

# PEMBINA TRAILS SCHOOL DIVISION

## Regular Meeting of the Board - March 23, 2016

Meeting Type : Board Meeting

Date : Wednesday, March 23, 2016

Start time : 8:00 PM

Location : Administration Office, 181 Henlow Bay, Winnipeg, Manitoba

## Minutes

### Attendance

#### **PRESENT:**

##### **Trustees:**

T. Johnson (Chair), S. Billingham, J. Fisher, J. Glenat, L. Goodridge, K. McMillan, G. Melnyk, D. Johnson, D. Zuk.

##### **Administration:**

T. Fransen - Superintendent of Education,  
E. Egan - Assistant Superintendent, Human Resources & Policy,  
I. Riffel - Assistant Superintendent, Program,  
J. Karras - Assistant Superintendent, Divisional Support Services,  
S. Schmidt - Assistant Superintendent, Student Services,  
C. Stahlke - Secretary-Treasurer.

**Regrets:** Nil

### CALL TO ORDER

Meeting called to order at 8:05 p.m.

### AGENDA APPROVAL

#### **Resolution #BD20160323.1001**

Moved By: Laureen Goodridge Second By: David Johnson  
THAT the agenda be approved as amended.

**Carried**

### Minutes Approval

#### **Resolution #BD20160323.1002**

Moved By: Julie Fisher Second By: Jaime Glenat  
THAT the minutes of the Regular Meeting of the Board held on March 10, 2016, be approved as circulated

**Carried**

### Standing Committee Reports, Special Committee Reports and Other Reports

(STANDING COMMITTEE  
REPORTS, SPECIAL  
COMMITTEE REPORTS  
AND OTHER REPORTS)  
(Issue #20160304001)

The Board asked that the Buildings, Property and Transportation Committee minutes from March 7, 2016, be reviewed.

The Board asked that the Education Committee minutes from March 14, 2016, be reviewed.

#### **Resolution #BD20160323.1003**

Moved By: Julie Fisher Second By: Jaime Glenat  
THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,  
THAT the Teacher Contracts (Permanent and Term) as listed in the

Teacher Contracts Report dated March 23, 2016, be ratified and,  
THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated March 23, 2016, be approved and,  
THAT the Substitute Teacher Contracts as listed in the 2015-16 Substitute Teacher Contracts Report dated March 23, 2016, be ratified and,  
THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated March 23, 2016.

**Carried**

**By-Law No. 106  
(Borrowing  
By-Law)**

(BY-LAWS AND/OR  
POLICIES)  
(Issue #20160225004)

**Resolution #BD20160323.1004**

Moved By: Laureen Goodridge Second By: Kathleen McMillan

THAT By-Law No.106, being a by-law of the Trustees of the Pembina Trails School Division in Manitoba, providing for the borrowing of moneys upon the credit of the said School Division to meet current expenses for the Fiscal Year 2016-17, be given first reading.

**Carried**

**By-Law No. 107  
(Promissary Note  
LTPS0019)**

(BY-LAWS AND/OR  
POLICIES)  
(Issue #20160315004)

**Resolution #BD20160323.1005**

Moved By: Laureen Goodridge Second By: Kathleen McMillan

WHEREAS it is deemed necessary and expedient to raise by loan the sum of Two Million One Hundred Thirty Four Thousand One Hundred Dollars (\$2,134,100) on the credit of the said School Division for the purpose of payment for: Beaumont Exterior Wall Replacement, Oak Park Science Classrooms, École South Pointe School, Vincent Massey Elevator, Dalhousie Roof Replacement as authorized on Schedule "B" attached.

THEREFORE, BE IT RESOLVED THAT By-Law No. 105, being a by-law of the Board of Trustees of the Pembina Trails School Division, for the purpose of borrowing the sum of 2,134,100 dollars and of issuing a Debenture and/or Promissary Note (hereinafter called the Security) therefor be given first reading.

**Carried**

**Building,  
Property and  
Transportation  
Minutes**

(BUILDINGS, PROPERTY  
AND TRANSPORTATION  
COMMITTEE)  
(Issue #20160323004)

G. Melnyk stated that the minutes from the Buildings, Property and Transportation Committee meeting do not accurately reflect his concern. He said that the PA systems had been removed from certain day cares by our IT staff. He said that the implication in the Minutes is that PA systems were never in the day care rooms which is wrong. The Superintendent said that there had been PA systems in every classroom at River West Park School and Beaumont School including the day cares. G. Melnyk acknowledged that this is correct.

G. Melnyk asked why the PA systems for day care rooms were not in the original tender. He said, in his opinion, that they should have been included in the tender. The Assistant Superintendent, Divisional Support Services, said that there is shared use space at Bairdmore School whereas there was no shared use space in the other schools referenced. G. Melnyk wants to know what was different at Bonnycastle School as compared to the other

two schools. He said that the Board had approved a Resolution to replace the PA Systems in all rooms, which was not done at River West Park School and Beaumont School.

The Chair said that the minutes accurately reflect the discussion which occurred at the March 7, 2016, Buildings, Property and Transportation Committee meeting. G. Melnyk said that he feels that if there is not a PA system in all school rooms that puts students at risk. The Assistant Superintendent, Divisional Support Services, said that these rooms now have PA systems installed and PA systems are now included in all new construction. G. Melnyk said that he does not want to be perceived as being concerned only about the two schools. He said he is concerned about the whole division.

The Superintendent said that some day cares find the PA systems as being an intrusion into their operations and turn them off. He said that in planning for South Pointe School, the Provincial Child Care Department and the Public Schools Finance Board were not paying for PA systems in day care rooms and felt they were not required. The Superintendent said that the Board had said that we needed to have a higher sense of safety and changes were made to provide for the PAs to be installed in day cares. The Superintendent said that at no time were our students or day care students ever at risk because PA systems were not present in the day care rooms. When the Board ordered that PA systems were to be installed into the day care rooms, Senior Administration complied.

G. Melnyk said that if the PSFB does not see PA systems in day cares as important, we should be lobbying the Provincial Government to enforce compliance with installing PA systems in day cares.

**Resolution #BD20160323.1006**

Moved By: David Johnson    Second By: Sheila Billingham

THAT the Buildings, Property and Transportation Committee meeting minutes from March 7, 2016, be received as information.

**Carried**

**Education  
Committee  
minutes**

(EDUCATION  
COMMITTEE)

(Issue #20160323005)

J. Glenat asked to confirm that recommendations related to allergy awareness policies are the responsibility of school administrators to implement.

The Assistant Superintendent, Student Services, said we have policies and there is an effort to standardize these policies across the City so that the understandings of allergy awareness are common across metro Winnipeg, use common language and common posters so school divisions can bring forth the best practices to bear on allergy awareness. The Assistant Superintendent, Student Services, said that the goal was to roll out the materials being developed at the City level to our schools to help ensure greater consistency.

J. Glenat said that this clarifies this matter as she had thought that the

burden of doing so fell to the schools rather than coming forth from the Division. J. Glenat said that this clarifies the matter that implementation of our policy falls at the school level, which is why there are significant differences between schools with respect to their handling of allergy awareness.

In answering a question, the Superintendent described what PTech is and explained that we are responding to an overture from MITT regarding this matter.

D. Zuk drew to the Board's attention that the Minutes speak to EAL issues regarding the Syrian Students. D. Zuk encouraged Trustees to alert the appropriate Committee Chair if the minutes of the Committee were going to be extracted for discussion at the Board Meetings.

**Resolution #BD20160323.1007**

Moved By: Kathleen McMillan Second By: Dianne Zuk

THAT the Education Committee meeting minutes from March 14, 2016, be received as information.

**Carried**

**Request for  
Financial  
Assistance**

(PEMBINA TRAILS  
SCHOOL DIVISION  
EDUCATIONAL SUPPORT  
FUND INC.)  
(Issue #20160322001)

**Resolution #BD20160323.1008**

Moved By: Jaime Glenat Second By: Sheila Billingham

THAT financial awards from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

<b>Name</b>	<b>Amount</b>	<b>Activity</b>
Oak Park Band	\$500.00	Rocky Mountain Music Festival, Banff, AB, April 21-26, 2016.
Acadia Jazz Band Ensemble	\$500.00	Spring Band Tour, St. Louis, Kansas City, Lincoln, April 6-11, 2016.

**Carried**

**Making the Move**

(ADMINISTRATIVE  
REPORTS)  
(Issue #20160304003)

The Superintendent reviewed the report from Harris Consultants with respect to Making the Move.

He said that SAT and school administrators in affected schools met regarding this report. He said that there has been little or no feedback from parents either positive or negative regarding this change. He said he believes that deferring implementation for an additional year has helped in this process.

The Assistant Superintendent, Human Resources and Policy, said that it appears that the change will not necessarily increase the enrolment in kindergarten at Ecole Tuxedo Park. The Superintendent said the Ecole Tuxedo Park change was approved effective for 2016/17 rather than 2017/18.

The Superintendent said that we can expect requests from schools for inclusion of resources in the 2017/18 Budget arising out of this change.

**Resolution #BD20160323.1009**

Moved By: Dianne Zuk Second By: Jaime Glenat

THAT the progress report from Harris Consultants dated March 1, 2016 with respect to the reconfiguration of schools in the Tuxedo and Charleswood catchment areas, be received as information.

**Carried**

**Manitoba School  
Boards  
Association 2016  
Convention**

(NEW BUSINESS)

(Issue #20160309011)

The Chair congratulated K. McMillan on her election as Manitoba School Boards Association (MSBA) Region 5 Director. He also thanked D. Zuk on her years of service on the MSBA Executive.

The Assistant Superintendent, Program, noted that he, D. Knight and D. Wall made a presentation with respect to the Human Rights Project. D. Zuk said that Mystery Lake School District won the Innovation Grant Award at the MSBA Convention. She said that we have staff who might want to connect with schools in the north. D. Zuk said that the program this year was very good and keynote speakers were excellent. She shared information about them. She said she attended a community mobilization from Brandon School Division which dovetails into our Metro Winnipeg Threat Assessment initiative. She described how this initiative works in Brandon.

G. Melnyk said that he attended a variety of presentations regarding gifted students and how they are being challenged to learn in other school divisions.

The Assistant Superintendent, Program, provided information regarding the MET school, its approach and clientele.

**Resolution #BD20160323.1010**

Moved By: Laureen Goodridge Second By: Jaime Glenat

THAT the reports of the Trustees with respect to the 2016 Manitoba School Boards Convention be received as information.

**Carried**

**Correspondence  
for Information  
Distribution List**

(CORRESPONDENCE  
FOR INFORMATION  
DISTRIBUTION LIST)

(Issue #20160304002)

**Resolution #BD20160323.1011**

Moved By: Julie Fisher Second By: Laureen Goodridge

THAT the Correspondence for Information Distribution List dated March 18, 2016, be received as information.

**Carried**

**Accessibility Act**

(QUESTIONS FROM  
TRUSTEES)

(Issue #20160322007)

D. Zuk asked if e-Share is taking into account the Accessibility Act. The Assistant Superintendent, Divisional Support Services, confirmed that it is.

**Strategic Plan**

(QUESTIONS FROM  
TRUSTEES)

(Issue #20160329001)

D. Zuk reported that the Communications and Community Relations Committee is working on a Strategic Plan and asked about it. J.Glenat said that the Communications Committee is initiating a multi-phase review that

is focused on community engagement and how best to communicate/engage stakeholders in our community. The first part of this project will include a telephone survey of the public in our Division to gather data, which will help us to develop the Strategic Plan.

## **ADJOURNMENT**

Meeting adjourned at 9:08 p.m.

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Chair of the Board

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Secretary-Treasurer