

PEMBINA TRAILS SCHOOL DIVISION

Regular Meeting Of The Board October 24, 2013

Meeting Type : Board Meeting

Date : Thursday, October 24, 2013

Start time : 8:00 PM

Location : Administration Office, 181 Henlow Bay, Winnipeg, Manitoba

MINUTES

ATTENDANCE

PRESENT:

Trustees:

D. Johnson (Chair), T. Johnson (Vice-Chair), S. Clayton, L. Goodridge, J. Field, J. Fisher, G. Melnyk, G. Watson, D. Zuk

Administration:

L. Lussier - Superintendent of Education,
G. Bruce - Assistant Superintendent, Program,
J. Karras - Assistant Superintendent, Divisional Support Services,
S. Schmidt - Assistant Superintendent, Student Services,
T. Fransen - Assistant Superintendent, Human Resources & Policy,
P. Antoniak - Associate Secretary-Treasurer,
C. Stahlke - Secretary-Treasurer.

Regrets: Nil

CALL TO ORDER

Meeting called to order at 8:00 p.m.

AGENDA APPROVAL

Resolution #BD20131024.1001

Moved By: Gerry Melnyk Second By: Sue Clayton

THAT the agenda be approved as amended.

CARRIED

MINUTES OF THE REGULAR MEETING OF THE BOARD HELD ON OCTOBER 10, 2013

(MINUTES APPROVAL)
(Issue #20131018001)

Resolution #BD20131024.1002

Moved By: Dianne Zuk Second By: Jacquie Field

THAT the Minutes of the Regular Meeting of the Board held on October 10, 2013 be approved as circulated.

CARRIED

STANDING COMMITTEE REPORTS, SPECIAL REPORTS AND OTHER REPORTS

(STANDING COMMITTEE
REPORTS, SPECIAL
COMMITTEE REPORTS AND
OTHER REPORTS)

Resolution #BD20131024.1003

Moved By: Tim Johnson Second By: Dianne Zuk

THAT the Standing Committee Reports, Special Committee Reports, and Other Reports be received as information and,

THAT the teacher contracts (Term) as listed in the Teacher Contracts Report dated October 24, 2013, be ratified and,

THAT the teacher contract alterations as listed in the Contract Alterations Report dated October 24, 2013 be approved and,

THAT the substitute teacher contracts as listed in the 2013-14 Substitute Teacher Contracts Report dated October 24, 2013, be ratified.

CARRIED

**PLANNING FOR
BONNYCASTLE
FOR SEPTEMBER
2014**

(BUSINESS FROM PREVIOUS
COMMITTEE MEETING OF THE
WHOLE)

(Issue #20131022002)

The Assistant Superintendent, Human Resources and Policy reported that he and the Assistant Superintendent, Divisional Support Services, had met with the Bonnycastle School parents and shared the plan to address the delay in construction. He reviewed some of the options which had been discussed at that meeting. There had been a request that the Parent Advisory Council not be the body which meets with Senior Administration and the Board. He suggested an Advisory Committee be struck comprised of 4-6 parents, 1 teacher, 3 ward Trustees, a representative from the day care, 2 members of Senior Administration and 2 School Administrators.

J. Fisher said that parents expressed concern over the travel time of students to École Viscount Alexander and students unfamiliarity with the school. She feels these concerns should be kept in mind. The parents would like to retain this program in the Community.

J. Field said that with respect to day care some students cannot go home by themselves. She believes that it is easier for Grade 7 students to attend École Viscount Alexander as they are older and can stay home by themselves.

In response to a question from a Trustee, the Assistant Superintendent, Human Resources and Policy, said that he had promised the parents that the Division would respond to them by November 18, at the Parent Advisory Council Meeting. He stated the Division had used this type of advisory Committee in the past in other school situations. He added that should the Board approve the Parent Advisory Council suggestion of forming such a Committee, the Committee could begin earlier than November 18.

In response to a question from a Trustee, The Assistant Superintendent, Divisional Support Services, said 12 months is the most realistic timeline for completion of the addition to the school.

G. Watson expressed support for the recommendation for an advisory committee. She acknowledged the transportation issues identified by the community. She said that in previous experiences, she found that the community had good suggestions to make.

In response to a question from a Trustee, the Assistant Superintendent,

Divisional Support Services, said that the Administration is reexamining options that were previously considered and exploring other options not previously considered. Information concerning these options should be available for the first Advisory Committee Meeting.

The Assistant Superintendent, Human Resources and Policy, said that when Bonnycastle School opened as a dual track school there was phase-in of the program where each year a class left École Crane and was accommodated at Bonnycastle School.

Resolution #BD20131024.1004

Moved By: Tim Johnson Second By: Laureen Goodridge

THAT a Community Advisory Committee be formed to review options for Bonnycastle School for September 2014, consisting of up to 6 parents to be named by the Bonnycastle Parent Advisory Council, 2 members of Senior Administration, 2 School Administrators, 3 Ward Trustees, 1 Teacher and a representative from Cairns Day Care.

CARRIED

**HIGH SCHOOL
LAND**

(BUSINESS FROM PREVIOUS
COMMITTEE MEETING OF THE
WHOLE)

(Issue #20131024003)

Resolution #BD20131024.1005

Moved By: Tim Johnson Second By: Gerry Melnyk

THAT the Board approve the Purchase Agreement for the parcel designated for the high school site as set out in the report from the Secretary-Treasurer dated October 24, 2013, subject to approval from the vendor.

CARRIED

**BY-LAW NO. 82
(DEBENTURE 3917)**

(BY-LAWS AND/OR POLICIES)
(Issue #20131018003)

Resolution #BD20131024.1006

Moved By: Gerry Melnyk Second By: Jacquie Field

WHEREAS, it is deemed necessary and expedient to raise by loan the sum of 1,033,900.00 dollars on the credit of the said school division for the purpose of: Bairdmore Roof and Envelope Replacement and Dalhousie Emergency Roof Repairs.

THEREFORE, BE IT RESOLVED THAT By-Law No. 82, being a by-law of the Board of Trustees of the Pembina Trails School Division, for the purpose of borrowing the sum of 1,033,900.00 dollars and of issuing debentures therefor be given second and third reading and passed.

CARRIED

**BY-LAW NO. 83
(DEBENTURE 3922)**
(BY-LAWS AND/OR POLICIES)
(Issue #20131018004)

Resolution #BD20131024.1007

Moved By: Gerry Melnyk Second By: Jacquie Field

WHEREAS, it is deemed necessary and expedient to raise by loan the sum of 1,091,600.00 dollars on the credit of the said school division for the purpose of: Dalhousie School Emergency Roof Replacement, Fort Richmond Collegiate Science Classroom Renovation, Bairdmore School Envelope Replacement Phase 2.

THEREFORE, BE IT RESOLVED THAT By-Law No. 83, being a by-law of the Board of Trustees of the Pembina Trails School Division, for the purpose of borrowing the sum of 1,091,600.00 dollars and of issuing debentures therefor be given first reading.

CARRIED

**MANITOBA SCHOOL
BOARDS
ASSOCIATION 2014
CONVENTION -
CALL FOR
RESOLUTIONS**

(CORRESPONDENCE FOR
DISCUSSION)

(Issue #20131018005)

Jacquie Field asked that Trustees and Senior Administration bring forth suggested resolutions for consideration at a future meeting to be scheduled by the Governance Committee. It was generally agreed that committees and individuals could circulate these suggestions to other Trustees and Senior Administration.

Resolution #BD20131024.1008

Moved By: Jacquie Field Second By: Sue Clayton

THAT the Manitoba School Boards Association Call for Resolutions for the 2014 Convention be referred to a future Board Meeting as determined by the Governance Committee.

CARRIED

**CAPITAL RESERVE
FOR SCHOOL
BUSES**

(BUILDINGS, PROPERTY AND
TRANSPORTATION
COMMITTEE)

(Issue #20131021001)

Resolution #BD20131024.1009

Moved By: Julie Fisher Second By: Dianne Zuk

That the Board provide \$500,000, annually, within its Budget commencing with 2014/15, as a transfer to the Capital Reserve for School Buses.

CARRIED

It was noted that this would be included in the Draft Budget each year.

**VOICE
AMPLIFICATION
SYSTEMS**

(BUILDINGS, PROPERTY AND
TRANSPORTATION
COMMITTEE)

(Issue #20131028001)

Resolution #BD20131024.1010

Moved By: Julie Fisher Second By: Laureen Goodridge

THAT the Board approve the response to the Pembina Trails Teachers' Association as prepared by the Administration with respect to voice amplification systems.

CARRIED

**KINDERGARTEN
HERE WE COME**

(EDUCATION COMMITTEE)

(Issue #20131021002)

G. Watson said that the expansion of the Kindergarten Here We Come Program was part of an approved three year plan. J. Field said that the Board had committed itself to the three year plan previously. The

Assistant Superintendent, Student Services, explained the value of the Kindergarten Here We Come program. She said the Program helps to familiarize parents with the school system. The Program can also identify student needs such as speech and hearing and have these services in place earlier for the student. G. Melnyk said he thought that the intent is that all schools would eventually offer the program.

Resolution #BD20131024.1011

Moved By: Gail Watson Second By: Gerry Melnyk

THAT three additional schools are added to Kindergarten Here We Come for the 2014-15 school year: Beaumont, Van Wallegghem and Whyte Ridge.

CARRIED

LITERACY LINKS

(EDUCATION COMMITTEE)
(Issue #20131028002)

D. Johnson pointed out the high participation of parents and students in the Literacy Links program.

Resolution #BD20131024.1012

Moved By: Jacquie Field Second By: Gail Watson

THAT the Committee Report of the Education Committee Meeting held on October 11, 2013 be received as information.

CARRIED

**ELECTONIC BOARD
AGENDA**

(ADMINISTRATIVE REPORTS)
(Issue #20131024004)

The Secretary-Treasurer reviewed his report. He reported as to the original plan. It was generally agreed that the Board accept the change in formats in the agenda and minutes. There was a general discussion regarding details of the implementation. He noted that Information Technology has been involved in ensuring supporting technology is in place such as wireless and the server. Trustees who are interested in using the system before it is fully implemented could be brought on to the system early before full implementation. Technical difficulties are being addressed and hope to be overcome soon.

Resolution #BD20131024.1013

Moved By: Sue Clayton Second By: Dianne Zuk

THAT the Electronic Board Agendas report be received as information.

CARRIED

**BONNYCASTLE
SCHOOL**

(QUESTIONS FROM MEMBERS
OF THE PUBLIC IN
ATTENDANCE)
(Issue #20131022001)

A member of the public asked about English Language Grade 5 students moving to Arthur A. Leach School for Grade 6. She would like some information about how this decision is working this year and whether the students are learning and happy in this environment. She asked if this issue could be included in the Advisory Committee Agenda for discussion. The Assistant Superintendent, Human Resources and Policy, said that the Advisory Committee would examine both the Grade 4 students moving to Grade 5 and the Grade 5 students moving into Grade 6.

A member of the public said she felt there is no one on the Advisory Committee who is qualified to bring the perspective of the Grade 6

students. J. Field said that the Board has asked for information as to how things are working at Arthur A. Leach. The member of the public asked that parents be allowed to participate in that activity as well. The Assistant Superintendent, Human Resources and Policy, said the Advisory Committee could ask the School Administration and the Grade 6 teachers at Arthur A. Leach School to make presentations to the Advisory Committee. He identified some of the issues which have been identified at Arthur A. Leach School and how they are being addressed. The member of the public expressed concern about mixing the Grade 6 students with junior high students. She said she feels the Grade 6 students are still young children and she is concerned about their growth.

A member of the public said that there are 2 small Grade 6 classes but the other grades are much larger. She said that the Grade 6 students feel overwhelmed by the older grades because of their small numbers. She said that Grade 6 students are not a part of some of the junior high school activities.

A member of the public emphasized that extra curricular activities relative to École Viscount Alexander were not an issue, but the number of school transitions a student will experience is a concern, especially as to how it applies to Grade 5 students. She is concerned about the students walking long distances. She expressed concern that the high school in Waverley West may not be ready and they will be back in this same situation in seven years. She said that her concern is that if there is no funding for portables or to address this issue now. She expressed surprise that the Board would spend money on a program that is not in the Kindergarten to Grade 12 sphere (Kindergarten Here We Come).

A member of public asked about the timeline of the Advisory Committee. T. Johnson said that he believes that the Committee will have to be sensitive to the need to move soon. A Senior Administration member would chair the Committee.

**RELEASE OF
CORRESPONDENCE
FOR INFORMATION
TO THE PUBLIC**

(QUESTIONS FROM MEMBERS
OF THE PUBLIC IN
ATTENDANCE)
(Issue #20131028003)

A member of the public asked about release of correspondence for information to the public. D. Johnson said that matter this would be discussed by the Board and Administration.

**CORRESPONDENCE
FOR INFORMATION
OCTOBER 24, 2013**

(CORRESPONDENCE FOR
INFORMATION DISTRIBUTION
LIST)

Resolution #BD20131024.1014

Moved By: Dianne Zuk Second By: Gerry Melnyk

THAT the Correspondence for Information Distribution List
dated October 18, 2013 be received as information.

CARRIED

In response to a question from a Trustee, the Superintendent said the letter from the Minister of Education with reference to the 2013-14 Minister's Awards has been received by Administration and the Parent Advisory Councils.

Trustees would like to know if the Manitoba School Boards Association could record the webinar on Boosting Your Voter Turnout for playback at a later time.

ADJOURNMENT

Meeting adjourned at 9:35 p.m.

Chair of the Board

Secretary-Treasurer