

PEMBINA TRAILS SCHOOL DIVISION

Regular Meeting of the Board - October 27, 2016

Meeting Type : Board Meeting

Date : Thursday, October 27, 2016

Start time : 8:00 PM

Location : Administration Office, 181 Henlow Bay, Winnipeg, Manitoba

Minutes

Attendance

PRESENT:

Trustees:

J. Fisher (Chair), S. Billingham, J. Glenat, L. Goodridge, K. McMillan, G. Melnyk, D. Johnson, T. Johnson, D. Zuk.

Administration:

T. Fransen - Superintendent of Education,
E. Egan - Assistant Superintendent, Human Resources & Policy,
I. Riffel - Assistant Superintendent, Program,
J. Karras - Assistant Superintendent, Divisional Support Services,
S. Schmidt - Assistant Superintendent, Student Services,
C. Stahlke - Secretary-Treasurer.

Regrets: Nil

CALL TO ORDER

Meeting called to order at 8:00 p.m.

AGENDA APPROVAL

Resolution #BD20161027.1001

Moved By: Tim Johnson Second By: David Johnson
THAT the agenda be approved as amended.

Carried

Minutes Approval

Resolution #BD20161027.1002

Moved By: Dianne Zuk Second By: David Johnson
THAT the minutes of the Regular Meeting of the Board held on October 13, 2016, be approved as circulated.

Carried

Standing Committee Reports, Special Committee Reports and Other Reports

(STANDING COMMITTEE
REPORTS, SPECIAL
COMMITTEE REPORTS
AND OTHER REPORTS)
(Issue #20161007007)

Resolution #BD20161027.1003

Moved By: Jaime Glenat Second By: Sheila Billingham
THAT the Standing Committee Reports, Special Committee Report and
Other Reports be received as information and,
THAT the Teacher Contracts (Permanent) as listed in the Teacher
Contracts Report dated October 27, 2016, be ratified and,
THAT the Teacher Contract Alterations as listed in the Contract Alterations
Report dated October 27, 2016, be approved and,
THAT the Substitute Teacher Contracts as listed in the 2016-17 Substitute
Teacher Contracts Report dated October 27, 2016, be ratified.

Carried

**CUPE 4588 Step
III Grievance
#1RP-15**

(BUSINESS FROM
PREVIOUS FINANCE
COMMITTEE OF THE
WHOLE)
(Issue #20161027011)

Resolution #BD20161027.1004

Moved By: Jaime Glenat Second By: Kathleen McMillan
THAT the CUPE 4588 Step III Grievance #1RP-15 be denied.

Carried

G. Melnyk requested that his vote in opposition be recorded.

**By-Law No. 112
(Promissory Note
LTPS0062)**

(BY-LAWS AND/OR
POLICIES)
(Issue #20161014007)

Resolution #BD20161027.1005

Moved By: Tim Johnson Second By: Kathleen McMillan
WHEREAS it is deemed necessary and expedient to raise by loan the sum of One Million Five Hundred Thirty One Thousand Seven Hundred Dollars (\$1,531,700) on the credit of said School Division for the purpose of payment for Arthur A. Leach Modular Classrooms, Fort Richmond Modular Classrooms, Oak Park Science Classrooms, South Pointe School Construction, Vincent Massey Elevator.
THEREFORE, BE IT RESOLVED THAT By-Law No. 112, being a by-law of the Board of Trustees of the Pembina Trails School Division, for the purpose of borrowing the sum of 1,531,700 dollars and of issuing a Debenture and/or Promissory Note (hereinafter called the Security) therefor be given second and third reading and passed.

Carried

**Manitoba School
Boards
Association 2017
Convention - Call
for Resolutions
and Nominations**

(CORRESPONDENCE
FOR DISCUSSION)
(Issue #20161020002)

It was noted that the call for Resolutions and Nominations is an annual request from the Manitoba School Boards Association. The Chair asked if there were any Resolutions the Board would like considered for the 2017 Manitoba School Boards Association Convention.

Resolution #BD20161027.1006

Moved By: Tim Johnson Second By: Jaime Glenat
THAT each Standing Committee consider putting forth resolutions for the Manitoba School Boards Association 2017 convention to be brought to the Board for consideration and report in November.

Carried

**Minutes from the
Buildings,
Property and
Transportation
Meeting -
October 6, 2016**

(BUILDINGS, PROPERTY
AND TRANSPORTATION
COMMITTEE)
(Issue #20161027012)

D. Zuk noted that the Division has agreed to support the Beaverlodge Day Care. The Superintendent said he has discussed this matter with the Deputy Minister and has been given assurance that the educational space needs of the school will supersede the space needs of the day care.

T. Johnson asked about the community campus re the important component of a vocational wing of the high school. The Assistant Superintendent, Divisional Support Services, explained that the first iteration of the high school may not include a vocational wing but could in the future.

J. Glenat asked about the Dieppe elevator. The Assistant Superintendent, Divisional Support Services, said that we have an interim occupancy permit and the final occupancy permit will be issued when one item is completed.

J. Glenat asked about Chapman Day Care moving to Royal School. The Assistant Superintendent, Divisional Support Services, said that he will be meeting with the Chapman Day Care next week and said that a package of information has been provided to them. He explained the difference between the parties regarding the space at Royal School. He said that the Province has provided information which allows greater flexibility to the Division with respect to space.

Resolution #BD20161027.1007

Moved By: David Johnson Second By: Sheila Billingham

THAT the minutes from the Buildings, Property and Transportation Meeting held on October 6, 2016, be received as information.

Carried

**Reading
Recovery
Teacher Leader**

(EDUCATION
COMMITTEE)
(Issue #20161014002)

Resolution #BD20161027.1008

Moved By: Gerry Melnyk Second By: Dianne Zuk

THAT the 2017/18 Budget development process include in the draft a provision for non-salary (\$27,600.00) and .5 FTE salary costs in order to (1) establish a Reading Recovery Teacher Leader position in the Pembina Trails School Division; and, (2) establish a Provincial training site in the Division.

Carried

**PTech Manitoba
Steering
Committee**

(EDUCATION
COMMITTEE)
(Issue #20161014003)

The Assistant Superintendent, Program, explained the PTech Program which was created to improve graduation rates. He said if adopted in Pembina Trails, we would be the first to use this program in Canada. He said that this program could include a co-op component. The Superintendent said that this program could work in concert with MITT and include work experience during the summer. The Superintendent said that the reason for a Trustee to attend is that this program requires a serious financial investment and it would be appropriate for a representative of the Board to be part of the team.

The Superintendent explained which students would benefit the most from this program and contrasted this program as contemplated in Pembina Trails with how it works in the United States. The Assistant Superintendent, Program, said that this may be a program which could assist our young First Nations students. He said that IBM Canada would like to see this implemented in Canada. The Superintendent said that there may be some support from ICTAM and IBM but it is not certain as to the extent of that support.

The Superintendent and Assistant Superintendent, Program, answered questions from Trustees including how students would be identified to participate.

Resolution #BD20161027.1009

Moved By: Gerry Melnyk Second By: Dianne Zuk

THAT the Board approve costs for one Trustee, one Senior Administrator and one Program Consultant to travel to either Brooklyn or Chicago to

investigate PTech Programs.

Carried

Divisional Action Plan

(ADMINISTRATIVE REPORTS)

(Issue #20161014004)

The Superintendent reviewed the Divisional Action Plan for Board approval and responded to questions from Trustees.

Trustees identified a change in wording to Major Initiatives M1.1 - change first line to "To continue working as a Board in supporting our schools..."

Each SAT Member highlighted one area. The Assistant Superintendent, Program, highlighted A1.2-Programming Academic Achievement of Indigenous Students. There was a suggestion that we should mount a special initiative in recognition of Canada's 150th birthday. The Assistant Superintendent, Student Services, spoke to A2.5.-Student Services Data and Records Management. The Assistant Superintendent, Human Resources and Policy, highlighted A3.1 - Employee Absence Monitoring and Analysis. The Assistant Superintendent, Divisional Support Services, highlighted A4.1 - New Schools in Waverley West and A3.4-Review of Qualifications for Educational Assistants. The Assistant Superintendent, Divisional Support Services, reviewed A5.2-eShare Implementation: Collaborative information Management. The Secretary-Treasurer highlighted A6.4 - SDS Software Upgrade to affiliated software - Cayenta.

Administrators responded to questions from Trustees on the items highlighted.

It was generally agreed that the matter of Trustees' individual websites be referred to the Communications and Community Relations Committee for the purpose of considering guidelines and website content. There was a suggestion that more frequent reporting as to progress on the Divisional Action Plan be made.

Resolution #BD20161027.1010

Moved By: Tim Johnson Second By: Dianne Zuk

THAT the Board approve the Divisional Action Plan.

Carried

Trustee Professional Development Report

(NEW BUSINESS)

(Issue #20161019002)

This item was deferred to the November 10, 2016 Board Meeting.

Correspondence for Information Distribution List

(CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST)

(Issue #20161007008)

Resolution #BD20161027.1011

Moved By: Jaime Glenat Second By: Tim Johnson

THAT the Correspondence for Information Distribution List dated October 21, 2016, be received as information.

Carried

Questions from Trustees

(QUESTIONS FROM TRUSTEES)
(Issue #20161024002)

D. Zuk asked about details of November 14th Divisional Professional Development day. The Superintendent said that there are two keynote speakers and two Masters of Ceremony. He said that the Chair and the Superintendent will also make comments and that other SAT members will introduce the speakers.

Sheila asked for volunteers from the Board to bring greetings at Pembina Trails Voices concerts. Trustees have indicated their willingness.

Questions from Members of the Public

(QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE)
(Issue #20161024003)

A member of the public asked about PTech, and where the students would be accommodated. The Assistant Superintendent, Program, said that the students would stay in their own high schools and if the program ran in the summer, it would be centralized. In response to a question from a member of the public, the Assistant Superintendent, Program, said at this point he is not sure as to how many students would be involved. He said he has been thinking possibly 50 students, but River East School Division may also be involved.

A member of the public asked how the Board would address questions or concerns about technology. It was recommended that if the PTTA wants to advocate for some specific action on the part of the Board, they should register to appear as a Delegation before the Board.

REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE

Resolution #BD20161027.1012

THAT the Board move into Committee of the Whole.

ADJOURNMENT

Meeting adjourned at 10:05 p.m.

Chair of the Board

Secretary-Treasurer