

PEMBINA TRAILS SCHOOL DIVISION

Regular Meeting Of The Board June 26, 2014

Meeting Type : Board Meeting

Date : Thursday, June 26, 2014

Start time : 8:00 PM

Location : Administration Office, 181 Henlow Bay, Winnipeg, Manitoba

MINUTES

ATTENDANCE

PRESENT:

Trustees:

D. Johnson (Chair), T. Johnson (Vice-Chair), S. Clayton, J. Field, J. Fisher, G. Melnyk, G. Watson, D. Zuk.

Administration:

T. Fransen - Superintendent of Education,
G. Bruce - Assistant Superintendent, Program,
E. Egan - Assistant Superintendent, Human Resources & Policy,
J. Karras - Assistant Superintendent, Divisional Support Services,
S. Schmidt - Assistant Superintendent, Student Services,
C. Stahlke - Secretary-Treasurer.

Regrets: L. Goodridge

CALL TO ORDER

Meeting called to order at 8:15 p.m.

AGENDA APPROVAL

Resolution #BD20140626.1001

Moved By: Gerry Melnyk Second By: Tim Johnson
THAT the agenda be approved as amended.

CARRIED

MINUTES APPROVAL

Resolution #BD20140626.1002

Moved By: Dianne Zuk Second By: Jacquie Field
THAT the minutes of the Regular Meeting of the Board held on
June 12, 2014, be approved as circulated.

CARRIED

STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

(STANDING COMMITTEE
REPORTS, SPECIAL
COMMITTEE REPORTS AND
OTHER REPORTS)
(Issue #20140604004)

Resolution #BD20140626.1003

Moved By: Tim Johnson Second By: Julie Fisher
THAT the Standing Committee Reports, Special Committee
Reports, and Other Reports be received as information and,
THAT the teacher contracts (Permanent and Term) as listed in the
Teacher Contracts Report dated June 26, 2014, be ratified and,
THAT the Board accept, with regret, the resignations as listed in
the Resignations Report dated June 26, 2014 and,

THAT the Disbursements List for the period May 1 through May 31, 2014, in the amount of \$3,023,106.32, be approved.

CARRIED

**BEAVERLODGE
CARE FOR KIDS**

(DELEGATIONS)

(Issue #20140620001)

Two representatives of the Beaverlodge Care for Kids attended. They said that they have been unsuccessful in meeting the conditions placed on them by the Board in February 2014, with respect to the expansion of space at Beaverlodge School. They have had no response from Family Services Department of the Province with respect their request and MELCC has rejected the day care's request with respect to the temporary status so that they can meet the conditions required by the Division. They said that their goal is to have a two year period to develop a separate building at Beaverlodge School.

They said that all plans for the buildings are complete and have received approval from the Division and approval from the City and are awaiting for funding from the Province. The Province has not announced the allocation of capital funding yet for this year. They said that they want new shared space until the building is built or a new lease at another site is found. D. Zuk asked them to provide a more formal letter to the Division setting out their request. J. Fisher said that the Province may not accept our position that the expanded use of space is temporary and may interpret it as permanent. The Assistant Superintendent, Divisional Support Services, said that the Division cannot relocate a day care unilaterally. He suggested that an agreement with the Division specifying the temporary nature of the use of the shared space may be possible to consider. He described some of the logistical and practical problems associated with the sharing the same space between a school and a day care.

The Delegation said that they wrote a letter to the Minister of Family Services in May. The Assistant Superintendent, Divisional Support Services, said that he has heard from the Public Schools Finance Board and others enquiring about this issue so there is some activity at the Provincial level. They currently have 169 students on the waiting list and the additional space would help to reduce that somewhat.

The Delegation described the issues with the space that they want to use on a shared basis.

The Superintendent said that the Division is reluctant to commit shared space as the Ridgewood South development evolves, the shared space may be required for regular classrooms.

The Delegation said that they would need a response from the Province by September because they will become non-viable. They need to increase their revenue base to be able to continue.

**PROPERTY AT 540
BERKLEY STREET**

(BUSINESS FROM PREVIOUS
COMMITTEE MEETING OF THE
WHOLE)

(Issue #20140616003)

Resolution #BD20140626.1004

Moved By: Tim Johnson Second By: Gerry Melnyk

THAT the Board decline all offers for the sale of the property at 540 Berkley submitted in connection with the call for tenders.

CARRIED

**TRUSTEE
REPRESENTATION
ON THE MANITOBA
INSTITUTE OF
TRADES AND
TECHNOLOGY
GOVERNING
BOARD**

(BUSINESS FROM PREVIOUS
COMMITTEE MEETING OF THE
WHOLE)

(Issue #20140618008)

Resolution #BD20140626.1005

Moved By: Jacquie Field Second By: Dianne Zuk

THAT the Board nominate Trustee J. Fisher as the Division representative on the Governing Board of the Manitoba Institute of Trades and Technology.

CARRIED

**BONNYCASTLE
OVERPOPULATION**

(BUSINESS FROM PREVIOUS
COMMITTEE MEETING OF THE
WHOLE)

(Issue #20140626012)

The Superintendent outlined the situation at Ecole RHG Bonnycastle School relating to overcrowding of Grade 1 students which circumstance requires Board attention.

The Assistant Superintendent, Human Resources and Policy, explained how Ecole RHG Bonnycastle School has been planning to address the Grade 1 class situation. She said that additional students have registered in Grade 1 which will raise the Grade 1 level above provincial guideline. She recommended that new students in Grade 1 moving in to the Bonnycastle catchment after July 1, 2014, be redesignated to Chancellor School along with their siblings. After the addition to Ecole RHG Bonnycastle School is completed, these students could enrol into Ecole RHG Bonnycastle School under Schools of Choice with the highest priority. D. Zuk said that, despite our planning, there is overcrowding at the Grade 1 level and said that students with no prior connection with a Grade 1 student that student and any siblings would be redesignated to Chancellor. The Assistant Superintendent, Human Resources and Policy, said that a sibling in a grade other than Grade 1 could apply under Schools of Choice to attend Ecole RHG Bonnycastle School. This would apply only to the English Language Program.

J. Field said that when the addition is built those students should be redesignated to Ecole RHG Bonnycastle and not have to apply under Schools of Choice. She asked if parents could have the choice of either school. The Superintendent said this recommendation is not without precedent but if there is no space in 2015/16 we may not be able to accommodate those students. J. Fisher asked if there are any other grades at risk of falling into the same situation and asked if it were better to stop enrolment at Ecole RHG Bonnycastle School altogether. The Assistant Superintendent, Human Resources and Policy, reviewed the other grades and said that there is not the same problem in other

grades in the school. G. Watson said that she shared concerns about requiring Schools of Choice for the displaced students upon return to Ecole RHG Bonnycastle School if there is room. The Assistant Superintendent, Human Resources and Policy, said that the French Immersion in Grade 1 is not as tight as the English Program but we only have room for, possibly, four additional students.

G. Melnyk asked about accommodating students in a third class. The Assistant Superintendent, Human Resources and Policy, said that there is no physical space to create a third class except for half a day. In response to a question from a Trustee, the Assistant Superintendent, Human Resources and Policy, said that there is some Educational Assistant support for the classes. The Assistant Superintendent, Student Services, said that the degree of EA support would depend on the composition of the class. G. Watson suggested that we might create a Ecole RHG Bonnycastle School class at Chancellor School so that when there is room at Ecole RHG Bonnycastle School we just move them back. The Superintendent said that suggestion may require that students already accepted at Ecole RHG Bonnycastle School may be unwillingly redesignated to Chancellor after acceptance at Ecole RHG Bonnycastle School. Transportation would be provided only for those who qualify in accordance with existing policy.

D. Zuk expressed concern that students currently attending Bonnycastle with a sibling in Grade 1 would have to move.

Resolution #BD20140626.1006

Moved By: Dianne Zuk Second By: Jacquie Field

WHEREAS there is no additional space for students in Grade 1 at Ecole Bonnycastle School in the English Language Program for the 2014/15 school year beyond those registered to attend as at June 30, 2014, and

WHEREAS students in Grade 1 for the 2014/15 school year not registered in Grade 1 at Ecole Bonnycastle School in the English Language Program as at June 30, 2014, but residing within the Ecole Bonnycastle School Catchment area will be accommodated elsewhere, and

WHEREAS siblings of the Grade 1 students shall be given an option to attend school with their siblings,

THEREFORE BE IT RESOLVED THAT students residing in the Ecole Bonnycastle Catchment area who are registering for Grade 1 in the English Language Program on or after July 1, 2014, shall be designated to Chancellor School on and from September 1, 2014, and

THEREFORE BE IT FURTHER RESOLVED THAT siblings of the subject Grade 1 students, which siblings are in other grades not registered as at June 30, 2014, shall be provided the option of attending either Chancellor School or Ecole Bonnycastle School.

CARRIED

**WINNIPEG
MENNONITE
ELEMENTARY AND
MIDDLE SCHOOLS
RE, SHARED
SERVICES
AGREEMENT**

(CORRESPONDENCE FOR
DISCUSSION)
(Issue #20140617001)

**MANITOBA
ASSOCIATION OF
PARENT COUNCILS
RE, ANNUAL
GENERAL MEETING
- RESOLUTIONS**

(CORRESPONDENCE FOR
DISCUSSION)
(Issue #20140617002)

**PEACEFUL
VILLAGE**

(EDUCATION COMMITTEE)
(Issue #20140623006)

**POLICY KDD -
MEDIA RELATIONS
AND MEDIA
RELEASE**

(HUMAN RESOURCES AND
POLICY COMMITTEE)
(Issue #20140618002)

Resolution #BD20140626.1007

Moved By: Gail Watson Second By: Jacquie Field

THAT the Shared Services Agreement between the Pembina Trails School Division and the Winnipeg Mennonite Elementary and Middle Schools with respect to the provision of Clinician Services for the 2014-15 school year be ratified.

CARRIED

Resolution #BD20140626.1008

Moved By: Gail Watson Second By: Jacquie Field

THAT the following Manitoba Association of Parent Councils Resolutions: *Code of Conduct for Parents and Adult Volunteers in Schools* and *Responding to Life Threatening Emergencies in Manitoba Schools* be referred to HR & P Committee and the Resolution with respect to *Understanding of the Role of Parent Councils in Manitoba Schools* be referred to the next Council of Parents Meeting.

CARRIED

Resolution #BD20140626.1009

Moved By: Dianne Zuk Second By: Sue Clayton

THAT the Chair write to the Manitoba School Boards Association to solicit the Association's position with respect to the Manitoba Association of Parent Councils Resolutions.

CARRIED

G. Watson said that the two principals met with the Education Committee this week and provided more information to the Committee. There will also be MSIP funding which reduces the Division contribution.

Resolution #BD20140626.1010

Moved By: Gail Watson Second By: Jacquie Field

THAT the Board approve the following for the Peaceful Village Project:

- \$20,000 funded by the Accumulated Surplus for the 2014/15 Fiscal Year;
- \$10,000 included and allocated for the 2015 summer program from the 2015/16 Budget.

CARRIED

Resolution #BD20140626.1011

Moved By: Dianne Zuk Second By: Sue Clayton

THAT the proposed Policy KDD - Media Relations and Media Release, as amended, be given second and third reading and passed.

CARRIED

**STANDARD OF
BEHAVIOUR
POLICY JIC -
BROCHURE**

(HUMAN RESOURCES AND
POLICY COMMITTEE)
(Issue #20140619002)

D. Zuk commended students and staff who contributed to the development of the document. S. Clayton commended the Assistant Superintendent, Human Resources and Policy, on her efforts.

Resolution #BD20140626.1012

Moved By: Dianne Zuk Second By: Gail Watson

THAT the brochure *A Standard of Behaviour for the Pembina Trails School Division* from Policy JIC - Student Standard of Behaviour, as amended, be given second and third reading and passed.

CARRIED

**REQUEST FOR
FINANCIAL
ASSISTANCE**

(PEMBINA TRAILS SCHOOL
DIVISION EDUCATIONAL
SUPPORT FUND INC.)
(Issue #20140626013)

Resolution #BD20140626.1013

Moved By: Jacquie Field Second By: Gail Watson

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

<u>Name</u>	<u>Amount</u>	<u>Activity</u>
S.I. #707486	\$150	2014 Singapore International Math Challenge

CARRIED

**KINDERGARTEN
ENROLMENT
REPORT**

(ADMINISTRATIVE REPORTS)
(Issue #20140604003)

The Assistant Superintendent, Human Resources and Policy reviewed the Kindergarten Enrolment Report. She responded to questions from Trustees.

Resolution #BD20140626.1014

Moved By: Dianne Zuk Second By: Jacquie Field

THAT the Kindergarten Enrolment Report be received as information.

CARRIED

**BOARD MEETING
DATES - 2014/15**

(ADMINISTRATIVE REPORTS)
(Issue #20140612001)

The Secretary-Treasurer reviewed the 2014-15 Board Meeting dates. In answering a question the Secretary-Treasurer said that the newly elected Trustees take over at the Inaugural Meeting.

Resolution #BD20140626.1015

Moved By: Sue Clayton Second By: Julie Fisher

THAT the regularly scheduled Board Meeting on Thursday, December 25, 2014, be cancelled and,

THAT the annual Inaugural Board Meeting and Regular Board Meeting be held on Wednesday, November 5, 2014.

CARRIED

**MANITOBA SCHOOL
BOARDS
ASSOCIATION RE,
STUDENT**

The Secretary-Treasurer reviewed the Student Accident Insurance report for 2014-15.

**ACCIDENT
INSURANCE 2014-15**
(ADMINISTRATIVE REPORTS)
(Issue #20140612002)

Resolution #BD20140626.1016

Moved By: Tim Johnson Second By: Sue Clayton

THAT the Board provide the Student Accident Insurance Plan information to parents/guardians for the 2014-15 school year following the practice implemented in the Pembina Trails School Division for the current school year and,

THAT any posters provided concerning a specific voluntary Student Accident Insurance Plan will not be permitted to be advertised in Division schools.

CARRIED

**2014 CIVIC
ELECTION**
(ADMINISTRATIVE REPORTS)
(Issue #20140612003)

The Secretary-Treasurer reviewed the report on the 2014 Civic Election.

Resolution #BD20140626.1017

Moved By: Dianne Zuk Second By: Gail Watson

THAT the Cost Share Agreement between the City of Winnipeg and the Pembina Trails School Division dated June 26, 2014, for the purpose of conducting the 2014 election for School Trustees within the Pembina Trails School Division be ratified.

CARRIED

**DIVISIONAL ACTION
PLAN**
(ADMINISTRATIVE REPORTS)
(Issue #20140613006)

The Superintendent reviewed the Divisional Action Plan. G. Melnyk asked for more information about the security project. The Assistant Superintendent, Divisional Support Services, explained the security plan. Four schools were completed the first year and three more are scheduled for completion.

T. Johnson asked about Practical Arts pilot program at the Winnipeg Technical College. The Assistant Superintendent, Program, said that they have met with Apprenticeship Manitoba and the funding was not available for the type of program we were contemplating so we have not moved forward on this.

The Assistant Superintendent, Program, described how Pembina Trails and St. James-Assiniboia are working together on professional development regarding the use of devices in the classroom.

S. Clayton asked about the Leadership Program. The Assistant Superintendent, Human Resources and Policy, said that there will be ongoing support for new school administrators on matters including management issues. She said that it is important for school administrators to understand the role of the Board of Trustees.

J. Field asked about the Mental Health Curriculum. The Assistant Superintendent, Student Services, explained how this is being implemented including the training for staff.

Resolution #BD20140626.1018

Moved By: Dianne Zuk Second By: Gerry Melnyk

THAT the Divisional Action Plan Progress Review be received as information.

CARRIED

**NATIONAL SCHOOL
BOARDS
ASSOCIATION 2014
CONFERENCE**

(NEW BUSINESS)

(Issue #20140613005)

Trustees G. Watson, D. Johnson and T. Johnson presented on the 2014 National School Boards Association Conference.

G. Watson highlighted some of the key points which she learned at the conference. She said that in this world we need to be much better than average. She said that highlights of the conference touched upon ensuring that basics are understood, promoting creativity and initiative, correlating pay to success, that knowledge must have practical application and whoever is the best prepared wins. School Boards must find new and different ways to engage the public, likely on line. She said that recess is important for schools. She shared information on literacy strategies. She said that young people are crying out for a voice.

T. Johnson shared some of the key points. Charter schools are a significant factor in the United States. He said they learned how talking to the public about finances is a challenge, etc.

D. Johnson shared some of the key points on accountability, community engagement and technology, leveraging data for action, relationship with the Superintendent, improving the community mindset about education, governing in the age of transparency, action research on student achievement, digital learning, mobile learners, smart phones.

Resolution #BD20140626.1019

Moved By: Sue Clayton Second By: Tim Johnson

THAT the Board suspend procedure and go past 10:30 p.m.

CARRIED

**CORRESPONDENCE
FOR INFORMATION
DISTRIBUTION LIST**

(CORRESPONDENCE FOR
INFORMATION DISTRIBUTION
LIST)

(Issue #20140619001)

The Assistant Superintendent, Student Services, said that she had completed the equity survey for the Manitoba School Boards Association previously.

Resolution #BD20140626.1020

Moved By: Jacquie Field Second By: Sue Clayton

THAT the Correspondence for Information Distribution List dated June 20, 2014, be received as information.

CARRIED

**CORRESPONDENCE
FOR INFORMATION
- ADDITIONS FOR
JUNE 26, 2014**

(CORRESPONDENCE FOR
INFORMATION DISTRIBUTION
LIST)

Resolution #BD20140626.1021

Moved By: Jacquie Field Second By: Sue Clayton

THAT the Correspondence for Information Distribution List dated June 26, 2014, be received as information.

CARRIED

**REQUIREMENT FOR
A COMMITTEE
MEETING OF THE
WHOLE**

Resolution #BD20140626.1022

Moved By: Gail Watson Second By: Tim Johnson
THAT the Board move into Committee of the Whole.

CARRIED

The Board Meeting reconvened.

**3401 ROBLIN
OFFICE**

(BUSINESS FROM PREVIOUS
COMMITTEE MEETING OF THE
WHOLE)

(Issue #20140626014)

Resolution #BD20140626.1023

Moved By: Gerry Melnyk Second By: Jacquie Field
THAT the Board authorize the Secretary-Treasurer to negotiate and
conclude a new lease agreement with the tenant at 3401 Roblin
Boulevard which binds the Division and execute the necessary lease
agreement documents consistent with the report of the
Secretary-Treasurer submitted to the Board on June 26, 2014, and
subject to the approval of the Public Schools Finance Board and
sharing of the details of the lease agreement with the Board of Trustees
for information

CARRIED

ADJOURNMENT

Meeting adjourned at 11:03 p.m.

Chair of the Board

Secretary-Treasurer