

PEMBINA TRAILS SCHOOL DIVISION

Regular Meeting of the Board - January 28, 2016

Meeting Type : Board Meeting

Date : Thursday, January 28, 2016

Start time : 8:00 PM

Location : Administration Office, 181 Henlow Bay, Winnipeg, Manitoba

Minutes

Attendance

PRESENT:

Trustees:

T. Johnson (Chair), S. Billingham, J. Fisher, J. Glenat, K. McMillan, G. Melnyk, D. Johnson, D. Zuk.

Administration:

T. Fransen - Superintendent of Education,
E. Egan - Assistant Superintendent, Human Resources & Policy,
I. Riffel - Assistant Superintendent, Program,
J. Karras - Assistant Superintendent, Divisional Support Services,
S. Schmidt - Assistant Superintendent, Student Services,
C. Stahlke - Secretary-Treasurer.

Regrets: L. Goodridge

CALL TO ORDER

Meeting called to order at 8:00 p.m.

AGENDA APPROVAL

Resolution #BD20160128.1001

Moved By: Dianne Zuk Second By: Kathleen McMillan
THAT the agenda be approved as circulated.

Carried

Minutes Approval

Resolution #BD20160128.1002

Moved By: Julie Fisher Second By: Jaime Glenat
THAT the minutes of the Regular Meeting of the Board held on January 14, 2016, be approved as circulated.

Carried

Standing Committee Reports, Special Committee Reports and Other Reports

(STANDING COMMITTEE
REPORTS, SPECIAL
COMMITTEE REPORTS
AND OTHER REPORTS)
(Issue #20151210004)

Resolution #BD20160128.1003

Moved By: Julie Fisher Second By: Sheila Billingham
THAT the Standing Committee Reports, Special Committee Report and
Other Reports be received as information and,
THAT the Teacher Contracts (Term) as listed in the Teacher Contracts
Report dated January 28, 2016, be ratified and,
THAT the Teacher Contract Alterations as listed in the Contract Alterations
Report dated January 28, 2016, be approved and,
THAT the Substitute Teacher Contracts as listed in the 2015-16 Substitute
Teacher Contracts Report dated January 28, 2016, be ratified and,

THAT the Disbursements List for the period December 1 through December 31, 2015, in the amount of \$7,774,906.92 be approved.

Carried

**Delegation - B.
Ingram Taxpayer
Questions**

(DELEGATIONS)
(Issue #20151210006)

B. Ingram and J. Ingram appeared. B. Ingram said that he has been a long-term employee of the Division and an active union member and they reside in the Division. The Chair said that after the presentation the Trustees may ask questions and take this request under consideration. A response will be provided after the meeting on February 11, 2016.

B. Ingram reviewed his questions as follows:

1. Who in PTSD can hire a consultant?
2. Was this process followed in the hiring of a consultant to look at WCB files?
3. If not why not? Please explain
4. How many consultants does PTSD have in their employ?
In what departments to they work?
5. What is the total cost of all the consultants employed by PTSD?
6. Was a consultant used in the rebranding of PTSD?
7. If so how much did it cost? and what was the total cost of changing signs letter heads ect.?
8. What happened at bonnycastle? Permits were not allowed and there was cost that were paid to the contractor. How much was the total cost in penalties paid to the contractor?
9. Who was the contractor involved with the work at bonnycastle?
10. Is the same contractor being used to build the new school in South Pointe East?

Really, is there only one contractor in the City who can build a school?

**Leadership
Development
Program**

(EDUCATIONAL
PRESENTATIONS)
(Issue #20160120009)

L. Eden and S. Austen appeared to make a presentation to the Board with respect to the Leadership Development Program. They highlighted the sorts of things that they learned that they would not otherwise be exposed to as classroom teachers. They described how they came to be a part of the Leadership Development Program. They reviewed the content and experiences during the Leadership Development Program. They expressed their appreciation for the opportunity to participate in the Program which is unique to Pembina Trails.

They said that they had the opportunity to provide their feedback to the Administration concerning the Program. They said that attendance at a Board meeting provided insight as to what Board's role is and how Board business is conducted. They noted that spreading the Program over the whole year was very helpful in terms of managing the workload.

The Chair thanked them for their presentation.

**By-Law No. 104
(Promissary Note
LTPS0001)**

(BY-LAWS AND/OR
POLICIES)
(Issue #20160113003)

Resolution #BD20160128.1004

Moved By: Jaime Glenat Second By: Kathleen McMillan

WHEREAS, it is deemed necessary and expedient to raise by loan the sum of 3,084,300.00 dollars on the credit of the said school division for the purpose of: Beaumont East Wing Exterior Wall, Dieppe Elevator and Roofing, Laidlaw Heating and Ventilation, Vincent Massey Elevator and Roof, South Pointe School.

THEREFORE, BE IT RESOLVED THAT By-Law No. 104, being a by-law of the Board of Trustees of the Pembina Trails School Division, for the purpose of borrowing the sum of 3,084,300.00 dollars and of issuing a Debenture and/or Promissary Note (hereinafter called the Security) therefor be given second and third reading and passed.

Carried

**2016-17 School
Year Calendar**

(ADMINISTRATIVE
REPORTS)
(Issue #20151218006)

The Superintendent reported that the approval of each School Year Calendar is an annual event. He reviewed some of the highlights of the calendar for 2016-17.

Resolution #BD20160128.1005

Moved By: Kathleen McMillan Second By: Sheila Billingham

THAT the 2016-17 school year for the Pembina Trails School Division commence on Tuesday, September 6, 2016, and conclude on Friday, June 30, 2017, and,

THAT the Christmas break commence on Thursday, December 22, 2016, and conclude on Friday, January 6, 2017, and,

THAT the Spring Break commence on Monday, March 27, 2017, and conclude on Friday, March 31, 2017.

Carried

**Senior
Administration
and Project
Manager
Contracts**

(ADMINISTRATIVE
REPORTS)
(Issue #20160119001)

Resolution #BD20160128.1006

Moved By: Gerry Melnyk Second By: Dianne Zuk

THAT the Contracts of Employment dated January 28, 2016, between the Pembina Trails School Division and the Assistant Superintendents as submitted, be ratified and,

THAT the Contract of Employment dated January 28, 2016, between the Pembina Trails School Division and the Project Manager as submitted, be ratified.

Carried

**Amendment to
Senior
Administration
Personal
Contracts**

(ADMINISTRATIVE

It was generally agreed to refer this item to the Board Meeting to be held on February 11, 2016.

Yes I Can! Award 2016

(ADMINISTRATIVE
REPORTS)
(Issue #20160114002)

The Assistant Superintendent, Student Services, presented a report on the Yes I Can! Awards for 2016. She said that we are very proud of the recipients of the awards.

Welcome to Kindergarten

(ADMINISTRATIVE
REPORTS)
(Issue #20160120010)

The Assistant Superintendent, Program, and the Assistant Superintendent, Student Services, reported on the Welcome to Kindergarten program. They circulated a hard copy of the brochure. They presented a video which parents of kindergarten students would view. They responded to questions from Trustees. The Assistant Superintendent, Program, said that there is a Pembina Trails Voices component for the kindergarten packages, but there were some rebranding issues which caused delays. He said that the Pembina Trails Voices information packages will be presented at every open house. It was noted that the information on the Pembina Trails Voices will be included in next year's Welcome to Kindergarten package. He said that schools have some flexibility as to personalizing the experience to their schools.

The Assistant Superintendent, Student Services, said that university students are trained in Literacy Links and work to promote family literacy.

In answering a question from D. Zuk, the Assistant Superintendent, Student Services, said that the video states that students begin learning to read and write in kindergarten.

Resolution #BD20160128.1007

Moved By: Jaime Glenat Second By: Julie Fisher

THAT the Welcome to Kindergarten report be received as information

Carried

Pupil Transportation - 2016/17 School Bus Purchase

(ADMINISTRATIVE
REPORTS)
(Issue #20160104010)

The Secretary-Treasurer reviewed the correspondence from the Pupil Transportation Unit with respect to the 2016-17 school bus tender.

Resolution #BD20160128.1008

Moved By: David Johnson Second By: Julie Fisher

THAT the Pembina Trails School Division decline to participate in the 2016-17 Provincial School Bus Tender process.

Carried

Questions from Trustees

(QUESTIONS FROM
TRUSTEES)
(Issue #20160127001)

D. Zuk noted that an accessibility plan needs to be developed. The Assistant Superintendent, Human Resources and Policy, said that this issue is going to be addressed at a Human Resources and Policy Committee Meeting. She said that she has learned that the Division may have some awareness training to do but that we would have time to meet all of the requirements.

Questions from Members of the

A member of the public asked how the questions which the Delegation posed will be answered. The Secretary-Treasurer said that a letter would be sent to the Delegation.

Public

(QUESTIONS FROM
MEMBERS OF THE
PUBLIC IN ATTENDANCE)
(Issue #20160127002)

In response to a question from a member of the public, the Assistant Superintendent, Human Resources and Policy, said that the individuals participating in the Leadership Development Program without getting a certificate credit, participate because of the value of the program. She noted that if the Division is able to get certificate credit for participants that it will be done.

Correspondence for Information Distribution List - January 28, 2016

(CORRESPONDENCE
FOR INFORMATION
DISTRIBUTION LIST)
(Issue #20151210005)

J. Glenat asked about the Grade 5 mental health survey. She asked what we are doing for the younger students. The Assistant Superintendent, Program, said that there will be more information provided on this topic at a future meeting. The Assistant Superintendent, Student Services, said that many things are done in the Division for younger students with mental health issues and cited examples. She noted that we have been requested to participate in surveys by external groups and have been inundated with such requests.

Resolution #BD20160128.1009

Moved By: Jaime Glenat Second By: Kathleen McMillan

THAT the Correspondence for Information Distribution List dated January 22, 2016, be received as information.

Carried

Acadia Junior High - Women's Right to Vote Assembly

(CORRESPONDENCE
FOR INFORMATION
DISTRIBUTION LIST)
(Issue #20160128018)

The Superintendent said that Acadia Junior High School held an assembly at the Burton Cummings Theatre regarding women obtaining the right to vote. He said that the Lieutenant Governor was present and spoke very positively about Acadia Junior High. He said that other noteworthy participants also attended. He added that they activity presented on the refusal of giving Ukrainian and First Nations women the right to vote at the time that other women got the right to vote.

Resolution #BD20160128.1010

Moved By: Jaime Glenat Second By: Dianne Zuk

THAT the report from the Superintendent with respect to the Acadia Junior High Assembly on Women's Right to Vote be received as information.

Carried

South Pointe School Public Meeting

(CORRESPONDENCE
FOR INFORMATION
DISTRIBUTION LIST)
(Issue #20160129002)

The Chair thanked those who participated and presented in the Ecole South Pointe School public meeting held on January 27, 2016.

REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE

Resolution #BD20160128.1011

Moved By: Julie Fisher Second By: Kathleen McMillan

THAT the Board move into Finance Committee of the Whole and Committee of the Whole

Carried

ADJOURNMENT

Meeting adjourned at 9:25 p.m.

Chair of the Board

Secretary-Treasurer