

# PEMBINA TRAILS SCHOOL DIVISION

## Regular Meeting of the Board February 9, 2017

Meeting Type : Board Meeting

Date : Thursday, February 09, 2017

Start time : 8:00 PM

Location : Administration Office, 181 Henlow Bay, Winnipeg, Manitoba

## Minutes

### Attendance

#### **PRESENT:**

##### **Trustees:**

J. Fisher (Chair), J. Glenat, , K. McMillan, G. Melnyk, D. Johnson, T. Johnson, D. Zuk.

##### **Administration:**

T. Fransen - Superintendent of Education,  
E. Egan - Assistant Superintendent, Human Resources & Policy,  
I. Riffel - Assistant Superintendent, Program,  
J. Karras - Assistant Superintendent, Divisional Support Services,  
S. Schmidt - Assistant Superintendent, Student Services,  
C. Stahlke - Secretary-Treasurer.

**Regrets:** L. Goodridge, S. Billinghamurst

### CALL TO ORDER

Meeting called to order at 8:05 p.m.

### AGENDA APPROVAL

#### **Resolution #BD20170209.1001**

Moved By: Gerry Melnyk. Second By: Dianne Zuk  
THAT the agenda be approved as amended.

**Carried**

### Minutes Approval

#### **Resolution #BD20170209.1002**

Moved By: David Johnson Second By: Jaime Glenat  
THAT the minutes of the Regular Meeting of the Board held on January 26, 2017, be approved as circulated

**Carried**

### Standing Committee Reports, Special Committee Reports and Other Reports

(STANDING COMMITTEE  
REPORTS, SPECIAL  
COMMITTEE REPORTS  
AND OTHER REPORTS)  
(Issue #20170123007)

#### **Resolution #BD20170209.1003**

Moved By: Jaime Glenat Second By: Kathleen McMillan  
THAT the Standing Committee Reports, Special Committee Report and  
Other Reports be received as information and,  
THAT the Teacher Contracts (Permanent and Term) as listed in the  
Teacher Contracts Report dated February 9, 2017, be ratified and,  
THAT the Teacher Contract Alterations as listed in the Contract Alterations  
Report dated February 9, 2017, be approved and,  
THAT the Substitute Teacher Contracts as listed in the 2016-17 Substitute  
Teacher Contracts Report dated February 9, 2017, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated February 9, 2017.

**Carried**

**By-Law No. 114  
Promissory Note  
LTPS0095**

(BY-LAWS AND/OR  
POLICIES)  
(Issue #20170131011)

**Resolution #BD20170209.1004**

Moved By: Tim Johnson Second By: Kathleen McMillan

WHEREAS it is deemed necessary and expedient to raise by loan the sum of Two Million Four Hundred Twenty Four Thousand Two Hundred Dollars (\$2,424,200) on the credit of said School Division for the purpose of payment for Fort Richmond Collegiate Modular Classrooms, Laidlaw Heating and Ventilating replacement, South Pointe, Vincent Massey Elevator and Roof, Dieppe Elevator and Roof.

THEREFORE, BE IT RESOLVED THAT By-Law No. 114, being a by-law of the Board of Trustees of the Pembina Trails School Division, for the purpose of borrowing the sum of 2,424,200 dollars and of issuing a Debenture and/or Promissory Note (hereinafter called the Security) therefor be given second and third reading and passed.

**Carried**

**Draft 2017-18  
Budget**

(FINANCE AND  
PLANNING COMMITTEE)  
(Issue #20170123009)

The Chair of the Finance and Planning Committee provided the following comments with respect to the 2017-18 Budget:

The 2017/18 draft budget summary information shared this evening includes details on expenditures, explanation of expenditure increases, revenue and impact on property taxes. It is important to note, the Pembina Trails draft budget is not the final budget. Over the next few weeks, the Board of Trustees will be studying the purposed budget in depth. As trustees, our goal is to carefully balance the division's need for additional resources which support quality public education with the impact on taxpayers. The Board will focus on directing funds to achieve our Expectations for Student Learning in the areas of graduation, numeracy, literacy and engagement. There are also certain new educational initiatives as well as a variety of capital projects. The Board will, as always, determine that appropriate balance between the needs of the division and the impact on the taxpayer before a final budget is set.

The increase in Combined Operating and Capital Expenditures of \$6,965,940 or 4.3% in the draft budget addresses many increased resource needs. The increase in total school taxes on the typical home with a market value of \$398,444 would be \$75 or 3.5%. Set out below are some of the major areas of expenditure change in the draft budget:

- Investment in an innovative technology initiative which supports our Standards for Success in Literacy;
- Creation of a reading recovery teacher leader position and the establishment of a reading recovery training site;
- Support of a new high school summer learning program;
- Increased teaching staff to address:
- the projected growth of 469 students or 3.5% over the enrolment projected in the 2016/17 Budget;
- continued progression towards achieving the required cap of 20

- students per class in kindergarten to grade 3;
- increased enrolment of newcomers to Canada;
- staffing changes generated by “Making the Move” for early years and middle years and provisions for one year establishment grants for École Charleswood School and Westdale School.
- Additional information technology staff to meet the growing needs of our division;
- Changes in staff estimates (staff mix, rate estimates, increments, leave implications and employee benefits costs);
- Additional bus routes;
- Increased transfers to the capital reserve for new schools (Waverley West High School) to support future expenditures not funded by the Province.

The largest source of financial support, apart from property tax, comes from the Provincial Funding of Schools Program which will be reduced in 2017/18. Total revenue from all sources (including the Province of Manitoba) except property tax is projected to be reduced by \$6,260 or 0%. This means all or nearly all increases in expenditures will need to be funded by increased property tax.

In responding to a question, the Secretary-Treasurer said that the Funding of Schools Program Grant, which is the Province's primary support to the Division's operating expenditures has declined for 2017/18 from 2016/17 in the amount of \$940,162.

The Board is inviting feedback on the 2017/18 draft budget. Feedback may be made by letter directed to the Board of Trustees, by e-mail at [budget@pembinatrails.ca](mailto:budget@pembinatrails.ca) or by appearing as a delegation, in person, at the regular board meeting to be held on Thursday, February 23, 2017. Anyone interested in appearing as a delegation should email their notice to appear and written presentation to Emily Vickers at [evickers@pembinatrails.ca](mailto:evickers@pembinatrails.ca) by Thursday, February 16, 2017.

#### **Resolution #BD20170209.1005**

Moved By: Tim Johnson Second By: Kathleen McMillan

THAT the Draft 2017-18 Budget be approved for public disclosure.

**Carried**

#### **Memorandum of Agreement - CUPE 5121**

(NEGOTIATIONS COMMITTEE)  
(Issue #20170130004)

#### **Resolution #BD20170209.1006**

Moved By: David Johnson Second By: Dianne Zuk

THAT the Memorandum of Agreement dated January 30, 2017, amending the Collective Agreement between the Pembina Trails School Division and the Canadian Union of Public Employees, Local 5121, for the period July 1, 2016 to June 30, 2021, be ratified.

**Carried**

#### **Commendation Report from Superintendent**

(ADMINISTRATIVE REPORTS)

The Superintendent reported that Tony Carvey, Principal of Vincent Massey Collegiate, has been recognized by The Learning Partnership as a

(Issue #20170202001)

recipient of the Canada's Outstanding Principals Award. He said that Tony is the fourth Principal from Pembina Trails School Division to be so selected. The Chair will send a letter of congratulations.

**Resolution #BD20170209.1007**

Moved By: Jaime Glenat Second By: Kathleen McMillan

THAT the report from the Superintendent with respect to the Outstanding Principals Award be received as information.

**Carried**

**School  
Administration  
Appointment -  
Acting Principal  
Westgrove  
School**

(ADMINISTRATIVE  
REPORTS)

(Issue #20170201003)

**Resolution #BD20170209.1008**

Moved By: Kathleen McMillan Second By: Gerry Melnyk

THAT the Board of Trustees approve the appointment of Tanis Ryznar as acting Principal of Westgrove School effective March 6, 2017 until March 24, 2017, or until incumbent returns. It is understood that these dates are dependent on the incumbent's return and may be adjusted as needed.

**Carried**

**Fort Garry  
Canadian History  
Award**

(ADMINISTRATIVE  
REPORTS)

(Issue #20170208005)

The Superintendent reported Fort Garry Historical Society is stopping their operations due to a lack of volunteers. He said that they have donated \$5,000 each to Fort Richmond Collegiate and Vincent Massey Collegiate which will be used to fund projects.

**Resolution #BD20170209.1009**

Moved By: David Johnson Second By: Tim Johnson

THAT the Board write to the Historical Society thanking them for their donations to Fort Richmond Collegiate and Vincent Massey Collegiate.

**Carried**

**Correspondence  
for Information  
Distribution List**

(CORRESPONDENCE  
FOR INFORMATION  
DISTRIBUTION LIST)

(Issue #20170123008)

**Resolution #BD20170209.1010**

Moved By: Gerry Melnyk Second By: Jaime Glenat

THAT the Correspondence for Information Distribution List dated February 3, 2017, be received as information.

**Carried**

**Questions from  
Trustees**

(QUESTIONS FROM  
TRUSTEES)

(Issue #20170206004)

D. Zuk asked if Teacher Appreciation Week will be recognized on our website. The Superintendent said that we will place a notice on our website.

D. Zuk asked about Changing the Seats on the Bus event. The Assistant Superintendent, Human Resources and Policy, reported that this event was well attended and related to changing jobs in mid-career. She reported how she and the President of the Pembina Trails Teachers' Association have collaborated on this initiative.

D. Zuk said that we recently celebrated the opening of Ecole South Point School. She questioned the Minister's comments regarding the how much

the Division contributed to the cost of the school. She felt that there was some error in the amount articulated by the Minister. The Superintendent said that our share of the cost is projected to be in the range of \$9,000,000.

**Resolution #BD20170209.1011**

Moved By: Dianne Zuk    Second By: Kathleen McMillan

THAT the Chair write to the Minister of Education and Training expressing the Board's appreciation for his attendance at the celebrations at the opening of Ecole South Pointe School held on January 30, 2017, and provide information clarifying the projected cost of construction and start up of Ecole South Pointe School which costs are funded by the Pembina Trails School Division and expressing the hope that construction and start up costs of future capital projects be fully funded by the Province.

**Carried**

**Questions from  
Members of the  
Public**

(QUESTIONS FROM  
MEMBERS OF THE  
PUBLIC IN ATTENDANCE)  
(Issue #20170206005)

A member of the public addressed the Board. He said he has two children at Ecole South Pointe School and expressed disappointment that there is no play structure, soccer pitch, and related amenities present at the school. He said that teachers have told him that there are fundraising plans for play structures at the school. He asked if this is common practice in Pembina Trails. He asked what the plans are for South Pointe School for the play areas. The Assistant Superintendent, Divisional Support Services, said that the South Pointe site is a 6.8 acre site and the landscape contractor could not finish all development before winter. He said that the fields are partially ready. He said that there are outdoor learning environments yet to come. He said that play structures are funded by fundraising in this Division. He explained that the Division provides technical advice and a modicum of financial support for all play structures.

G. Melnyk provided historical perspective as to development of tracks at schools.

The member of the public said that construction is still happening at Ecole South Pointe School and asked why the Division did not delay opening until September 2017, when the school would be completely ready. The Superintendent said that a delay to open the school was considered, but it was concluded that the children would be safe in the school when it opened in January. He said that where the students were accommodated, previously, in other schools such as at Ryerson School, they were in a cramped setting which had become more cramped over time.

The parent said that there is no warning sign when coming down Waverley street that there is a school zone ahead. The Superintendent said that he will notify the City Councillor. The parent asked about security at the school. The Superintendent said that there is no locked front door because the entrance can be seen from the office. He said that two of our schools are locked and that the Division could look into that option for other schools.

In response to a question from a member of the public, the Superintendent

said that the Division is moving ahead on 20K3 slowly and that growth in enrolment is a major part of that. The Secretary-Treasurer said that the Funding of Schools Program would fund about 31% of the combined Operating and Capital Expenditures set out in the 2017/18 Draft Budget.

## **ADJOURNMENT**

Meeting adjourned at 8:50 p.m.

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Chair of the Board

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Secretary-Treasurer