

PEMBINA TRAILS SCHOOL DIVISION

Regular Meeting of the Board - June 28, 2018

Meeting Type : Board Meeting

Date : Thursday, June 28, 2018

Start time : 8:00 PM

Location : Administration Office, 181 Henlow Bay, Winnipeg, Manitoba

Minutes

Attendance

PRESENT:

Trustees:

J. Fisher (Chair), S. Billingham, J. Glenat, L. Goodridge, K. McMillan, G. Melnyk, D. Johnson, T. Johnson, D. Zuk.

Administration:

T. Fransen - Superintendent of Education,
E. Egan - Assistant Superintendent, Human Resources & Policy,
I. Riffel - Assistant Superintendent, Program,
J. Karras - Assistant Superintendent, Divisional Support Services,
S. Schmidt - Assistant Superintendent, Student Services,
C. Stahlke - Secretary-Treasurer.

Regrets: Nil

CALL TO ORDER

Meeting called to order at 8:00 p.m.

AGENDA APPROVAL

Resolution #BD20180628.1001

Moved By: Jaime Glenat Second By: Dianne Zuk
THAT the agenda be approved as amended.

Carried

Board Minutes Approval

Correction to Board Minutes, Beaverlodge Care for Kids Resolution No. 2, delete the word "an".

Resolution #BD20180628.1002

Moved By: Gerry Melnyk Second By: Tim Johnson

THAT Resolution #BD20180614.1020 be corrected to read:

WHEREAS Beaverlodge Care for Kids ("BLCK") has requested to lease the mini-gym space at Beaverlodge School,

BE IT RESOLVED THAT

1. The Division declines the request from BLCK to lease the mini-gym and directs the Administration to communicate this decision to BLCK, and
2. The Division explore with BLCK the possibility of leasing additional classroom space on shared basis to be renewed annually as school programming requirements permit.

Carried

Resolution #BD20180628.1003

Moved By: Laureen Goodridge Second By: David Johnson

THAT the minutes of the Regular Meeting of the Board held on June 14, 2018, be approved as corrected.

Carried

**Standing
Committee
Reports, Special
Committee
Reports and
Other Reports**

(STANDING COMMITTEE
REPORTS, SPECIAL
COMMITTEE REPORTS
AND OTHER REPORTS)
(Issue #20180604006)

Resolution #BD20180628.1004

Moved By: Jaime Glenat Second By: Kathleen McMillan

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,
THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated June 28, 2018, be ratified and,
THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated June 28, 2018, be approved and,
THAT the Substitute Teacher Contracts as listed in the 2017-18 Substitute Teacher Contracts Report dated June 28, 2018, be ratified and,
THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated June 28, 2018, and,
THAT the Disbursements List for the period May 1 through May 31, 2018, in the amount of \$4,220,337.03 be approved.

Carried

The Superintendent said that the recipients receive a letter from the Board acknowledging the commendation.

Resolution #BD20180628.1005

Moved By: Jaime Glenat Second By: Kathleen McMillan

THAT the Committee Meeting of the Whole Minutes be corrected to read "G. Melnyk said that the Ward 1 Trustees were shown 3 rooms which were empty" under the Beaverlodge Care for Kids item.

Carried

**Area B Waverley
West Schools**

(BUSINESS FROM
PREVIOUS COMMITTEE
MEETING OF THE
WHOLE)
(Issue #20180626002)

Resolution #BD20180628.1006

Moved By: Jaime Glenat Second By: Tim Johnson

WHEREAS: The public Schools Finance Board requires the Pembina Trails Board of Trustees to provide written assurance that the Division will fund an additional space allocation for the planned High School in Waverley West for the inclusion of an Art Room;

AND

WHEREAS: the estimated cost of such a facility will be a value of \$600,000;

THEREFORE: be it resolved that the Chair of the Board will forward a letter to the PSFB to this effect, indicating that the cost would be funded from the Waverley West High School Capital Reserve and/or the Accumulated Surplus, as required.

Carried

**By-Law No.128
(Religious
Instruction)**

(BY-LAWS AND/OR

Resolution #BD20180628.1007

Moved By: Gerry Melnyk Second By: Laureen Goodridge

THAT By-Law No. 128, being a by-law of the Pembina Trails School Division, respecting the submission of a petition requesting the

authorization for religious instruction at Bairdmore School, be given first reading.

Carried

**Not for Profit
Board
Governance
Workshop**

(FINANCE AND
PLANNING COMMITTEE)
(Issue #20180622005)

Resolution #BD20180628.1008

Moved By: David Johnson Second By: Kathleen McMillan

THAT the Board authorize Trustees J. Fisher and J. Glenat to attend the Not for Profit Board Governance Workshop April 23-24, 2018.

Carried

**Policy GBED -
Smoke Free
Workplace**

(HUMAN RESOURCES
AND POLICY
COMMITTEE)
(Issue #20180622002)

Resolution #BD20180628.1009

Moved By: Gerry Melnyk Second By: Sheila Billinghamurst

THAT Policy GBED - Smoke Free Workplace, as amended, be given second and third reading and passed.

Carried

**Policy GBEC -
Alcohol and Drug
Free Workplace**

(HUMAN RESOURCES
AND POLICY
COMMITTEE)
(Issue #20180622003)

Resolution #BD20180628.1010

Moved By: Gerry Melnyk Second By: Tim Johnson

THAT Policy GBEC - Alcohol and Smoke Free Workplace, as amended, be given second and third reading and passed.

Carried

**Policy JICH and
Regulation
JICH-R Drug,
Alcohol and
Substance
Abuse by
Students**

(HUMAN RESOURCES
AND POLICY
COMMITTEE)
(Issue #20180622004)

Resolution #BD20180628.1011

Moved By: Gerry Melnyk Second By: Laureen Goodridge

THAT Policy JICH and Regulation JICH-R Drug, Alcohol and Substance Abuse by Students, as amended, be given second and third reading and passed.

Carried

**Request for
Financial
Assistance FRC
Ultimate Team**

(PEMBINA TRAILS
SCHOOL DIVISION
EDUCATIONAL SUPPORT
FUND INC.)
(Issue #20180626003)

Resolution #BD20180628.1012

Moved By: Sheila Billinghamurst Second By: Tim Johnson

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

<u>Name</u>	<u>Amount</u>	<u>Activity</u>
SI #714843	\$150	Canadian Ultimate Championships, Brampton, ON, August 12-15, 2018.
SI #729547	\$150	Canadian Ultimate Championships, Brampton, ON, August 12-15, 2018.
SI #709722	\$150	Canadian Ultimate Championships, Brampton, ON, August 12-15, 2018.

Carried

Request for

Resolution #BD20180628.1013

Financial Assistance - Singapore Math Challenge

(PEMBINA TRAILS SCHOOL DIVISION EDUCATIONAL SUPPORT FUND INC.)

(Issue #20180626004)

Moved By: Sheila Billingham Second By: Tim Johnson
THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

<u>Name</u>	<u>Amount</u>	<u>Activity</u>
SI #725154	\$150	Singapore Math Challenge, Singapore, May 20-26, 2018
SI #719518	\$150	Singapore Math Challenge, Singapore, May 20-26, 2018
SI #726959	\$150	Singapore Math Challenge, Singapore, May 20-26, 2018

Carried

Manitoba School Boards Association re, Student Accident Insurance 2018-19

(ADMINISTRATIVE REPORTS)

(Issue #20180614002)

The Administration will report as to consistency and information provided to parents regarding student accident insurance brochures and information.

Resolution #BD20180628.1014

Moved By: Laureen Goodridge Second By: Jaime Glenat

THAT the Board provide the Student Accident Insurance Plan information to parents/guardians for the 2018-19 school year following the practice implemented in the Pembina Trails School Division for the current school year and,

THAT any posters provided concerning a specific voluntary Student Accident Insurance Plan will not be permitted to be advertised in Division schools.

Carried

Winnipeg Mennonite Elementary and Middle Schools re, Shared Services Agreement

(ADMINISTRATIVE REPORTS)

(Issue #20180614003)

Resolution #BD20180628.1015

Moved By: Tim Johnson Second By: Dianne Zuk

THAT the Shared Services Agreement between the Pembina Trails School Division and Winnipeg Mennonite Elementary and Middle Schools with respect to the provision of Clinician Services for the 2018-19 school year be ratified.

Carried

Bower Boulevard (Shaftesbury Land Extension)

(ADMINISTRATIVE REPORTS)

(Issue #20180618002)

Resolution #BD20180628.1016

Moved By: Tim Johnson Second By: Jaime Glenat

THAT the Board approve the purchase of the Bower Boulevard (Shaftesbury Land Extension) subject to amendments which may need to be made at the discretion of the Secretary-Treasurer.

Carried

YMCA/YWCA Whyte Ridge Day Care Lease Agreement

(ADMINISTRATIVE REPORTS)

Resolution #BD20180628.1017

Moved By: Tim Johnson Second By: Dianne Zuk

THAT the Lease Agreement between the Pembina Trails School Division and the YMCA-YWCA Whyte Ridge for the period 2012-2017 dated June 28, 2018, be ratified.

**Authority to
Transfer Funds
to Capital
Reserve**

(ADMINISTRATIVE
REPORTS)

(Issue #20180619010)

Resolution #BD20180628.1018

Moved By: David Johnson Second By: Kathleen McMillan

THAT the Secretary-Treasurer be authorized to exercise administrative judgment and discretion to transfer funds from the Operating Fund to one or more Capital Reserves and report such transfer to the Finance and Planning Committee with respect to the 2017/18 Fiscal year.

Carried

**Kindergarten
Enrolment
Report**

(ADMINISTRATIVE
REPORTS)

(Issue #20180622006)

The Assistant Superintendent, Student Services, reviewed the Kindergarten Enrolment Report and responded to Trustee questions. She explained that what is on the report now may well change as we move closer to the start of school.

**Beaverlodge Day
Care**

(ADMINISTRATIVE
REPORTS)

(Issue #20180627013)

G. Melnyk said that the Beaverlodge Care for Kids would like to lease the small gymnasium. The Assistant Superintendent, Divisional Support Services, said that groups can use school gymnasiums on an occasional basis (by applying for a permit). He said that this occasional use could be restricted if the school needs to use the space. The Assistant Superintendent, Divisional Support Services, will look into the occasional use of the mini-gym at Beaverlodge.

Resolution #BD20180628.1019

Moved By: Tim Johnson Second By: Dianne Zuk

WHEREAS, at its Regular meeting held on June 14, 2018, the Board of Trustees authorized the Division to explore with Beaverlodge Care for Kids ("BLCK") the possibility of leasing additional classroom space on a shared basis to be renewed annually as school programming requirements permit; and,

WHEREAS the Division has explored the possibility of leasing such space and has reached an agreement with BLCK to lease additional classroom space to BLCK on the basis of the aforesaid conditions; and,

THEREFORE BE IT RESOLVED THAT the Board approve the leasing of the two additional classrooms as hereinbefore set out and that the Administration bring forth to the Board, at its first Regular meeting to be held in September 2018, an addendum to the current Lease Agreement with respect to the leasing of the two additional classrooms.

Carried

**Correspondence
for Information
Distribution List**

(CORRESPONDENCE
FOR INFORMATION
DISTRIBUTION LIST)

(Issue #20180604007)

Resolution #BD20180628.1020

Moved By: Tim Johnson Second By: David Johnson

THAT the Correspondence for Information Distribution List dated June 14, 2018, be received as information.

Carried

**Questions from
Trustees**

(QUESTIONS FROM
TRUSTEES)

D. Zuk said that Trustees have attended many graduations and highlighted the Alternative High School graduation which was very moving. She noted that one of the students was wearing an original Treaty Medal. She said that it was a very hopeful graduation. The Assistant Superintendent,

Human Resources and Policy, said that Pembina Trails graduations are the fruits of our labour and we are joyful and proud.

The Superintendent noted that this is the last Board Meeting for John Karras, as he is retiring this summer.

**Questions from
Members of the
Public**

(QUESTIONS FROM
MEMBERS OF THE
PUBLIC IN ATTENDANCE)
(Issue #20180626006)

S. Kostiuk from Ryerson School Age Centre which has locations at two of our schools, addressed the Board. She said that the schools are community schools and that there should be good communication between the daycares and administrators. She reviewed the history between the Ryerson School Age Centre and Pembina Trails School Division.. She said that they had donated \$8,000 toward Ryerson play structure and had not been publicly recognized for that donation. They claimed that they did not get an explanation with respect to their rent obligation and now have a large balance payable. The Chair of the Board stated that this matter will be considered by the Board in September and a response will be forthcoming at that time.

**REQUIREMENT
FOR A
COMMITTEE
MEETING OF
THE WHOLE**

Resolution #BD20180628.1021

Moved By: Jaime Glenat Second By: Kathleen McMillan
THAT the Board move into Committee of the Whole.

Carried

ADJOURNMENT

Meeting adjourned at 9:40 p.m.

Chair of the Board

Secretary-Treasurer