

# PEMBINA TRAILS SCHOOL DIVISION

## Regular Meeting Of The Board January 23, 2014

Meeting Type : Board Meeting

Date : Thursday, January 23, 2014

Start time : 8:00 PM

Location : Administration Office, 181 Henlow Bay, Winnipeg, Manitoba

## MINUTES

### ATTENDANCE

#### PRESENT:

##### **Trustees:**

D. Johnson (Chair), T. Johnson (Vice-Chair), J. Field, J. Fisher, L. Goodridge, D. Zuk

##### **Administration:**

T. Fransen - Superintendent of Education,  
G. Bruce - Assistant Superintendent, Program,  
E. Egan - Assistant Superintendent, Human Resources & Policy,  
J. Karras - Assistant Superintendent, Divisional Support Services,  
S. Schmidt - Assistant Superintendent, Student Services,  
C. Stahlke - Secretary-Treasurer.

**Regrets:** S. Clayton, G. Melnyk, G. Watson.

### CALL TO ORDER

Meeting called to order at 8:10 p.m.

### AGENDA APPROVAL

#### **Resolution #BD20140123.1001**

Moved By: Tim Johnson    Second By: Dianne Zuk  
THAT the agenda be approved as amended.

**CARRIED**

### MINUTES APPROVAL (MINUTES APPROVAL)

#### **Resolution #BD20140123.1002**

Moved By: Jacquie Field    Second By: Julie Fisher  
THAT the minutes of the Regular Meeting of the Board held on January 9, 2014, be approved as circulated.

**CARRIED**

### STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS (STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS)

#### **Resolution #BD20140123.1003**

Moved By: Tim Johnson    Second By: Jacquie Field  
THAT the Standing Committee Reports, Special Committee Reports, and Other Reports be received as information and,  
THAT teacher contracts (Term) as listed in the Teacher Contracts Report dated January 23, 2014, be ratified and,  
THAT substitute teacher contracts as listed in the 2013-14 Substitute Teacher Contracts Report dated January 23, 2014, be ratified and,

THAT the Disbursements List for the period December 1 to December 31, 2013, in the amount of \$4,344,741.48 be approved.

**CARRIED**

**FUNDING FOR  
ACTIVE  
TRANSPORTATION -  
FORT RICHMOND**

(DELEGATIONS)

(Issue #20140117001)

J. Lukes appeared to present on funding received for the Fort Richmond area. J. Lukes said that she has served in several capacities within the Division. She provided an update on school travel planning from 2009-2012 at Ryerson School, Dalhousie School and Ecole St. Avila. She posed the question of how students can be helped to bike or walk to school safely. She said that the Assistant Superintendent, Program, had been involved in this initiative on behalf of the Division. She said they received funding to construct a trail connecting Dalhousie School and Acadia Junior High, as well as connecting Manitoba Housing developments to certain schools. She said that members of the community were able to secure \$30,000 in funding from the City of Winnipeg and the Province to help develop a walking and cycling map, and these maps have been provided to schools.

She said they have also secured funding to develop a trail from Kings Park to Parkwood Avenue. She said the City is upgrading the sidewalk under the Perimeter Highway at Pembina and they have been working to improve an active transportation corridor. She identified the projects at certain locations which are being funded by the City.

The community in Fort Richmond is working on the development of active transportation. She said that the City is allocating \$100,000 for a similar development in the Wildwood and Crescent Park area.

She thanked the Trustees and the Assistant Superintendent, Program for their support for the past and ongoing active transportation projects. She said that she would be willing to attend a Council of Presidents meeting to discuss this with the Parent Councils.

In response to a question from a Trustee, J. Lukes said that she has not yet shared this information with the City Councillors. She said that there is no funding to do this work Province-wide but she has been in touch with the Principal of Ecole Tuxedo Park. She believes that the active transportation plan should be advanced to all schools. D. Zuk expressed a desire to develop such a plan in the Charleswood area of the Division.

The Chair thanked her for the presentation.

**MANITOBA SCHOOL  
BOARDS  
ASSOCIATION  
LONG SERVICE  
AWARD**

(CORRESPONDENCE FOR  
DISCUSSION)  
(Issue #20140106001)

**Resolution #BD20140123.1004**

Moved By: Jacquie Field Second By: Dianne Zuk

THAT the Board submit to the Manitoba School Boards Association the name of the following Trustee who has actively served as a Trustee for 20 years, as nomination for a Long Service Recognition Award at the 2014 Manitoba School Boards Association Convention:

**Trustee Gerry Melnyk**

Years of Service as at December 31, 2013:

Assiniboine South School Division October 1993  
to July 2002 – 8.5 years  
Pembina Trails School Division July 2002 to  
December 2013 – 11.5 years

**CARRIED**

**MANITOBA SCHOOL  
BOARDS  
ASSOCIATION  
POLICY/POSITION  
STATEMENTS**

(CORRESPONDENCE FOR  
DISCUSSION)  
(Issue #20140110004)

**Resolution #BD20140123.1005**

Moved By: Tim Johnson Second By: Julie Fisher

THAT the correspondence concerning the Manitoba School Boards Association Policy and Position Statements be received as information.

**CARRIED**

**PRESIDENTS'  
COUNCIL AWARDS -  
CALL FOR  
NOMINATIONS**

(CORRESPONDENCE FOR  
DISCUSSION)  
(Issue #20140109001)

The Superintendent said that Senior Administration reviewed this correspondence and had no names to bring forward at this time. The Board asked that Senior Administration canvass all school principals for nominations.

**Resolution #BD20140123.1006**

Moved By: Jacquie Field Second By: Tim Johnson

THAT the Call for Nominations for the Presidents' Council Awards be referred to Senior Administration to canvass schools for nominations and prepare a report for submission to the Regular Board Meeting to be held on February 13, 2014.

**CARRIED**

**LEASE  
AGREEMENT 3401  
ROBLIN  
BOULEVARD**

(BUILDINGS, PROPERTY AND  
TRANSPORTATION  
COMMITTEE)  
(Issue #20140110006)

**Resolution #BD20140123.1007**

Moved By: Julie Fisher Second By: Dianne Zuk

THAT the Board approve the conversion of the existing two-year Lease Agreement between the Pembina Trails School Division and the Winnipeg Regional Health Authority to a ten-year term and that Administration be authorized to proceed with the development of the process for the sale of the building and property at 3401 Roblin Boulevard.

**CARRIED**

## **PUBLIC BUDGET CONSULTATION**

(FINANCE AND PLANNING  
COMMITTEE)

(Issue #20140123001)

T. Johnson explained the discussion at the Finance and Planning Committee which concluded that the consultation was more suited to programming than budget. The Superintendent explained that the input from the public addresses programming while the Board and Senior Administration concern themselves with Budget implications. It was noted that the public still have input in response to the Draft Budget. J. Field said that this was discussed in some depth at the Committee Meeting. The Committee was of the view that funds for was consultation are better spent on this basis as many of the public have said that Trustees have been elected to make financial decisions. D. Zuk said that she is concerned that the brochure is being eliminated. J. Field said that the Education Committee would discuss the programming consultation, and the annual report which would include the financial activities of the Division has already been approved and is in process. T. Johnson said that we are continuing to improve financial reporting with respect to feedback but we believe that the public is more interested in providing input on programming.

### **Resolution #BD20140123.1008**

Moved By: Tim Johnson Second By: Jacquie Field

THAT the annual Public Budget Consultation held in November of each year be discontinued, including the preparation and distribution of the annual brochure, and

THAT the Board establish a public consultation process focused on programming, and

THAT such public consultation process be referred to Education Committee for development.

**CARRIED**

## **DIRECTORS - INSTRUCTIONAL**

(ADMINISTRATIVE REPORTS)

(Issue #20140110002)

### **Resolution #BD20140123.1009**

Moved By: Dianne Zuk Second By: Jacquie Field

THAT the Contracts of Employment dated January 23, 2014, between the Pembina Trails School Division and the following Administrators be ratified.

Administrator	Period
Employee No. 2590 and No. 7084	August 1, 2014 to July 31, 2017
Employee No. 7503	August 1, 2014 to July 31, 2015

**CARRIED**

## **2014-15 SCHOOL YEAR CALENDAR**

(ADMINISTRATIVE REPORTS)

(Issue #20140113001)

### **Resolution #BD20140123.1010**

Moved By: Julie Fisher Second By: Laureen Goodridge

THAT the 2014-15 School Year Calendar be approved.

**CARRIED**

**DALHOUSIE  
SCHOOL  
ELECTRICAL  
SERVICE:  
EMERGENCY  
REPAIRS**

(ADMINISTRATIVE REPORTS)  
(Issue #20140115002)

The Assistant Superintendent, Divisional Support Services, reported as to the need for the replacement of the Dalhousie electrical service. He explained why the replacement needs to be made which include the age of the service and the lack of available parts to repair the existing service. He said that a portion of the cost may be recovered through insurance which would lower the amount having to be funded by the Division. The estimate also includes contingencies which may not be fully required. He said that the work needs to be done reasonably soon because the reliability of the line is uncertain. The parts have been ordered. The planned boiler replacement cannot be done until the electrical service is replaced.

**Resolution #BD20140123.1011**

Moved By: Julie Fisher Second By: Laureen Goodridge

THAT a maximum application of Accumulated Surplus be made for the following item during the 2013/14 fiscal year:

Dalhousie School electrical supply and distribution replacement \$239,159.

**CARRIED**

**BONNYCASTLE  
SCHOOL**

(ADMINISTRATIVE REPORTS)  
(Issue #20140115003)

The Superintendent reported as to the meeting held on January 21, 2014, with the Advisory Committee. The Committee seemed to indicate that they would support the continuation of the Grade 6 program at Arthur A. Leach School and the Parent Advisory Council did not object to the continuation. The Board would review this arrangement prior to the 2016/17 school year. J. Fisher said that the parents wanted a plan that extended longer than one year. The Superintendent said that the Grade 6 program at Arthur A. Leach School has been successful which has allayed some of the anxiety associated with this arrangement going forward.

J. Fisher said the review prior to 2016/17 is needed due to the fact that we anticipate the opening of the South Pointe School at that time. J. Field said that parents would like decisions affected by the opening of the South Pointe School made sooner rather than later. The Superintendent would like to see changes to catchment areas developed and approved by December 2014.

The Superintendent reviewed the timelines and stated that originally the Division had expected the addition to Ecole RHG Bonnycastle to be in place and open by September 2013. Circumstances changed the timing of this considerably.

J. Fisher emphasized that parents desire a longer term picture of where their children will be attending school and the Division needs to be cognizant of this desire when planning in the future. D. Zuk noted that circumstances outside of the control of the Division imposed

themselves on this situation and that this was communicated with parents as soon as was possible. L. Goodridge said that if the Division can anticipate problems, we then need to consider communicating these problems to parents.

D. Zuk stated that she supports the motion and asked if the additional supports at Arthur A. Leach will be continued. The Superintendent said the additional funding provided was for furniture and equipment and that some further additional funding may be required.

The Superintendent said that he will communicate the Board's decision to the school community tomorrow.

The Assistant Superintendent, Divisional Support Services, said that the recommended contractor has been submitted to Public Schools Finance Board for approval and a decision should be made soon. He said the building permit application was submitted and the Division received questions from the City with respect to that application. Construction cannot start until the permit is approved. He described how the Division will communicate with the community in the adjacent streets to inform them of the impending construction. He said that communication will likely be occur in February. He described how the parking will be addressed and how the construction work will be conducted and the projected impact on local traffic.

In response to a question from a Trustee, the Assistant Superintendent, Divisional Support Services, said that he did not see that the current drop off procedure for students would need to be changed.

#### **Resolution #BD20140123.1012**

Moved By: Julie Fisher    Second By: Laureen Goodridge

THAT students in the Grade 6 English Language Program for the 2014/15 and 2015/16 school years who reside in the École RHG Bonnycastle School catchment be included in the Arthur A. Leach School catchment with Arthur A. Leach School being their designated school, and

THAT the Board review the school designation in time for the 2016/17 school year.

**CARRIED**

#### **ECOLE DIEPPE**

(ADMINISTRATIVE REPORTS)  
(Issue #20140115001)

The Assistant Superintendent, Human Resources and Policy, and the Assistant Superintendent Divisional Support Services, reported on Ecole Dieppe. The Assistant Superintendent, Divisional Support Services, said that there is a space issue at Ecole Dieppe which needs action. He stated that a parent committee had been struck and a meeting held on January 14, 2014. The next meeting will be held on January 27, 2014, at which enrolment data and scenarios will be discussed. The parents are looking for solutions on a timely basis.

**Resolution #BD20140123.1013**

Moved By: Dianne Zuk    Second By: Julie Fisher

THAT the verbal report on Ecole Dieppe School be received as information.

**CARRIED**

**ECOLE ST. AVILA  
PORTABLE  
CLASSROOMS**

(QUESTIONS FROM  
TRUSTEES)

(Issue #20140123002)

In response to a question from a Trustee, the Assistant Superintendent, Divisional Support Services, said that the portable classrooms from Ecole St. Avila are owned by the Province and that any expenditures made with respect to them are not recoverable from the Province.

**SCHOOL-BASED  
PROFESSIONAL  
DEVELOPMENT  
DAY**

(QUESTIONS FROM  
TRUSTEES)

(Issue #20140127003)

In response to a question from a Trustee, the Superintendent said that he would be reporting on the School-Based Professional Development Day at the Human Resources and Policy Committee Meeting.

**CORRESPONDENCE  
FOR INFORMATION  
DISTRIBUTION LIST  
JANUARY 23, 2014**

(CORRESPONDENCE FOR  
INFORMATION DISTRIBUTION  
LIST)

(Issue #20140110005)

The Chair will review the email from W. Wedge and L. Todd with reference to Active Transportation Corridors for South Winnipeg Schools to determine if a response is warranted.

It was generally agreed to send a thank you note to J. Lukes for attending at the Board Meeting and making a presentation.

The Chair will send welcome letter to the new President/CEO of the Winnipeg Technical College.

**Resolution #BD20140123.1014**

Moved By: Tim Johnson    Second By: Jacquie Field

THAT the Correspondence for Information Distribution List dated January 17, 2014, be received as information.

**CARRIED**

**REQUIREMENT FOR  
A COMMITTEE  
MEETING OF THE  
WHOLE**

**Resolution #BD20140123.1015**

Moved By: Jacquie Field    Second By: Tim Johnson

THAT the Board move into Committee of the Whole.

## ADJOURNMENT

Meeting adjourned at 9:34 p.m.

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Chair of the Board

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Secretary-Treasurer