

PEMBINA TRAILS SCHOOL DIVISION

Regular Meeting of the Board - June 22, 2017

Meeting Type : Board Meeting

Date : Thursday, June 22, 2017

Start time : 8:00 PM

Location : Administration Office, 181 Henlow Bay, Winnipeg, Manitoba

Minutes

Attendance

PRESENT:

Trustees:

J. Fisher (Chair), S. Billingham (left at 8:55 p.m.), J. Glenat, L. Goodridge, K. McMillan, G. Melnyk, D. Johnson, T. Johnson, D. Zuk.

Administration:

T. Fransen - Superintendent of Education,
E. Egan - Assistant Superintendent, Human Resources & Policy,
I. Riffel - Assistant Superintendent, Program,
J. Karras - Assistant Superintendent, Divisional Support Services,
S. Schmidt - Assistant Superintendent, Student Services,
C. Stahlke - Secretary-Treasurer.

Regrets: Nil

CALL TO ORDER

Meeting called to order at 8:00 p.m.

AGENDA APPROVAL

Resolution #BD20170622.1001

Moved By: David Johnson Second By: Jaime Glenat
THAT the agenda be approved as amended.

Carried

Minutes Approval

Resolution #BD20170622.1002

Moved By: Kathleen McMillan Second By: Dianne Zuk
THAT the minutes of the Regular Meeting of the Board held on June 8, 2017, be approved as circulated

Carried

Standing Committee Reports, Special Committee Reports and Other Reports

(STANDING COMMITTEE
REPORTS, SPECIAL
COMMITTEE REPORTS
AND OTHER REPORTS)
(Issue #20170530006)

Resolution #BD20170622.1003

Moved By: Jaime Glenat Second By: Tim Johnson
THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,
THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated June 22, 2017, be ratified and,
THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated June 22, 2017, be approved and,
THAT the Substitute Teacher Contracts as listed in the 2016-17 Substitute Teacher Contracts Report dated June 22, 2017, be ratified and,

THAT the Disbursements List for the period May 1 through May 31, 2017, in the amount of \$4,208,951.01 be approved.

Carried

**Presentation -
Director of the
International
Student Program**

(EDUCATIONAL
PRESENTATIONS)
(Issue #20170601001)

B. Poole, Director of the International Student Program, presented the ISP Annual Report. He reviewed the:

1. Enrolment Summary

B. Poole said that in 2016/17 we exceeded 200 students in the first semester. He provided details related to the enrolment summary. He said that the top countries from which students come are China, Italy, S Korea, Vietnam, Brazil and Spain. He said the European students tend to stay the full year rather than only one semester. He said that based on applications for 2017/18, our enrolments could be further increased. We have reached capacity at the high school and have had to turn down applications. Homestay families and spots in the school determine capacity. He said that the percentage of enrolments in Grades 9-12 are increasing relative to K-8.

2. Recruitment Missions

B. Poole said that he and the Assistant Director, ISP, went to 11 different countries this last year. He shared information on the fairs and road shows and agencies. He reviewed the ISP marketing strategies. He said that he would always like to keep the Homestay recruitment and administration within the Division rather than contracting out to an external company. He said that ISP Liaison positions have been created for each school. He said that the Welcome Centre statistics show increasing numbers of individuals requiring its services.

3. Communication and Support

He explained the process of communications and meetings with students, homestays, schools, families, and other stakeholders. The Assistant Superintendent, Human Resources and Policy, said that each high school can operate an extra section which is funded by ISP revenue.

4. Provincial and National Update

His report highlighted what the Province or Federal Government is doing in recruitment.

5. Looking Ahead to 2017/18

B. Poole said that he anticipates increased enrolments and shared new markets and new programs next year.

He answered questions from Trustees. The Assistant Superintendent, Human Resources and Policy, said that in schools which do not have a Liaison, there are other staff members available to assist the ISP students. She said that if the liaison approach enhances the learning experience of students, it could be expanded to more schools.

**School Bus
Safety and
Routing**

(BUSINESS FROM
PREVIOUS COMMITTEE
MEETING OF THE
WHOLE)

J. Glenat said that safety is a critical consideration for the Division. She said that the Division is installing stop sign cameras on the buses and undertaking a public communications plan to inform the public.

Resolution #BD20170622.1004

Moved By: Jaime Glenat Second By: Dianne Zuk

(Issue #20170622002)

THAT the Board decline the request from the Delegation to relocate the bus stop from the intersection of Kirkbridge Drive and Hillmartin Drive to its former location on Hillmartin Drive.

Carried

Making the Move

(BUSINESS FROM
PREVIOUS COMMITTEE
MEETING OF THE
WHOLE)

(Issue #20170622003)

Resolution #BD20170622.1005

Moved By: Jaime Glenat Second By: Gerry Melnyk

THAT the Board approve an Application of Accumulated Surplus in the amount of \$85,000 to fund expenses to be incurred by Oak Park High School arising out of the Making the Move Initiative.

Carried

By-Law No. 118 (Promissory Note LTPS0128)

(BY-LAWS AND/OR
POLICIES)

(Issue #20170531002)

Resolution #BD20170622.1006

Moved By: Tim Johnson Second By: Kathleen McMillan

WHEREAS it is deemed necessary and expedient to raise by loan the sum of One Hundred Nine Thousand Five Hundred Dollars (\$109,500) on the credit of said School Division for the purpose of payment for Dalhousie School Groom Room and Elevator and Ecole South Pointe School.

THEREFORE BE IT RESOLVED THAT By-Law No. 118, being a by-law of the Board of Trustees of the Pembina Trails School Division, for the purpose of borrowing the sum of \$109,500 and of issuing a Debenture and/or Promissory Note (hereinafter called the Security) therefor be given second and third reading and passed.

Carried

By-Law No. 119 (Religious Instruction)

(BY-LAWS AND/OR
POLICIES)

(Issue #20170609007)

Resolution #BD20170622.1007

Moved By: Tim Johnson Second By: Laureen Goodridge

THAT By-Law No. 119, being a by-law of the Pembina Trails School Division, respecting the submission of a petition requesting the authorization for religious instruction at Bairdmore Elementary School, be given first reading.

Carried

Beaverlodge Care for Kids

(BUILDINGS, PROPERTY
AND TRANSPORTATION
COMMITTEE)

(Issue #20170614003)

The Assistant Superintendent, Divisional Support Services, said that we have previously offered two classrooms to the day care. He said that this is the way in which we can offer the space to the day care while respecting the other needs in the community.

Resolution #BD20170622.1008

Moved By: David Johnson Second By: Gerry Melnyk

WHEREAS Beaverlodge Cares for Kids ("BLCK") has requested to lease the mini-gym space at Beaverlodge School, and

WHEREAS the Administration has reviewed this request and reported the results of that review to the Buildings, Property and Transportation Committee which considered the request,

THEREFORE BE IT RESOLVED THAT the Division declines the request from BLCK to lease the mini-gym space at Beaverlodge School, and directs

Administration to communicate this decision to BLCK and renew the offer to lease additional classroom space to BLCK to increase before and after daycare spaces to be made available to the community.

Carried

**Request for
Financial
Assistance**

(PEMBINA TRAILS
SCHOOL DIVISION
EDUCATIONAL SUPPORT
FUND INC.)
(Issue #20170620006)

Resolution #BD20170622.1009

Moved By: Kathleen McMillan Second By: Gerry Melnyk
THAT a financial award from the Pembina Trails School Division
Educational Support Fund Inc. be made as follows:

<u>Name</u>	<u>Amount</u>	<u>Activity</u>
Arthur A. Leach School "Alpacas Debate Team"	\$500	World Scholar's Cup, Athens, Greece, July 17-23, 2017.

Carried

**Capital Projects
Update**

(ADMINISTRATIVE
REPORTS)
(Issue #20170531003)

The Assistant Superintendent, Divisional Support Services, provided an update on Capital Projects in the Division funded by the Public Schools Finance Board (PSFB).

He said that there are many heating and cooling projects to be undertaken. He said that the Bairdmore rooftop has been put on hold by PSFB due to cost. He said that these units are operating, but not ideally. He said that they need to be removed for roof repairs and may not work when replaced. He said that we will re-tender in late winter with construction probably in one year.

He said that part of the roof structure at Vincent Massey Collegiate is needed to effect roof repairs as it is not built to current standards.

He said that the link to the six portable classrooms at Fort Richmond Collegiate will be done during the summer.

He identified a number of other summer projects. He said that the building permit process has become more expeditious and is now taking about three weeks to obtain a permit.

He said that the first phase of landscaping at Laidlaw School will begin soon. He said that the parents verified that the funds are in place. He added that it is a Facilities and Operations requirement that the funding be confirmed.

He said that the Chapman day care renovation at Royal School tender will close soon.

Resolution #BD20170622.1010

Moved By: Dianne Zuk Second By: David Johnson
THAT the report from the Assistant Superintendent, Divisional Support Services, be received as information.

Carried

Kindergarten Enrolment Report

(ADMINISTRATIVE
REPORTS)

(Issue #20170614005)

The Assistant Superintendent, Human Resources and Policy, reviewed the Kindergarten Enrolment Report. She highlighted specific schools and said that schools of choice students have been approved on a judicious basis.

She said that South Pointe is currently at 101 kindergarten students so there is no room for schools of choice.

She said that there are only a few schools of choice requests pending.

There was a discussion about the numbers of the students in kindergarten at South Pointe and the implications for enrolment numbers at that school going forward. The Assistant Superintendent, Human Resources and Policy, said that she will follow up on the situation at Laidlaw and the possibility of accepting the schools of choice.

The Assistant Superintendent, Human Resources and Policy, responded to questions regarding schools of choice.

Resolution #BD20170622.1011

Moved By: Tim Johnson Second By: Gerry Melnyk

THAT the Kindergarten Enrolment Report be received as information.

Carried

Manitoba School Boards Association re, Student Accident Insurance 2017-18

(ADMINISTRATIVE
REPORTS)

(Issue #20170531004)

Resolution #BD20170622.1012

Moved By: Jaime Glenat Second By: Dianne Zuk

THAT the Board provide the Student Accident Insurance Plan information to parents/guardians for the 2017-18 school year following the practice implemented in the Pembina Trails School Division for the current school year and,

THAT any posters provided concerning a specific voluntary Student Accident Insurance Plan will not be permitted to be advertised in Division schools.

Carried

Day Care Leases

(ADMINISTRATIVE
REPORTS)

(Issue #20170601005)

Resolution #BD20170622.1013

Moved By: David Johnson Second By: Tim Johnson

THAT the Lease Agreements between the Pembina Trails School Division and the following day cares dated June 22, 2017, for the period September 1, 2017 to August 31, 2022, or as otherwise designated below, be ratified:

- Agassiz Child Care (July 1, 2017 to June 30, 2022)
- Assiniboine Castle Day Care
- Cairns Children's Centre
- Fort Garry Child Care Centre Co-op - Viscount Alexander
- Fort Garry Child Care Centre Co-op - Oakenwald
- Fort Garry Child Care Centre Co-op - Henry G. Izatt
- Lindenwoods Child Care Centre (July 1, 2016 to June 30, 2022)
- Little Years Nursery School Inc.
- Universal Day Care Centre Inc.

- Pacific Junction Day Care Centre Inc. (July 1, 2017 to June 30, 2022)
- Royal Kids Inc.
- Ryerson School Age Centre (Linden Meadows 2017-2022)
- Ryerson School Age Centre (Linden Meadows 2012-2017)
- Westgrove Children's Centre Inc.
- Dalhousie Day Care (2017-2022)
- Dalhousie Day Care (2012-2017)
- River West Park Kids
- Sunnyside Day Care

Carried

Authority to Transfer Funds to Capital Reserve

(ADMINISTRATIVE REPORTS)
(Issue #20170612003)

Resolution #BD20170622.1014

Moved By: Tim Johnson Second By: Kathleen McMillan

THAT the Secretary-Treasurer be authorized to exercise administrative judgment and discretion to transfer funds, consistent with the report to the Board with respect to this matter, from the Operating Fund to a Capital Reserve and report such transfer to the Finance and Planning Committee.

Carried

Winnipeg Mennonite Elementary and Middle Schools re, Shared Services Agreement

(ADMINISTRATIVE REPORTS)
(Issue #20170616001)

Resolution #BD20170622.1015

Moved By: David Johnson Second By: Tim Johnson

THAT the Shared Services Agreement between the Pembina Trails School Division and Winnipeg Mennonite Elementary and Middle Schools with respect to the provision of Clinician Services for the 2017-18 school year be ratified.

Carried

Correspondence for Information Distribution List

(CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST)
(Issue #20170530007)

Resolution #BD20170622.1016

Moved By: Laureen Goodridge Second By: Kathleen McMillan

THAT the Correspondence for Information Distribution List dated June 16, 2017, be received as information.

Carried

Questions from Trustees

(QUESTIONS FROM TRUSTEES)
(Issue #20170619005)

In response to a question from a Trustee, the Assistant Superintendent, Divisional Support Services, said that most of the soccer nets on Divisional property are different from the type referenced in the correspondence from the MSBA. He said that where we have the other type, they have been anchored into the ground. He said that if there are instances where we need to contact the City about their nets, then we will. He will prepare a report on all portable soccer nets where our students would play in the fall.

D. Zuk asked about the Indigenous Accord. The Superintendent said that the Board had approved the Accord. He said that he and the Assistant Superintendent, Program, and Trustees attended the event. He described what happened at the ceremonies and at the Legislature when the Books of Pledges were presented. L. Chase will send out a general notification to staff at the Legislature inviting them to see the Book of Pledges.

T. Johnson suggested that the public should be informed as to how many day care spots are included in our day care spaces in the fall.

**Questions from
Members of the
Public**

(QUESTIONS FROM
MEMBERS OF THE
PUBLIC IN ATTENDANCE)
(Issue #20170619006)

A member of the public asked how bus drivers will be protected from drivers going through school bus stop signs. Trustees stated that they are going to discuss this question further.

**REQUIREMENT
FOR A
COMMITTEE
MEETING OF
THE WHOLE**

Resolution #BD20170622.1017

Moved By: Jaime Glenat Second By: Dianne Zuk
THAT the Board move into Committee of the Whole.

Carried

ADJOURNMENT

Meeting adjourned at 10:10 p.m.

Chair of the Board

Secretary-Treasurer