

# PEMBINA TRAILS SCHOOL DIVISION

## Regular Meeting of the Board - March 10, 2016

Meeting Type : Board Meeting

Date : Thursday, March 10, 2016

Start time : 8:00 PM

Location : Administration Office, 181 Henlow Bay, Winnipeg, Manitoba

## Minutes

### Attendance

#### PRESENT:

##### **Trustees:**

T. Johnson (Chair), S. Billingham, J. Fisher, J. Glenat, L. Goodridge, K. McMillan, G. Melnyk, D. Johnson, D. Zuk.

##### **Administration:**

T. Fransen - Superintendent of Education,  
E. Egan - Assistant Superintendent, Human Resources & Policy,  
I. Riffel - Assistant Superintendent, Program,  
J. Karras - Assistant Superintendent, Divisional Support Services,  
S. Schmidt - Assistant Superintendent, Student Services,  
C. Stahlke - Secretary-Treasurer.

**Regrets:** Nil

### CALL TO ORDER

Meeting called to order at 8:00 p.m.

### AGENDA APPROVAL

#### **Resolution #BD20160310.1001**

Moved By: David Johnson    Second By: Jaime Glenat  
THAT the agenda be approved as circulated.

**Carried**

### Minutes Approval

#### **Resolution #BD20160310.1002**

Moved By: Dianne Zuk    Second By: Kathleen McMillan  
THAT the minutes of the Regular Meeting of the Board held on February 25, 2016 be approved as corrected.

**Carried**

#### **Correction:**

Questions from Trustees, Wired Glass Advisement - add the word "Play Structures" to read "Wired Glass Advisement and Play Structures".

### Standing Committee Reports, Special Committee Reports and Other Reports

(STANDING COMMITTEE

The Assistant Superintendent, Human Resources and Policy, responded to questions regarding the Contract Alterations.

#### **Resolution #BD20160310.1003**

Moved By: Julie Fisher    Second By: Jaime Glenat  
THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated March 10, 2016, be ratified and, THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated March 10, 2016, be approved and, THAT the Substitute Teacher Contracts as listed in the 2015-16 Substitute Teacher Contracts Report dated March 10, 2016, be ratified and, THAT the Disbursements List for the period January 1 through January 31, 2016, in the amount of \$5,490,863.96 be approved.

**Carried**

**Inform Net  
Educational  
Presentation**

(EDUCATIONAL  
PRESENTATIONS)  
(Issue #20160209009)

T. Tarrant, Director of Inform Net gave a presentation to the Board. He said that he has taken over from Blair Du Gray but has had a long association with InForm Net. He said that the goal of InForm Net is to provide a wide range of curricula to students. He reviewed the numbers of students and success rate of 80%. He described some of the resources in place to provide for success rates which are greater than other on-line courses. He noted that 63 students from divisions other than Pembina Trails and St. James Assiniboia, are students of Inform Net, who pay \$500 per course seat during the school year. He noted that the logo is new and there is a Memorandum of Understanding with Manitoba Education to be ratified which converts InForm Net to a school and allows for the granting of credits directly. He said that they promote students doing their own work and students get the credit for the work that they do. He reviewed the website for the Board. He said that InForm Net promotes the value of student integrity. He said that the program is both visual and audio. He said that we offer a summer school which is the second largest in Manitoba after Grant Park. He is planning a mentorship program for teachers and alternative learning programs including self-directed learning. The mentorship program would provide support and training to teachers who provide the on-line learning.

In answering a question, T. Tarrant said that students do not sign a document committing to honesty but said that this might be something that can be considered.

In answering a question, T. Tarrant said that the students in Pembina Trails and St. James Assiniboia do not pay for school year courses but they do pay for the summer school courses. He said that he is working on a marketing strategy. He said that he is the Director but also acts as a principal.

**Resolution #BD20160310.1004**

Moved By: Dianne Zuk Second By: Jaime Glenat

THAT the presentation by T. Tarrant with respect to Inform Net be received as information.

**Carried**

**Funding of  
Construction and  
Start up Costs**

The Secretary-Treasurer reviewed the funding plan. D. Zuk said that the total cost to be funded by the Division is over \$9,000,000. L Goodridge noted that we will have similar scenarios with other new schools.

**for Ecole South  
Pointe School**

(BUSINESS FROM  
PREVIOUS FINANCE  
COMMITTEE OF THE  
WHOLE)

(Issue #20160229001)

**Resolution #BD20160310.1005**

Moved By: Laureen Goodridge Second By: Kathleen McMillan

THAT Scenario 3 be accepted as the funding plan for the construction and start up of Ecole South Pointe School, which plan also includes the reductions to the 2016/17 Draft Budget as presented on Schedule 8, noting that line 11 is removed from Schedule 8 as a result of the acceptance of Scenario 3.

**Carried**

**2016-17 Budget**

(FINANCE AND  
PLANNING COMMITTEE)

(Issue #20160209008)

L. Goodridge explained that the Board and Senior Administration had held a series of meetings to develop the Budget. She said that the Board and staff involved have worked hard and balanced the needs of the system and the needs of the taxpayer.

**Resolution #BD20160310.1006**

Moved By: Laureen Goodridge Second By: Jaime Glenat

WHEREAS the Board has presented an opportunity for the community to provide input and to influence budget development decisions; and

WHEREAS stakeholders, either individually or as groups, have responded to the opportunity for consultation and input; and

WHEREAS the Board, after careful consideration of community input and the needs of all students, has developed a plan and budget for 2016/17 which includes the following:

- Continuation of existing educational programs;
- Continued support for the renewal, renovation and updating of school facilities;
- Allocation of 80% of our operating budget to instructional programs and activities;
- Increased support for:
  - Teaching Staff to address the projected growth of 344 students next year, progression towards achieving the required cap of 20 students per class in grades Kindergarten to 3, Indigenous Student Success and Middle Years/Senior Years Consultant;
  - Teaching and Support Staff and related costs for the new École South Pointe School;
  - Teaching and Support Staff and related costs for the Alternate High School programming initiative;
  - Educational Assistant Staff due to enrolment growth;
  - Transportation Staff and expenses due to increased bus routes;
  - Changes in staff estimates (staff mix, rate estimates, increments, leave implications and employee benefit costs);
  - Facilities and Operations expenses related to various improvement initiatives with a continued emphasis on workplace safety enhancement.
- A divisional administrative structure within the 3.5% administrative cost limit, as set forth by the Minister of Education;

THEREFORE BE IT RESOLVED that Gross Operating and Capital

Expenditures of \$162,066,597 be approved for the 2016/17 Fiscal Year, and

THAT the 2016 Special Levy of \$94,290,138 be approved and submitted to the City of Winnipeg, the Rural Municipality of Headingley and the Rural Municipality of Macdonald in order that these municipalities may fix and impose appropriate rates of taxation.

**Carried**

**Application of  
Accumulated  
Surplus to the  
2016 Special  
Levy**

(FINANCE AND  
PLANNING COMMITTEE)  
(Issue #20160229009)

**Resolution #BD20160310.1007**

Moved By: Laureen Goodridge Second By: Jaime Glenat

THAT an application of Accumulated Surplus in the amount of \$400,000 be applied against the 2016 Special Levy.

**Carried**

**Requests for  
Financial  
Assistance**

(PEMBINA TRAILS  
SCHOOL DIVISION  
EDUCATIONAL SUPPORT  
FUND INC.)  
(Issue #20160309002)

**Resolution #BD20160310.1008**

Moved By: Jaime Glenat Second By: Julie Fisher

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

| <u>Name</u>  | <u>Amount</u> | <u>Activity</u>                              |
|--------------|---------------|--|
| S.I. #718869 | \$150         | Cantando Festival, April 16-20, Edmonton, AB |

**Carried**

**Inform Net  
Virtual Collegiate  
Memorandum of  
Understanding**

(ADMINISTRATIVE  
REPORTS)  
(Issue #20160212002)

The Superintendent reported that long term work has been ongoing to try to get the InForm Net to become classified as a school and be allowed to grant credits. He explained that the Inform Net Virtual Collegiate Memorandum of Understanding is needed to achieve this end.

The Administration responded to questions from Trustees. D. Zuk asked about definitions and if we are considering developing a standard of behaviour and addressing related matters. The Assistant Superintendent, Program, said that these students are similar to our students going to MITT.

D. Zuk said she has questions and concerns unanswered.

**Resolution #BD20160310.1009**

Moved By: Kathleen McMillan Second By: Gerry Melnyk

That the Memorandum of Understanding with respect to the Virtual High School through InForm Net between Pembina Trails School Division, St. James-Assiniboia School Division and Manitoba Education and Advanced Learning dated March 10, 2016, be approved.

**Carried**

**Application of  
Accumulated  
Surplus**

(ADMINISTRATIVE  
REPORTS)  
(Issue #20160229006)

**Resolution #BD20160310.1010**

Moved By: Laureen Goodridge Second By: Jaime Glenat

THAT an application of Accumulated Surplus be made for the following items during the 2016/17 fiscal year as follows:

|  |                         |
|--|-------------------------|
| a) Public Address System Renewal               | \$299,000               |
| b) Fire Safety Upgrades                        | 152,600                 |
| c) Buildings, Grounds, Furniture and Equipment | 146,600                 |
| d) Information Technology                      | 128,500                 |
| Total Applications of Accumulated Surplus      | <b><u>\$726,700</u></b> |

**Carried**

**School  
Administration  
Appointment -  
Shaftesbury High  
School**

(ADMINISTRATIVE  
REPORTS)  
(Issue #20160302002)

**Resolution #BD20160310.1011**

Moved By: Gerry Melnyk Second By: David Johnson

THAT the Board of Trustees approve the appointment of Jacqueline Kroeker as Vice-Principal of Shaftesbury High School effective the 2016/17 School Year.

**Carried**

**Capital Projects  
Update**

(ADMINISTRATIVE  
REPORTS)  
(Issue #20160302008)

The Assistant Superintendent, Divisional Support Services, provided an update on the following projects:

- Ecole Dieppe elevator
- Vincent Massey Collegiate elevator
- Beaumont School
- Dalhousie School elevator
- Fort Richmond Collegiate portable classrooms
- Ecole South Pointe School

**Resolution #BD20160310.1012**

Moved By: David Johnson Second By: Sheila Billinghamhurst

THAT the update on Capital Projects update be received as information.

**Carried**

**Correspondence  
for Information  
Distribution List**

(CORRESPONDENCE  
FOR INFORMATION  
DISTRIBUTION LIST)  
(Issue #20160209007)

**Resolution #BD20160310.1013**

Moved By: Jaime Glenat Second By: Laureen Goodridge

THAT the Correspondence for Information Distribution List dated March 4, 2016, be received as information.

**Carried**

**Questions from  
Trustees**

(QUESTIONS FROM  
TRUSTEES)  
(Issue #20160309003)

D. Zuk noted that a past Superintendent of Fort Garry School Division recently passed away. The funeral will be on March 19, 2016. The flag was flown at half mast at the Administration Office out of respect.

**Questions from  
Members of the  
Public**

(QUESTIONS FROM  
MEMBERS OF THE  
PUBLIC IN ATTENDANCE)  
(Issue #20160309004)

A member of the public asked if the Board of Trustees acknowledges at each meeting that this is Treaty Land. The Chair said that it has not been our practice.

A member of the public asked if the the Board has considered developing a transgendered policy. The Assistant Superintendent, Human Resources and Policy, said that the Standard of Behaviour language was enhanced as

was a Divisional Policy. She said that expectations are raised regarding the treatment of transgendered staff and students as a result. She said that the Division has been studying what has been done elsewhere and considered whether or not a policy is needed given what the Division is currently doing. She said that questions regarding field trips, etc. are addressed through guidance from appropriate external groups as well.

In answering a question, The Superintendent said that InForm Net teachers continue to be members of the Association where they are employed. The Director is responsible for addressing any instance of cyberbullying at InForm Net. He said that the only interaction is between each individual student and the teacher, not between students.

**REQUIREMENT  
FOR A  
COMMITTEE  
MEETING OF  
THE WHOLE**

**Resolution #BD20160310.1014**

Moved By: Julie Fisher    Second By: Sheila Billinghamhurst

THAT the Board move into Committee of the Whole.

**Carried**

**ADJOURNMENT**

Meeting adjourned at 9:22 p.m.

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Chair of the Board

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Secretary-Treasurer