

PEMBINA TRAILS SCHOOL DIVISION

Regular Meeting of the Board March 9, 2017

Meeting Type : Board Meeting

Date : Thursday, March 09, 2017

Start time : 8:00 PM

Location : Administration Office, 181 Henlow Bay, Winnipeg, Manitoba

Minutes

Attendance

PRESENT:

Trustees:

J. Fisher (Chair), S. Billingham, J. Glenat, K. McMillan, G. Melnyk, D. Johnson, T. Johnson.

Administration:

T. Fransen - Superintendent of Education,
E. Egan - Assistant Superintendent, Human Resources & Policy,
I. Riffel - Assistant Superintendent, Program,
J. Karras - Assistant Superintendent, Divisional Support Services,
S. Schmidt - Assistant Superintendent, Student Services,
C. Stahlke - Secretary-Treasurer.

Regrets: L. Goodridge, D. Zuk

CALL TO ORDER

Meeting called to order at 8:00 p.m.

AGENDA APPROVAL

Resolution #BD20170309.1001

Moved By: David Johnson Second By: Jaime Glenat
THAT the agenda be approved as circulated.

Carried

Minutes Approval

Resolution #BD20170309.1002

Moved By: Gerry Melnyk Second By: Sheila Billingham
THAT the minutes of the Regular Meeting of the Board held on February 23, 2017, be approved as circulated

Carried

Standing Committee Reports, Special Committee Reports and Other Reports

(STANDING COMMITTEE
REPORTS, SPECIAL
COMMITTEE REPORTS
AND OTHER REPORTS)
(Issue #20170221008)

Resolution #BD20170309.1003

Moved By: Jaime Glenat Second By: Kathleen McMillan
THAT the Standing Committee Reports, Special Committee Report and
Other Reports be received as information and,
THAT the Teacher Contracts (Permanent and Term) as listed in the
Teacher Contracts Report dated March 9, 2017, be ratified and,
THAT the Teacher Contract Alterations as listed in the Contract Alterations
Report dated March 9, 2017, be approved and,
THAT the Substitute Teacher Contracts as listed in the 2016-17 Substitute
Teacher Contracts Report dated March 9, 2017, be ratified.

2017-18 Budget

(FINANCE AND
PLANNING COMMITTEE)
(Issue #20170221012)

The Chair of Finance thanked the Division staff for their hard work in preparing the 2017/18 Budget.

Resolution #BD20170309.1004

Moved By: Tim Johnson Second By: Kathleen McMillan

WHEREAS the Board has presented an opportunity for the community to provide input and to influence budget development decisions; and

WHEREAS stakeholders, either individual or as groups, have responded to the opportunity for consultation and input; and

WHEREAS the Board, after careful consideration of community input and the needs of all students, has developed a plan and budget for 2017/18 which includes the following:

- Continuation of existing educational programs;
- Continued support for the renewal, renovation and updating of school facilities;
- Allocation of 80% of our operating budget to instructional programs and activities;
- Increased support for:
- Investment in an innovative technology initiative which supports our Standards for Success in Literacy;
- Creation of a Reading Recovery teacher leader position and the establishment of a Reading Recovery training site;
- Support of a new high school summer learning program;
- Increased teaching staff to address:
- the projected growth of 469 students or 3.5% over the enrolment projected in the 2016/17 Budget;
- continued progression towards achieving the required cap of 20 students per class in kindergarten to grade 3;
- increased enrolment of newcomers to Canada;
- staffing changes generated by "Making the Move" for early years and middle years and provisions for one year establishment grant for Westdale School;
- Additional information technology staff to meet the growing needs of our division;
- Changes in staff estimates (staff mix, rate estimates, increments, leave implications and employee benefit costs);
- Additional bus routes;
- Increased transfers to the capital reserve for new schools (Waverley West High School) to support future expenditures not funded by the Province.
- A divisional administrative structure within the 3.5% administrative cost limit as set forth by the Minister of Education;

THEREFORE BE IT RESOLVED THAT Gross Operating and Capital Expenditures of \$168,553,461 be approved for the 2017/18 Fiscal Year, and

THAT the 2017 Special Levy of \$99,724,027 be approved and submitted to the City of Winnipeg, the Rural Municipality of Headingley and the Rural Municipality of MacDonald in order that these municipalities may fix and impose appropriate rates of taxation.

Carried

**Update on
Capital Projects**

(ADMINISTRATIVE
REPORTS)
(Issue #20170222003)

The Assistant Superintendent, Divisional Support Services, provided a verbal report on Capital Projects underway in the Division. He said that Ecole South Pointe School has now been open for two months and that there are still some final items to be completed.

He said that some Public Schools Finance Board funded projects are ready to go to tender, including an elevator and internal lift at Dalhousie School and the Royal School heating system.

He said that tender documents are being prepared for portable classrooms at Fort Richmond Collegiate. He said the renovations to bring the Henry G. Izatt Practical Arts lab up to code will be begin in June.

Resolution #BD20170309.1005

Moved By: Jaime Glenat Second By: David Johnson

THAT the report from the Assistant Superintendent, Divisional Support Services, with respect to Capital Projects be received as information.

Carried

**Canada's
Outstanding
Principals**

(ADMINISTRATIVE
REPORTS)
(Issue #20170302002)

The Superintendent reported on the ceremony and award to honour Principal T. Carvey as one of Canada's Outstanding Principals.. He said that this was a wonderful experience. He said that T. Carvey could spend time at the Rotman School of Management. He said that we have three principals who have received the award, and one of them, S. Braun, made a presentation during the event. He said that he was proud to have our principals receiving the award and for S. Braun's presentation.

Resolution #BD20170309.1006

Moved By: Tim Johnson Second By: David Johnson

THAT the report on Canada's Outstanding Principals be received as information.

Carried

**Correspondence
for Information
Distribution List**

(CORRESPONDENCE
FOR INFORMATION
DISTRIBUTION LIST)
(Issue #20170221009)

Resolution #BD20170309.1007

Moved By: Gerry Melnyk Second By: Tim Johnson

THAT the Correspondence for Information Distribution List dated March 3, 2017, be received as information.

Carried

**Questions from
Trustees**

(QUESTIONS FROM
TRUSTEES)
(Issue #20170308006)

T. Johnson asked about the enrolment report and said that the enrolment seems higher than our projected enrolment. The Superintendent said that we do not project for International Student Program (ISP) students yet they are included in the enrolment report. The Assistant Superintendent, Human Resources and Policy, said that we have about 202 ISP students. She said that a report is available to Trustees in the Human Resources and Policy Meeting Minutes. The Superintendent said that enrolment may have increased due to additional growth in Waverley West.

In response to a question from G. Melnyk, the Secretary-Treasurer summarized financial information in the 2017-18 Budget. The Superintendent asked what the increase would be on the average home, had we used the average home's taxable assessment in River East-Transcona rather than the average home's taxable assessment in Pembina Trails. The Secretary-Treasurer said that the increase would have been about \$43 using the average River East-Transcona home rather than the \$60 increase on the average Pembina Trails home. He pointed out that the average home's taxable assessment is lower in River East Transcona than in Pembina Trails.

ADJOURNMENT

Meeting adjourned at 8:32 p.m.

Chair of the Board

Secretary-Treasurer