

# PEMBINA TRAILS SCHOOL DIVISION

## Regular Meeting of the Board May 28, 2015

Meeting Type : Board Meeting

Date : Thursday, May 28, 2015

Start time : 8:00 PM

Location : Administration Office, 181 Henlow Bay, Winnipeg, Manitoba

## Minutes

### Attendance

#### **PRESENT:**

##### **Trustees:**

T. Johnson, S. Billingham, J. Fisher, J. Glenat, K. McMillan, G. Melnyk, D. Johnson, D. Zuk.

##### **Administration:**

T. Fransen - Superintendent of Education,  
E. Egan - Assistant Superintendent, Human Resources & Policy,  
I. Riffel - Assistant Superintendent, Program,  
J. Karras - Assistant Superintendent, Divisional Support Services,  
S. Schmidt - Assistant Superintendent, Student Services,  
C. Stahlke - Secretary-Treasurer.

**Regrets:** L. Goodridge.

### CALL TO ORDER

Meeting called to order at 8:00 p.m.

### AGENDA APPROVAL

#### **Resolution #BD20150528.1001**

Moved By: Gerry Melnyk    Second By: Kathleen McMillan  
THAT the agenda be approved as circulated.

**Carried**

### Minutes Approval

#### **Resolution #BD20150528.1002**

Moved By: David Johnson    Second By: Julie Fisher  
THAT the minutes of the Regular Meeting of the Board held on May 14, 2015, be approved as circulated.

**Carried**

### Human Rights Project

(Issue #20150527006)

The Chair noted that on May 20 and 21, 2015, the Division held a Human Rights Project at Investors Group field in which the entire Division took part. The Assistant Superintendent, Program, presented a video regarding the project. D. Zuk noted that there was much work by students and suggested a letter of commendation to the students. It was noted that it will be put in the commendation report.

The Assistant Superintendent, Program, in responding to a question, said that he expects ideas will be flood in for other projects. He said there may be a request for something big happening in the future. D. Zuk said she

wants to challenge other school divisions with respect to a project of this type. The Assistant Superintendent, Program, said that the Canadian Museum for Human Rights is also interested in challenging other school divisions to do a project something like the Pembina Trails Human Rights Project. He said that the students brought in 1,500 pounds of food for Winnipeg Harvest. He said that there was money raised to provide goats to a village in Africa. He said activities will raise funds for the Canadian Museum for Human Rights. The Superintendent said this will feature in the Annual Report.

The Chair thanked I. Riffel and his team for their efforts.

**Standing  
Committee  
Reports, Special  
Committee  
Reports and  
Other Reports**

(STANDING COMMITTEE  
REPORTS, SPECIAL  
COMMITTEE REPORTS  
AND OTHER REPORTS)  
(Issue #20150511006)

**Resolution #BD20150528.1003**

Moved By: Julie Fisher Second By: Dianne Zuk

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated May 28, 2015, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated May 28, 2015, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2014-15 Substitute Teacher Contracts Report dated May 28, 2015, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated May 28, 2015 and,

THAT the Disbursements List for the period April 1 through 30, 2015, in the amount of \$3,908,723.16, be approved.

**Carried**

**South Pointe  
School Day Care  
- Parent  
Delegation**

(DELEGATIONS)  
(Issue #20150520001)

The Chair said that the Board will consider the Delegation's submission and the Board will respond at a future meeting.

J. Walker, representing the South Pointe Day Care Parent Delegation, presented to the Board. She said that the question of day care is a serious one and many parents are concerned. They are excited that there is a new school being construction. They worked hard to get their children into the day care centre. They would like to have their children moved to the new day care. They recognize that the school and day care are separate entities but the day care will be accommodated in our school.

She said that they do not have information on a wait list or confirmation that their children will have space at the day care located at South Pointe School. They are worried that there are no other options for day care in South Pointe. She said that the majority of families will likely need day care. She is concerned that there are only 34 school age spots in the day care. She said that this is smaller than many other day care centres. They have tried to contact K.I.D.S. Inc. who have not been able to provide timelines. They are concerned the school will not open on time and fear the impact on child care matters. There is no bussing option to day cares outside the catchment nor an opportunity to remain at Bonnycastle School. She said

the parents want to know where students will attend school if there is a delay in opening the South Pointe School. They are also wanting access to Before Noon and After School programming. They are checking the K.I.D.S. Inc website to monitor what is happening. They do not know who oversees the day care centres to whom they can express their concerns. They are asking if there are opportunities for other day cares opening in South Pointe. They would like a response to their concerns before the end of the 2014/15 school year.

The Superintendent said that the Provincial or private day cares have jurisdiction and the Division can share contact information but the Division does not control day cares. He said that the Division is not allowed to be in the funding or governance of day cares but can help them get contact information. He said that some day cares provide their own transportation for students.

The Delegation expressed that they want this transition to be as smooth and as seamless as possible. The Superintendent said that we cannot control how many day care places there are or to which age groups they are dedicated.

The Chair thanked the Delegation for their presentation. There will be a communication strategy to share with the community regarding the development of the school in South Pointe.

**By-Law No. 97  
(Debenture 4095)**

(BY-LAWS AND/OR  
POLICIES)  
(Issue #20150519012)

**Resolution #BD20150528.1004**

Moved By: Gerry Melnyk    Second By: Kathleen McMillan

WHEREAS, it is deemed necessary and expedient to raise by loan the sum of 3,897,000.00 dollars on the credit of the said school division for the purpose of: South Pointe New School.

THEREFORE, BE IT RESOLVED THAT By-Law No. 97, being a by-law of the Board of Trustees of the Pembina Trails School Division, for the purpose of borrowing the sum of 3,897,000.00 dollars and of issuing debentures therefor be given second and third reading and passed.

**Carried**

**MITT Enrolment**

(EDUCATION  
COMMITTEE)  
(Issue #20150519008)

D. Zuk said that the report was presented to the Education Committee. The Assistant Superintendent, Program, reviewed and explained the report regarding seats at MITT for 2015/16. He said that our relationship with MITT has been strengthened this year and said it is evident that there is more student interest in attending MITT. He said that waiting for seats is driven only by capacity at MITT in the specific programs identified. He said that it is conceivable that the picture might change when we come to September because students may change their minds. MITT is aware of our wait list and there is close work being done between MITT and the Division. He said that he can do more analysis as to which high schools

have the highest participation rate at MITT and whether the existence of practical arts programs in our schools leads to greater interest in attending MITT.

The Assistant Superintendent, Student Services, said that we have taken the Grade 9 students for exposure to MITT.

**Resolution #BD20150528.1005**

Moved By: Dianne Zuk Second By: Jaime Glenat

THAT the Manitoba Institute of Trades and Technology Enrolment Report be received as information.

**Carried**

**Practical Arts  
Belief Statement**

(EDUCATION  
COMMITTEE)

(Issue #20150519009)

D. Zuk said that the Committee asked the Assistant Superintendent, Program, to develop the Practical Arts Statement. The Assistant Superintendent, Program, said that the schools have had input into the statement and said that we want to develop this and bring it back to the Board in the fall. He said that the language needs to be standardized so that the terms are clear as to their meaning and not simply interchangeability used.

**Resolution #BD20150528.1006**

Moved By: Jaime Glenat Second By: Sheila Billingham

THAT the Practical Arts Belief Statement be received as information.

**Carried**

**eShare  
schoolBundle  
Licensing and  
Implementation**

(FINANCE AND  
PLANNING COMMITTEE)

(Issue #20150513007)

G. Melnyk said that this decision involved input from across the Division.

The Assistant Superintendent, Divisional Support Services, explained what the project is intended to achieve and responded to questions. The Secretary-Treasurer reviewed the financial model.

The Assistant Superintendent, Divisional Support Services, said that the initial cost projection was based on the best estimate available years ago and this financial projection represents a more accurate projection as to cost. He said that future cost behaviours will become better known as we get closer to the event. He said that he will provide more detail as to what other software licenses represent. He will circulate that information to the Board. He said that this dovetails with Changemakers and explained how that will occur. He said that teachers were part of the evaluation team as well as other departments.

**Resolution #BD20150528.1007**

Moved By: Gerry Melnyk Second By: Kathleen McMillan

THAT the Board approve the licencing and implementation of schoolBundle from Concept Interactive at a cost as set out in Schedule F of the report entitled "Enterprise Portal and Content Management System (eShare): RFP Analysis" dated May 13, 2015; and,

THAT the Secretary-Treasurer be authorized to negotiate and execute a contract with Concept Interactive for the implementation, support and

licensing of schoolBundle; and,

THAT an application of the Accumulated Surplus not exceeding \$493,700 be made in 2015/16 in the first year implementation of eShare; and,

THAT a budget provision as set out in Schedule F be established for future years for implementation and ongoing licensing costs of eShare.

**Carried**

### **Requests for Financial Assistance**

(PEMBINA TRAILS  
SCHOOL DIVISION  
EDUCATIONAL SUPPORT  
FUND INC.)  
(Issue #20150528001)

#### **Resolution #BD20150528.1008**

Moved By: Jaime Glenat Second By: Sheila Billinghamurst

That financial awards from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

<u>Name</u>	<u>Amount</u>	<u>Activity</u>
Oak Park High School	\$500	Costa Rica Science Trip
S.I. #708361	\$150	National Debate Competition
S.I. #719535	\$150	National Debate Competition
S.I. #719231	\$150	National Debate Competition

**Carried**

### **Update on Capital Projects**

(ADMINISTRATIVE  
REPORTS)  
(Issue #20150512003)

The Assistant Superintendent, Divisional Support Services, provided a verbal report on the status of Capital Projects in the Division.

- Fort Richmond Collegiate Portables - Six have been installed and it is expected to be completed by June 30, 2015;
- Arthur A. Leach - Tender closes on June 4, 2015 and start date is pending on the foundation permit. Completion by mid-August;
- South Pointe - Critical path complete and the Division will be meeting with the daycare soon. We need to have an amended landscape and bike rack plan prepared and submitted to the City. The sewer and water contractor is nearly finished.

In response to a question, the Assistant Superintendent, Divisional Support Services, said that he did not know what plans for bike paths exist and said that could be a question to the City Councillor.

In response to a question, the Assistant Superintendent, Divisional Support Services, explained that each portable classroom has 2 doors one of which is connected to the link.

#### **Resolution #BD20150528.1009**

Moved By: Kathleen McMillan Second By: Sheila Billinghamurst

THAT the report from the Assistant Superintendent, Divisional Support Services, on Capital Projects be received as information.

**Carried**

### **Mileage Rates**

(ADMINISTRATIVE  
REPORTS)

The Secretary-Treasurer reviewed the Mileage Rates.

#### **Resolution #BD20150528.1010**

Moved By: David Johnson Second By: Julie Fisher

THAT the Board set the mileage rates for non-teaching staff, effective September 1, each year, as the lesser of the following:

The allowable rate per kilometer as set by the Canadian Revenue Agency, or

<u>2015</u>	<u>2016</u>	<u>2017</u>
54¢	55¢	56¢

per eligible and approved kilometer as the rate to be paid to any employee who drives his or her own personal vehicle on School Division business.

**Carried**

## **Parking Fees**

(ADMINISTRATIVE  
REPORTS)

(Issue #20150513006)

### **Resolution #BD20150528.1011**

Moved By: David Johnson Second By: Julie Fisher

THAT parking fees for all employees be set as follows:

School Year	Half-Time to Full-Time	Below Half-Time
Effective Sept. 1, 2015	Stalls with electrical service: \$204.74	\$102.37
	Stalls without electrical service: 102.37	\$51.19
Effective Sept. 1, 2016	Stalls with electrical service: \$208.83	\$104.42
	Stalls without electrical service: \$104.42	\$52.21
Effective Sept. 1, 2017	Stalls with electrical service: \$215.10	\$107.55
	Stalls without electrical service: \$107.55	\$53.78

GST is chargeable in addition to the foregoing rates.

**Carried**

## **Divisional Action Plan**

(ADMINISTRATIVE  
REPORTS)

(Issue #20150519010)

The Superintendent reviewed the Divisional Action Plan. He said that this is a progress report with respect to the various initiatives. Each of the other Senior Administration members reviewed the progress on their own Area Initiatives within the Divisional Action Plan. The Superintendent said that this is the Division Action Plan which has no relation to the requirements of the Province.

### **Resolution #BD20150528.1012**

Moved By: Dianne Zuk Second By: Kathleen McMillan

THAT the Divisional Action Plan Progress Review be received as information.

**Carried**

## **Kindergarten Enrolment Report**

(ADMINISTRATIVE

The Assistant Superintendent, Human Resources and Policy, reviewed the Kindergarten Enrolment Report. She said that certain schools where the pending schools of choice students have not been accepted as yet and

explained why. She said that most schools are close to projected or a bit under. At Chapman School there are only two Kindergarten students. She informed the families that they had the right to go to Royal School for Kindergarten and, if they so desired, they could return to Chapman for Grade 1.

The Superintendent said that there is an Option Area in the Ecole Dieppe Catchment where students may attend Tuxedo Park with transportation provided and further explained that there is interest in residents living in Winnipeg School Division east of Tuxedo Park. He said that it would be worthwhile to consider creating a second Kindergarten class periodically but there is not sufficient room to have two Kindergartens classes every year.

It was noted that we have lower registrations than previous at this time due to 20K3.

**Resolution #BD20150528.1013**

Moved By: Julie Fisher Second By: Jaime Glenat

THAT the Kindergarten Enrolment Report be received as information.

**Carried**

**General Byng School -  
Balanced School Day**

(ADMINISTRATIVE  
REPORTS)  
(Issue #20150519013)

The Superintendent presented the report from the Administration at General Byng School with respect to a request for a Balanced School Day for the 2015-16 School Year. He noted that the board had previously authorized a pilot for the 2014/15 school year. The Superintendent explained what a Balanced School Day looks like.

**Resolution #BD20150528.1014**

Moved By: David Johnson Second By: Sheila Billingham

THAT the Board approve a Balanced School Day at General Byng School commencing with the 2015/16 school year.

**Carried**

**Bisons Against Bullies**

(QUESTIONS FROM  
TRUSTEES)  
(Issue #20150528002)

D. Zuk spoke to Bisons Against Bullies. The Assistant Superintendent, Program, will act on the link when he receives it.

**Dalhousie School Grant**

(QUESTIONS FROM  
TRUSTEES)  
(Issue #20150601002)

J. Fisher said that Dalhousie School has received a \$50,000 grant towards playground renewal.

**Aboriginal Education Institute**

(QUESTIONS FROM  
TRUSTEES)

J. Glenat asked if an update on the Aboriginal Education Institute could be provided from those Trustees attending.

(Issue #20150601003)

**Correspondence  
for Information  
Distribution List**

(CORRESPONDENCE  
FOR INFORMATION  
DISTRIBUTION LIST)

(Issue #20150511007)

**Resolution #BD20150528.1015**

Moved By: Julie Fisher    Second By: Jaime Glenat

THAT the Correspondence for Information Distribution List dated May  
22, 2015, be received as information.

**Carried**

**REQUIREMENT  
FOR A  
COMMITTEE  
MEETING OF  
THE WHOLE**

**Resolution #BD20150528.1016**

Moved By: Julie Fisher    Second By: David Johnson

THAT the Board move into Committee of the Whole.

**Carried**

**ADJOURNMENT**

Meeting adjourned at 10:08 p.m.

---

Chair of the Board

---

Secretary-Treasurer