

PEMBINA TRAILS SCHOOL DIVISION

Regular Meeting of the Board - March 12, 2015

Meeting Type : Board Meeting

Date : Thursday, March 12, 2015

Start time : 8:00 PM

Location : Administration Office, 181 Henlow Bay, Winnipeg, Manitoba

Minutes

Attendance

PRESENT:

Trustees:

T. Johnson, S. Billingham, J. Fisher, J. Glenat, L. Goodridge, K. McMillan, G. Melnyk, D. Johnson, D. Zuk.

Administration:

T. Fransen - Superintendent of Education,
E. Egan - Assistant Superintendent, Human Resources & Policy,
I. Riffel - Assistant Superintendent, Program,
J. Karras - Assistant Superintendent, Divisional Support Services,
S. Schmidt - Assistant Superintendent, Student Services,
C. Stahlke - Secretary-Treasurer;
P. Antoniak - Associate Secretary-Treasurer.

Regrets: Nil

CALL TO ORDER

Meeting called to order at 8:05 p.m.

AGENDA APPROVAL

Resolution #BD20150312.1001

Moved By: David Johnson Second By: Jaime Glenat
THAT the agenda be approved as amended.

Minutes Approval

D. Zuk pointed out that at the February 26, 2015, Board Meeting, during the Delegation presentation, the President of the Pembina Trails Teachers Association had asked why the Information Technology expenditures declined by 11% in the 2015/16 Budget. She noted that the Information Technology expenditures had not declined but the 11% reduction related to an I.T. Grant within the Provincial Funding of Schools Program.

Resolution #BD20150312.1002

Moved By: Julie Fisher Second By: Laureen Goodridge
THAT the minutes of the Regular Meeting of the Board held on February 26, 2015, be approved as corrected.

Carried

Standing Committee

Resolution #BD20150312.1003

Moved By: Julie Fisher Second By: Jaime Glenat
THAT the Standing Committee Reports, Special Committee Report and

**Reports, Special
Committee
Reports and
Other Reports**

(STANDING COMMITTEE
REPORTS, SPECIAL
COMMITTEE REPORTS
AND OTHER REPORTS)
(Issue #20150225008)

Other Reports be received as information and,
THAT the Teacher Contracts (Term) as listed in the Teacher Contracts
Report dated March 6, 2015, be ratified and,
THAT the Teacher Contract Alterations as listed in the Contract Alterations
Report dated March 6, 2015, be approved and,
THAT the Substitute Teacher Contracts as listed in the 2014-15 Substitute
Teacher Contracts Report dated March 6, 2015, be ratified and,
THAT the Board accept, with regret, the Resignations as listed in the
Resignations Report dated March 6, 2015.

Carried

**Canada's
Outstanding
Principals
Experience**

(EDUCATIONAL
PRESENTATIONS)
(Issue #20150227019)

P. Hobson gave a presentation to the Board. She reported on her
experience at the Canada's Outstanding Principals Conference and also a
5 day Rotman session she had attended. She said that the focus of the
session was around whether we are doing the right things for our students
for the world today.

P. Hobson said that the acknowledgement at the gala dinner was
professionally fulfilling. She said that an outcome from this session will be a
"Take a business leader to work" day and someone will be spending a half
day at Henry G. Izatt school and that she will spend a half day at this
person's business.

P. Hobson also reviewed the session on 3-D printing and passed around
an example that the students created, which was an aerial shot of Henry G.
Izatt School in the form of an award.

T. Johnson highlighted the steps that were taken in order for this award to
happen and expressed how proud the Board is in the achievement of the
outstanding principal award.

D. Zuk asked what the business leaders at this conference are seeing in
terms of future growth and direction and how we can incorporate needs
within our education system. P. Hobson indicated that we are looking for
kids who are happy and engaged in school so that they can successfully
handle what comes their way in the future in terms of learning and
development.

J. Fisher asked about educators from other provinces and the impressions
from them.

The Superintendent indicated that P. Hobson's family attended in support,
as well as the Deputy Minister, to honor her achievement.

**Draft Resolution
- Manitoba**

The Assistant Superintendent, Divisional Support Services, presented the
draft Resolutions with respect to funding and new school construction, to
the Board.

Resolution #BD20150312.1004

**School Boards
Association 2015
Convention**

(BUSINESS FROM
PREVIOUS BOARD
MEETINGS)

(Issue #20150227013)

**South Pointe Day
Care Provider**

(BUILDINGS, PROPERTY
AND TRANSPORTATION
COMMITTEE)

(Issue #20150303011)

Moved By: David Johnson Second By: Julie Fisher

THAT the Draft Resolutions presented to the Board to be brought to the floor at the Manitoba School Boards Association 2015 Convention be approved.

Carried

The Assistant Superintendent, Divisional Support Services, responded to questions from Trustees on the South Pointe Day Care provider.

In response to a question from J. Fisher, the Assistant Superintendent, Divisional Support Services, said that moving to South Pointe School has been under discussion.

J. Fisher asked how families will receive information on how to apply for day care space now that this daycare provider has been named. The Assistant Superintendent, Divisional Support Services, said that this process has not yet been determined.

L. Goodridge asked whether kids from smaller day care centres will have an opportunity to apply to be on the waiting list.

J. Fisher asked about transportation arrangements for students coming to the South Pointe day care from outside the catchment area. The Secretary-Treasurer indicated that there is no guarantee of transportation for these students.

D. Zuk asked if family services oversees the operation and what sort of grants are provided.

J. Fisher asked about whether the school could possibly have a separate Before and After School Program run by the YMCA in addition to a day care. The Assistant Superintendent, Divisional Support Services, indicated that it is not probable and explained the complexities.

Resolution #BD20150312.1005

Moved By: Kathleen McMillan Second By: Sheila Billingham

Whereas a search and selection process for a childcare provider for the South Pointe school as approved by the Buildings Property and Transportation Committee has been concluded, therefore be it resolved,

THAT Pembina Trails School Division engage K.I.D.S. Inc. as the childcare provider for the South Pointe school effective the opening of the school, and

THAT the Board of Trustees instruct Administration to enter into discussions with K.I.D.S. Inc. to establish the necessary parameters and lease arrangements required for their operation of the day care in the South Pointe school.

**Minutes from the
Buildings,
Property and
Transportation
Committee
Meeting**

(BUILDINGS, PROPERTY
AND TRANSPORTATION
COMMITTEE)
(Issue #20150312022)

The minutes from the Buildings, Property and Transportation Committee Meeting held on March 2, 2015, were referred for discussion. It was noted that the attendance was not reflected on the minutes. The Assistant Superintendent, Divisional Support Services, said that this will be corrected and circulated to Trustees.

Resolution #BD20150312.1006

Moved By: Gerry Melnyk Second By: Sheila Billingham

THAT the minutes from the Buildings, Property and Transportation Committee meeting held on March 2, 2015, be received as information.

Carried

2015-16 Budget

(FINANCE AND
PLANNING COMMITTEE)
(Issue #20150225011)

In response to a question from J. Fisher on the impact on the typical homeowner, the Secretary-Treasurer provided detail and indicated that this information is in the press release. He said that the press release has to be corrected in an amount and percent resulting from the Division Scolaire Franco Manitobain adjustment.

G. Melnyk thanked the administration for the work involved in the development of the budget.

Resolution #BD20150312.1007

Moved By: Gerry Melnyk Second By: Laureen Goodridge

WHEREAS the Board has presented an opportunity for the community to provide input and to influence budget development decisions; and

WHEREAS stakeholders, either individual or as groups, have responded to the opportunity for consultation and input; and

WHEREAS the Board, after careful consideration of community input and the needs of all students, has developed a plan and budget for 2015/16 which includes the following:

- Continuation of existing educational programs;
- Continued support for the renewal, renovation and updating of school facilities;
- Allocation of over 80% of our operating budget to instructional programs and activities;
- Reduced Educational Assistant staffing due to a decline in the number of students with special needs
- Increased support for:
 - Teaching positions moving towards compliance with the 20K3 Class Size Cap, Full Day Kindergarten at Dalhousie School and English as an Additional Language
 - Information Technology Staff to meet the growing needs in the Division
 - Various facilities improvement initiatives with an emphasis on fire safety enhancement

- Increase in the Transfer to the Capital Reserve for School Buses
- A Divisional administrative structure within the 3.5% administrative cost limit, as set forth by the Minister of Education;

THEREFORE BE IT RESOLVED that Gross Operating and Capital Expenditures of \$162,381,515 be approved for the 2015/16 Fiscal Year, and

THAT the 2015 Special Levy of \$87,016,628 be approved and submitted to the City of Winnipeg, the Rural Municipality of Headingley and the Rural Municipality of Macdonald in order that these municipalities may fix and impose appropriate rates of taxation.

Carried

Request for Financial Assistance

(PEMBINA TRAILS SCHOOL DIVISION EDUCATIONAL SUPPORT FUND INC.)
(Issue #20150312021)

Resolution #BD20150312.1008

Moved By: Jaime Glenat Second By: Sheila Billinghamurst

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

<u>Name</u>	<u>Amount</u>	<u>Activity</u>
Arthur A. Leach Jazz Band	\$500.00	Brandon Jazz Festival, Brandon, MB, March 19-20, 2015.
Oak Park Curling Team	\$500.00	Provincial Curling Championship, The Pas, MB, February 25-28, 2015.

Carried

Applications of Accumulated Surplus

(ADMINISTRATIVE REPORTS)
(Issue #20150303005)

The Secretary-Treasurer reported that school divisions have limitations to the amount of surplus they are permitted to have and we need to work within this limit. There are circumstances where it is prudent to draw down funds from the Accumulated Surplus to fund expenditures rather than adding these items to the budget.

Resolution #BD20150312.1009

Moved By: Gerry Melnyk Second By: Kathleen McMillan

THAT an Application of the Accumulated Surplus be made for the following items during the 2014/15 Fiscal Year as follows:

School Bus Purchases	\$370,000
Practical Arts Equipment for Schools Designated by the Budget Study Topic	150,000
Selected Fire Safety Upgrades	145,000
3/4 Ton Maintenance Van	35,000
Vincent Massey Collegiate Elevator Project - Selected Operating Expenditures	<u>1,000</u>
Total Accumulated Surplus	<u>\$701,000</u>

Capital Reserves(ADMINISTRATIVE
REPORTS)

(Issue #20150303006)

The Secretary-Treasurer provided details of the nature of expenditures that will be funded from the Capital Reserve to support new schools in the future.

Resolution #BD20150312.1010

Moved By: Gerry Melnyk Second By: Laureen Goodridge

THAT an application of the Accumulated Surplus be made for the following Capital items during the 2014/15 Fiscal Year as follows:

Fort Richmond Healthy Living Centre	\$313,804
Fort Richmond Portable Classroom Links	153,000
St. Avila Gymnasium Addition	<u>70,000</u>
Total Application of Accumulated Surplus	<u>\$536,804</u>

and,

THAT, subject to the approval of the Public Schools Finance Board, the Board authorize the establishment of Capital Reserve for Specific Projects as set out below:

- Fort Richmond Collegiate Portable Classroom Links;
- Ecole Dieppe Elevator Addition;
- Vincent Massey Collegiate Elevator Addition;
- Beaumont School East Wing Building Envelope and Crawl Space;
- Laidlaw School Boiler Replacement;
- Arthur A. Leach Portable Classrooms

At an estimated collective limit of \$1,525,000, and,

THAT, subject to the approval of the Public Schools Finance Board, the Board authorize the establishment of the following Capital Reserves:

- Repurpose the current Capital Reserve for New School Buildings to the Capital Reserve for South Pointe School at an estimated limit of \$5,420,000
- Bridgwater Lakes School at an estimated limit of \$5,000,000
- Waverley West High School at an estimated limit of \$7,000,000

Carried

**Authority to
Transfer Funds
to Capital
Reserve**(ADMINISTRATIVE
REPORTS)

(Issue #20150303007)

The Secretary-Treasurer indicated that because of the sensitivity and complexity of staying compliant with the 4% cap on Accumulated Surplus, Administration is requesting flexibility to transfer funds to a Capital Reserve in order to comply with the cap. It was noted that the Board will be informed by email if there is a determination of this requirement.

L. Goodridge asked that the minutes reflect that we currently project to be compliant with the Provincial cap limit but that this motion gives the Administration flexibility if it is determined to be necessary during the year end process.

Resolution #BD20150312.1011

Moved By: Gerry Melnyk Second By: Kathleen McMillan

THAT the Secretary-Treasurer be authorized to exercise administrative judgment and discretion to transfer funds, consistent with the report to the Board with respect to this matter, from the Operating Fund to a Capital Reserve and report such transfer to the Finance and Planning Committee.

Carried

Minutes from the Manitoba Institute of Trades and Technology

(QUESTIONS FROM TRUSTEES)
(Issue #20150312003)

D. Zuk asked whether there were going to be minutes available from meeting of the Governing Board of the Manitoba Institute of Trades and Technology. J. Fisher will ask at their next meeting.

Education Committee Minutes

(QUESTIONS FROM TRUSTEES)
(Issue #20150316001)

D. Zuk referred to the Education Committee Minutes and the fact they indicate the CSI Program is going forward. The Superintendent provided an update and explained that the program will be run on an independent basis rather than through the Boys and Girls Club. He said that the program can be offered to three sites for the same cost as the two sites the Boys and Girls Club supported. He said that the Deputy Minister has confirmed that the Provincial support will continue.

Pembina Trails Voices

(QUESTIONS FROM TRUSTEES)
(Issue #20150316002)

K. McMillan provided an update on Pembina Trails Voices and said that each of our choirs, the Cantemus, Chorale and Choraliers achieved gold at the Winnipeg Music Festival.

Questions from Members of the Public

(QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE)
(Issue #20150312004)

The Assistant Superintendent, Divisional Support Services, introduced two students attending to observe the Board meeting.

In response to a question from a member of the public, the Secretary-Treasurer said that the cost of staffing refers to all staff, not just teachers.

Correspondence for Information Distribution List - March 12, 2015

(CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST)
(Issue #20150225009)

J. Glenat asked about the information provided with respect to video surveillance. The Assistant Superintendent, Divisional Support Services, said that this is under review and we will be presenting a revised policy in next few months.

J. Glenat asked if anyone is attending the sustainable development conference. The Assistant Superintendent, Program, said that this could be reviewed.

In response to a question from D. Zuk, the Secretary-Treasurer said that the information on the Universal Accident Insurance was circulated to all schools.

Resolution #BD20150312.1012

Moved By: David Johnson Second By: Jaime Glenat

THAT the Correspondence for Information Distribution List dated
March 6, 2015, be received as information.

Carried

**REQUIREMENT
FOR A
COMMITTEE
MEETING OF
THE WHOLE**

Resolution #BD20150312.1013

Moved By: Julie Fisher Second By: Jaime Glenat

THAT the Board move into Committee of the Whole.

Carried

ADJOURNMENT

Meeting adjourned at 9:33 p.m.

Chair of the Board

Secretary-Treasurer