

PEMBINA TRAILS SCHOOL DIVISION

Regular Meeting of the Board January 22, 2015

Meeting Type : Board Meeting

Date : Thursday, January 22, 2015

Start time : 8:00 PM

Location : Administration Office, 181 Henlow Bay, Winnipeg, Manitoba

Minutes

Attendance

PRESENT:

Trustees:

T. Johnson, S. Billinghamurst, J. Fisher, J. Glenat, L. Goodridge, K. McMillan, D. Johnson, D. Zuk.

Administration:

T. Fransen - Superintendent of Education,
E. Egan - Assistant Superintendent, Human Resources & Policy,
I. Riffel - Assistant Superintendent, Program,
J. Karras - Assistant Superintendent, Divisional Support Services,
S. Schmidt - Assistant Superintendent, Student Services,
C. Stahlke - Secretary-Treasurer.

Regrets: G. Melnyk

CALL TO ORDER

Meeting called to order at 8:10 p.m.

AGENDA APPROVAL

Resolution #BD20150122.1001

Moved By: David Johnson Second By: Julie Fisher
THAT the agenda be approved as amended.

Carried

Minutes Approval

Resolution #BD20150122.1002

Moved By: Laureen Goodridge Second By: Jaime Glenat
THAT the minutes of the Regular Meeting of the Board held on January 8, 2015, be approved as circulated.

Carried

Standing Committee Reports, Special Committee Reports and Other Reports

(STANDING COMMITTEE
REPORTS, SPECIAL
COMMITTEE REPORTS
AND OTHER REPORTS)
(Issue #20141202007)

Resolution #BD20150122.1003

Moved By: Julie Fisher Second By: Dianne Zuk
THAT the Standing Committee Reports and Other Reports be received as information and,
THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated January 22, 2015, be ratified and,
THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated January 22, 2015, be approved and,
THAT the Substitute Teacher Contracts as listed in the 2014-15 Substitute Teacher Contracts Report dated January 22, 2015, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated January 22, 2015.

Carried

**Grandfathering
of South Pointe
Catchment**

(BUSINESS FROM
PREVIOUS COMMITTEE
MEETING OF THE
WHOLE)
(Issue #20150113007)

The Assistant Superintendent, Human Resources and Policy, reviewed the resolution for grandfathering of students in the South Pointe Catchment area and reasons for it. Administration responded to questions from Trustees.

Resolution #BD20150122.1004

Moved By: Julie Fisher Second By: Lauren Goodridge

WHEREAS Board Resolution 4/193/08 establishing Waverley West School Designations is either no longer viable, or will be no longer viable after the opening of South Pointe School;

THEREFORE BE IT RESOLVED THAT Board Resolution 4/193/08 be rescinded effective on and from the date of the opening of South Pointe School, and,

WHEREAS the catchment area for the planned Kindergarten to grade 8 dual track school in South Pointe are defined by Resolution BD20141211.1005, and the students who will be attending the South Pointe School are presently designated to attend schools which are at or above capacity;

THEREFORE BE IT RESOLVED THAT Students within the South Pointe catchment areas attend South Pointe School immediately upon opening, with no provision for grandfathering at the schools where those students attended during the school year preceding opening of South Pointe School.

Carried

**Student Services
Consultant**

(BUSINESS FROM
PREVIOUS COMMITTEE
MEETING OF THE
WHOLE)
(Issue #20150113010)

The Assistant Superintendent, Student Services, reported that the Coordinator of Second Languages retired in December and the Administration have split the roles of the French Immersion and EAL coordinator positions to half-time consultant positions for the duration of this school year. She explained the rationale for the recommendation.

In response to a question from D. Zuk, the Assistant Superintendent, Program, said that the job descriptions are more suited to the position of a consultant position. He described some of the duties of these positions.

The Superintendent said that there were temporary appointments for these positions with June 2015, and after Board approval, the positions will be posted.

Resolution #BD20150122.1005

Moved By: Julie Fisher Second By: Dianne Zuk

WHEREAS the Division is experiencing increasing numbers of students with English as an Additional Language characteristics who require

appropriate resources and services, and

WHEREAS the Division has concluded that it would be prudent to reorganize and focus its consultant staff to more effectively address the needs of students with English as an Additional Language characteristics as well as students in the Basic French and French Immersion Programs,

THEREFORE BE IT RESOLVED THAT the Division discontinue the French Immersion and Second Languages/English as an Additional Language Coordinator position (1.0 F.T.E.) and replace it with a Consultant-English as an Additional Language position (0.5 F.T.E.) and a Consultant-French Immersion and Second Languages position (0.5 F.T.E.) commencing with the start of the 2015/16 School Year.

Carried

**Director
Contracts**

(BUSINESS FROM
PREVIOUS COMMITTEE
MEETING OF THE
WHOLE)
(Issue #20150114014)

The Superintendent submitted his recommendation with respect to the Director's contract.

Resolution #BD20150122.1006

Moved By: Julie Fisher Second By: David Johnson

THAT the Contract of Employment dated January 22, 2015, between the Pembina Trails School Division and the Director of Information Technology, be ratified.

Carried

**CUPE 4588
Grievance
#09-10-14**

(BUSINESS FROM
PREVIOUS COMMITTEE
MEETING OF THE
WHOLE)
(Issue #20150119006)

Resolution #BD20150122.1007

Moved By: Julie Fisher Second By: Jaime Glenat

THAT the Board deny CUPE 4588 Grievance #09-10-14 and endorse the recommended actions set out in the Background Report from the Secretary-Treasurer which actions are to be shared with the Union.

Carried

**By-Law No. 93
(Debenture 4062)**

(BY-LAWS AND/OR
POLICIES)
(Issue #20150115006)

Resolution #BD20150122.1008

Moved By: Kathleen McMillan Second By: Laureen Goodridge

WHEREAS, it is deemed necessary and expedient to raise by loan the sum of 1,567,700.00 dollars on the credit of the said school division for the purpose of: Ecole St. Avila Gymnasium Addition, Fort Richmond Collegiate Multipurpose and Physical Education Addition, Fort Richmond Collegiate Modular Classrooms.

THEREFORE, BE IT RESOLVED THAT By-Law No. 93, being a by-law of the Board of Trustees of the Pembina Trails School Division, for the purpose of borrowing the sum of 1,567,700.00 dollars and of issuing debentures therefor be given second and third reading and passed.

Carried

**Pupil
Transportation -
2015-16 School**

The Secretary-Treasurer reviewed the correspondence from the Manitoba School Boards Association with respect to the 2015-16 school bus tender.

Bus Purchase

(CORRESPONDENCE
FOR DISCUSSION)
(Issue #20150107007)

Resolution #BD20150122.1009

Moved By: Kathleen McMillan Second By: Sheila Billinghamurst

THAT the Pembina Trails School Division decline to participate in the 2015-16 Provincial School Bus Tender process.

Carried

Communications and Community Relations Budget 2015/16

(COMMUNICATION AND
COMMUNITY RELATIONS
COMMITTEE)
(Issue #20150114012)

D. Johnson reviewed the resolution coming out of the Communications and Community Relations Committee Meeting held on January 12, 2015, and outlined the reasons to increase the budget related to branding and revising Divisional and school websites.

Resolution #BD20150122.1010

Moved By: David Johnson Second By: Dianne Zuk

THAT the budget for Communications and Community Relations be increased by \$30,000 for the 2015/16 school year for the purpose of securing the services of Change Makers to assist with the branding and revising of the divisional website (as part of the overall eShare initiative).

Carried

Community Luncheons

(COMMUNICATION AND
COMMUNITY RELATIONS
COMMITTEE)
(Issue #20150114013)

D. Johnson reported that the Communications and Community Relations Committee reconsidered resumption of the Community Luncheons. He said that there has been mixed participation in the past, but it was felt that the Division should consider undertaking Community Luncheons again.

J. Fisher asked if alternatives were considered. D. Zuk said that the Committee has not advanced its discussions into evaluating alternatives as yet. The Chair and D. Zuk explained the purpose of the Community Luncheons. They said that there were three luncheons held per year, one in each ward. D. Zuk reported as to the themes of the Community Luncheons in each of the three years the Community luncheons were held.

J. Fisher said that there seem to be the same participants each year, and while worthwhile, we were not fully hitting the mark of what we wanted. There were challenges in communicating with the participants after the luncheons. She said that she would like to consider other options as well.

The Superintendent said that the luncheons are good forum for face to face communication. He said that the broad community survey conducted this year indicated there are other avenues to interact with the community which the Board may want to consider.

It was suggested that it is too late to undertake an activity this year but that the Communications and Community Relations Committee could explore an activity for next year. We are seeking to have leaders in the community become advocates of public education which makes this worthy of pursuing.

Resolution #BD20150122.1011

Moved By: Julie Fisher Second By: Sheila Billinghamurst

THAT the matter of the Division relating to the community be referred

back to the Communications and Community Relations Committee for study and recommendation.

Carried

**Requests for
Financial
Assistance**

(PEMBINA TRAILS
SCHOOL DIVISION
EDUCATIONAL SUPPORT
FUND INC.)
(Issue #20150122007)

Resolution #BD20150122.1012

Moved By: Jaime Glenat Second By: Laureen Goodridge
THAT financial awards from the Pembina Trails School Division
Educational Support Fund Inc. be made as follows:

Name	Amount	Activity
Oak Park Trip	\$500	Oak Park Trip to Kenya, March 21-31, 2015
S.I. #711618	\$150	Jazz Band Trip, Bismark, N.D. Jan. 29-31, 2015
Vincent Massey Trip	\$500	Vincent Massey Class Trip to Kenya, Jan. 8-18, 2015

Carried

**2015-16 School
Year Calendar**

(ADMINISTRATIVE
REPORTS)
(Issue #20141230004)

The Superintendent reviewed the highlights of the 2015-16 School Year Calendar

Resolution #BD20150122.1013

Moved By: David Johnson Second By: Dianne Zuk
THAT the 2015-16 school year for the Pembina Trails School Division commence on Tuesday, September 8, 2015, and conclude on Thursday, June 30, 2016, and,

THAT the Christmas break commence on Monday, December 21, 2015, and conclude on Friday, January 1, 2016, and,

THAT the Spring Break commence on Monday, March 28, 2016, and conclude on Friday, April 1, 2016.

Carried

**Update on
Transition
Planning for
Ecole
Dieppe/Ecole
Charleswood
School**

(ADMINISTRATIVE
REPORTS)
(Issue #20150114005)

The Superintendent provided an update on transition planning for students attending Ecole Dieppe and Ecole Charleswood School. He said that a detailed report had been provided previously. He said that there has been active transition work at the schools related to this move and also the A. A. Leach School transitions.

The Assistant Superintendent, Human Resources and Policy, said that she is the Senior Administration link. She highlighted how the committee works. She said that minutes of the meetings are posted in a timely manner but not as quickly as some would like.

D. Zuk said that there is reference to the Division website and twitter. T. Johnson said Division has done much work and it would be prudent to report back to the community to touch base of what has been done and the timeline for the future.

The Assistant Superintendent, Human Resources and Policy, explained the plans for future transition meetings including the regular transition meetings for Grade 7 students. J. Glenat said that she did not see the need for a full scale meeting at this time, as long as the communication can be driven more efficiently through the web. She said that we need that flow of communication to continue and the transition meetings to continue.

D. Zuk said that holding a community meeting is a question which should be put to the Transition Committee. The Assistant Superintendent, Human Resources and Policy, will pose that question to them.

**Update on
Transition
Planning for
Ecole RHG
Bonnycastle
School/Arthur A.
Leach
School/Ecole St.
Avila/Viscount
Alexander**

(ADMINISTRATIVE
REPORTS)
(Issue #20150114006)

The Superintendent provided an update on transition planning for students attending Ecole RHG Bonnycastle School, Arthur A. Leach School, Ecole St. Avila and Ecole Viscount Alexander. J. Fisher asked if there were any difficulties with respect to the transition. The Superintendent said that the meetings with the parents have been positive and parents engaged. He said that there were no concerns expressed, including the presence of the Grade 5 students in the school, and, in fact, there were positive comments received from the parents.

K. McMillan asked if the meeting was well attended and if the substance of the meeting will be posted. The Superintendent said that there is no committee as yet but there will be. He said that in the meantime the work is being conducted through these meetings.

L. Goodridge asked about crossing guards. The Superintendent said that there will be adult crossing guards engaged for Ecole Bonnycastle School. The Assistant Superintendent, Student Services, said that in a K-4 school it is not a good idea to use students as crossing guards.

In responding to J. Fisher, the Assistant Superintendent, Divisional Support Services, said that there are currently two Adult Crossing Guards at Ecole RHG Bonnycastle School. J. Fisher asked that Trustees be connected with the transition activities at schools. The Superintendent will undertake to ensure that connection.

**Use of Divisional
Email Addresses
by Trustees
during Election
Campaign**

(ADMINISTRATIVE
REPORTS)
(Issue #20150114009)

The Superintendent reported that Manitoba School Boards Association had sent a letter on this topic to school divisions and the Board referred this to Senior Administration for review. The Superintendent said that, in Pembina Trails, Trustees do not use divisional email for campaigning, and since this would be difficult to enforce, in any event, no further action was recommended. No Trustees objected to this plan.

**Appointment of
Chair of the
Pembina Trails
Educational**

Resolution #BD20150122.1014

Moved By: Dianne Zuk Second By: David Johnson

THAT Trustee Jaime Glenat be appointed Chair of the Pembina Trails School Division Educational Support Fund, Inc. Corporate Board.

**Support Fund,
Inc.**

(NEW BUSINESS)
(Issue #20150113008)

Carried

**Nomination for
Vice President -
Manitoba School
Boards
Association**

(NEW BUSINESS)
(Issue #20150123007)

Resolution #BD20150122.1015

Moved By: Julie Fisher Second By: Laureen Goodridge

THAT the Board nominate D. Zuk to be the Manitoba School Boards
Association Vice-President for Boards over 6,000 members.

Carried

The Chair noted that a letter will be drafted and sent to all Boards. He said
that he and the Superintendent will work on this.

Student Voice

(QUESTIONS FROM
TRUSTEES)
(Issue #20150120001)

D. Zuk asked as to the plans for the Student Voice activities for this year.
The Chair said that this matter could be studied. This item was referred to
the Governance Committee for timing of the activity.

**Minutes from
Meetings**

(QUESTIONS FROM
TRUSTEES)
(Issue #20150123008)

D. Zuk asked if we would be receiving the minutes from the Manitoba
Institute of Trades and Technology Board Meetings and minutes from the
Pembina Trails Voices meetings. J. Fisher said that she will check with
MITT as to the sharing of the minutes. K. McMillan committed to bring forth
the minutes of PTV.

**Questions from
Members of the
Public**

(QUESTIONS FROM
MEMBERS OF THE
PUBLIC IN ATTENDANCE)
(Issue #20150120002)

A question was asked about the posting for the consultant positions. The
Superintendent responded stating that the postings are made in
accordance with our obligations under the Collective Agreement.

**Correspondence
for Information
Distribution List**

(CORRESPONDENCE
FOR INFORMATION
DISTRIBUTION LIST)
(Issue #20141202008)

Resolution #BD20150122.1016

Moved By: Laureen Goodridge Second By: David Johnson

THAT the Correspondence for Information Distribution List dated
January 16, 2015 be received as information.

Carried

**REQUIREMENT
FOR A
COMMITTEE
MEETING OF
THE WHOLE**

Resolution #BD20150122.1017

Moved By: Julie Fisher Second By: Jaime Glenat

THAT the Board move into Committee of the Whole.

Carried

ADJOURNMENT

Meeting adjourned at 9:27 p.m.

Chair of the Board

Secretary-Treasurer