning: enhancing engagement, literacy and numeracy, and graduation.

Tonight, we will share the 2018/19 draft budget summary, including information about expenditures, explanation of expenditure increase, revenue and the impact on property taxes. This is not the final budget. Over the next few weeks, the Board of Trustees will review the draft and decide on any necessary changes based on a balance between the needs of the division and the impact on our taxpayers.

The increase in combined operating and capital expenditures of \$5,649,902, or 3.4 per cent, in the draft budget addresses many added resource needs. The increase in total school taxes on the typical home with a market value of \$408,222 would be \$45, or 2.0 per cent. Some of the major reasons for expenditure change in the draft budget include:

- Hiring additional teaching staff to address:
  - The projected growth of 442 students over enrolment in the 2017/18 budget;
  - The increasing number of English as an Additional Language students; and
  - The establishment of a P-TECH high school in partnership with Manitoba Institute of Trades and Technology and the

Information and Communication Technologies Association of Manitoba. The vision is to create a STEM school where students have the opportunity to connect with industry experts and prepare for technology jobs of the future.

- Hiring more educational assistants for the growing number of students with special needs;
- Expanding Ignite 3, the summer learning loss program in 2018 to include a fourth school;
- Increasing funding for school building renewal projects such as aging building repairs;
- Changes in staff estimates (staff mix, rate estimates, increments, leave implications and employee benefits costs);
- Increasing provisions for transfers to our reserve for new schools in Waverley West to fund future expenditures not paid for by the province;
- Investing in a new initiative, which supports our Standards for Success in Literacy by providing current digital technology, such as surface pros.

Aside from property tax revenue, the largest source of financial support comes from the Provincial Funding of Schools Program, which is projected to provide a 4.6% increase for 2018/19 primarily due to the increase in the number of students. The total revenue increase from all sources (including the Province of Manitoba but excluding property tax) is projected to be 4.3%. Because of this, the majority of increases in expenditures will need to be funded by property taxes.

We value pre-budget community consultation, and our trustees truly want to hear from the public. Feedback regarding the 2018/19 Draft Budget can be made by letter directed to the Board of Trustees, by email at [budget@pembinatrails.ca](mailto:budget@pembinatrails.ca) or by appearing as a delegation, in person, at the regular board meeting on Thursday, February 22, 2018. Parties interested in appearing as a delegation are required to email their notice to appear and written presentation to Emily Vickers at [evickers@pembinatrails.ca](mailto:evickers@pembinatrails.ca) by Thursday, February 15, 2018.

**Resolution #BD20180208.1004**

Moved By: David Johnson Second By: Kathleen McMillan

THAT the Draft 2018-19 Budget be approved for public disclosure.

**Carried**

**2018-19 School  
Year Calendar**

(ADMINISTRATIVE  
REPORTS)  
(Issue #20180108007)

G. Melnyk asked for information about December 21, 2018 as a day when school cannot be held. The Superintendent said December 23, 2018 is a day when schools are not to be in session, but December 21 is a day when school may be held.

**Resolution #BD20180208.1005**

Moved By: Jaime Glenat Second By: Kathleen McMillan

THAT the 2018-19 school year for the Pembina Trails School Division commence on Tuesday, September 4, 2018, and conclude on Friday, June 28, 2019, and,

THAT the Christmas break commence Monday, December 24, 2018, and conclude on Friday, January 4, 2019, and,

THAT the Spring Break commence on Monday, March 25, 2019 and conclude on Friday, March 29, 2019.

**Carried**

**Indigenous  
Education Plan  
Update**

(ADMINISTRATIVE  
REPORTS)  
(Issue #20180124015)

The Assistant Superintendent, Program, reviewed the Indigenous Education Plan. He spoke about how the Division is addressing the needs of Indigenous youth and our experience with Indigenous youth. He said the Treaty 1 acknowledgement is posted in each school and schools use it as appropriate.

He said that we are committed to and work with the partners in the Winnipeg Indigenous Accord. He reviewed what the Division has done in the past with respect to our Indigenous students. He spoke about the benefits of having an Elder involved with the Indigenous students. He said that the students have asked for experiences with an Elder. He reviewed the objectives met at the Leadership Camp. He reported as to the areas this group is working on and will likely be making presentations concerning them.

He is recommending that the Division engage an Elder for students to access. He outlined the role which the Elder would fulfill and the services which the elder would provide. He said that the cost being paid to Elders is the same as being paid in other school divisions in greater Winnipeg.

He said that measurement of the effect of the Elder initiative will be purely anecdotal. He said this will help our Indigenous students achieve the same level of success as our non-Indigenous students. He said that we have an Elder identified, currently, but there may be different Elders as we move forward. He said that this is not about creating assemblies or drum presentations but about connecting with students. There is no particular structure. This should be effective at the high school and upper middle years levels.

It was noted that Elders are not uniquely male as many female Elders can fill the role.

**Resolution #BD20180208.1006**

Moved By: Jaime Glenat Second By: Tim Johnson

THAT an application of Accumulated Surplus be made in the amount not to exceed \$14,400 plus applicable taxes to engage the services of an Elder for two full days per week to work with students in the five high schools for the balance of the 2017/18 school year (until the second week in June).

**Carried**

**Yes I Can!**

The Assistant Superintendent, Student Services, congratulated the winners of the 2018 Yes I Can! Awards. She said that we have four

## **Awards 2018**

(ADMINISTRATIVE  
REPORTS)

(Issue #20180124016)

students recognized in various categories and one staff member. The Assistant Superintendent, Student Services, will accompany them at the event.

### **Resolution #BD20180208.1007**

Moved By: Dianne Zuk Second By: Kathleen McMillan

THAT the report from the Assistant Superintendent, Student Services, with respect to the 2018 Yes I Can! Awards be received as information.

**Carried**

## **School Administration Appointment - Ecole Dieppe**

(ADMINISTRATIVE  
REPORTS)

(Issue #20180131006)

The Superintendent said that three Vice Principal positions are currently posted.

### **Resolution #BD20180208.1008**

Moved By: Gerry Melnyk Second By: Tim Johnson

THAT the Board of Trustees approve the appointment of Cheryl Chuckyry as Principal of Ecole Dieppe effective August 2018.

**Carried**

## **Manitoba School Boards Association 2018 Convention**

(NEW BUSINESS)

(Issue #20180131005)

The Chair asked that Trustees respond to the 2018 MSBA Convention invitation by emailing Emily Vickers tomorrow.

## **Region 5/6 Meeting with Councillor B. Mayes**

(NEW BUSINESS)

(Issue #20180131012)

The Chair and Vice-Chair provided a report on the Region 5/6 Meeting with Councillor B. Mayes. The Chair said that she, J. Glenat, K. McMillan and the Secretary-Treasurer were in attendance. She said that the Division had brought forth agenda items on protocols and bus transportation. She reported that Councillor Mayes said that there was no plan for relating bus services to the size of new developments. She reported that B. Mayes said that if we have a need we should contact him or other City Councillors. He said that he supports protocols for city councillors. She reported that the Manitoba School Boards Association (MSBA) said that there was a mutual orientation planned for orientation with AMM and the MSBA for city councillors.

J. Glenat reviewed the issues on the agendas: Joint Use Agreements and accessibility, exemptions of school taxes for leased property, road issues, extension of courtesies, partnership opportunities, mobile vision care program. narrow roads to narrow to turn buses around.

## **Correspondence for Information Distribution List**

(CORRESPONDENCE FOR  
INFORMATION  
DISTRIBUTION LIST)

(Issue #20180117003)

### **Resolution #BD20180208.1009**

Moved By: Gerry Melnyk Second By: David Johnson

THAT the Correspondence for Information Distribution List dated February 2, 2018, be received as information.

**Carried**

## **Questions from Trustees**

(QUESTIONS FROM

D. Zuk asked about the bearpit session with the Minister of Education during the 2018 MSBA Convention. It was noted that school divisions are

asked to provide agenda items for the bearpit session. This item will be included for discussion at the February 22, 2018, Committee Meeting of the Whole.

D. Zuk said that the Division did not get the funding announcement until this afternoon, which was late, but that Senior Administration was still able to update the Draft Budget information and make it available to the Board and public today.

D. Zuk thanked Lisa Chase, Senior Executive Assistant to the Superintendent, for organizing the I Love to Read month calendars.

S. Billingham said she observed Reading Recovery at Ecole Crane and was impressed and would like to see more of these elsewhere.

**Questions from  
Members of the  
Public**

(QUESTIONS FROM  
MEMBERS OF THE  
PUBLIC IN ATTENDANCE)  
(Issue #20180208003)

In response to a member of the public, the Assistant Superintendent, Program, said that he had been asked about exposing non-Indigenous students to the Indigenous Education Plan and connecting with Elders. He said that the advice he received is that that this could be done, but not just yet so as to give the Indigenous students a first chance for contact with an Elder.

A member of the public asked about Thoughtexchange and whether it can be conducted in other languages for those who are not fluent in English. The Superintendent said that this is possible and will be pursued with Thoughtexchange.

A member of the public asked about the School Resource Officers. The Superintendent said that the funding mechanism has changed but the Division will still have the same number of School Resource Officers in 2018/19 as we, currently, have in 2017/18.

A member of the public asked for clarification on funding on Schedule 3. A member of the public asked about the reduction in the Small Schools Grant. The Secretary-Treasurer said that he would review the calculation for that grant.

**REQUIREMENT  
FOR A  
COMMITTEE  
MEETING OF THE  
WHOLE**

**Resolution #BD20180208.1010**

Moved By: Kathleen McMillan    Second By: Jaime Glenat  
THAT the Board move into Trustees Only.

**Carried**

**ADJOURNMENT**

Meeting adjourned at 9:17 p.m.

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Chair of the Board

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Secretary-Treasurer