

## Regular Meeting of the Board

### Minutes

Thursday, October 8, 2020

Start Time:

Board Room

Administration Office

181 Henlow Bay, Winnipeg, MB R3Y 1M7

#### 1. **ATTENDANCE**

Trustees:

K. McMillan, S. Billinghamurst, J. Fisher, J. Glenat, D. Johnson, T. Johnson, G. Melnyk, C. Nachtigall, D. Zuk

Administration:

T. Fransen, Superintendent

L. Boles, Assistant Superintendent - Divisional Support Services

E. Egan, Assistant Superintendent - Human Resources

J. Tomy, Assistant Superintendent - Curriculum and Learning Services

N. Wood, Secretary-Treasurer

Regrets: Nil

#### 2. **CALL TO ORDER**

The meeting was called to order at 8:05 p.m.

#### 3. **AGENDA APPROVAL**

**Resolution # BD20201008.1001**

Moved By G. Melnyk

Seconded By D. Johnson

THAT the agenda be approved as amended.

**Carried**

#### 4. **BOARD MINUTES APPROVAL**

**Resolution # BD20201008.1002**

Moved By J. Fisher

Seconded By S. Billinghamurst

THAT the minutes of the Regular Meeting of the Board held on September 24, 2020, be approved as circulated.

**Carried**

**5. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS**

D. Zuk pulled the pupils by grade at September 30 report for discussion.

**Resolution # BD20201008.1003**

Moved By D. Zuk

Seconded By C. Nachtigall

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated September 26, 2020, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated September 26, 2020, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2020-21 Substitute Teacher Contracts Report dated September 26, 2020, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated September 26, 2020, and,

THAT the Disbursements List for June, July and August, in the amount of \$15,033,263.23 be approved.

**Carried**

**6. DELEGATIONS**

**6.1 Pembina Trails Voices**

V. Anderson of Pembina Trails Voices (PTV) made a presentation to the Board.

She was happy to share that Pembina Trails Voices has moved to the University of Manitoba's Division of Preparatory Studies at the Desautels Faculty of Music.

V. Anderson relayed her gratefulness to the board for the extension in allowing the storage of their instruments. It really allowed them time to explore different avenues for a new location and made all the difference.

They hope to have everything removed from Pembina Trails by the end of November.

There was a request for the shelving units in the photocopy room. V. Anderson will connect with L. Boles regarding this request.

The Board shared their appreciation for PTV and wished them the very best.

Applause filled the boardroom.

## **10. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE**

### **10.1 Remote Learning**

The Superintendent provided background to the proposed motion going to the board tonight.

The Assistant Superintendent, Curriculum and Learning Support, shared the details of PembinaTrails@Home and its recent success. She shared that she is already receiving positive feedback from parents with regards to student engagement.

She advised that currently there are 125 students enrolled in remote learning from grades K-8. She said that these students have all provided medical notes stating that they are immunocompromised or are living within the same household as someone who is immunocompromised.

The Assistant Superintendent, Curriculum and Learning Support, advised that there are five (5) teachers supporting this program, along with one school counsellor who is providing emotional support, as well as conversational French.

She advised that enrolment for remote learning continues to grow and shared the need for an additional three (3) FTE's to support this new growth.

She relayed her thanks to the board for their support for putting this into motion.

#### **Resolution # BD20201008.1004**

Moved By D. Zuk

Seconded By C. Nachtigall

WHEREAS the Deputy Minister of Education has encouraged larger school divisions that already have Learning@Home programs in operation to respond positively to the needs of smaller rural divisions, so that all immunocompromised students in Manitoba have equitable access to remote learning, and

WHEREAS PembinaTrails@Home is already in operation,

BE IT RESOLVED that the Board of Trustees approve the SAT recommendation that we open up enrolment to requests from school divisions on a cost recovery basis @\$2500/student.

**Carried**

## **10.2 Transportation Supervisor**

The Assistant Superintendent, Divisional Support Services, explained the value of creating this new position as part of our COVID response.

### **Resolution # BD20201008.1005**

Moved By D. Zuk

Seconded By D. Johnson

THAT the Board approve a 1.0 FTE position, Transportation Supervisor, as a COVID-19 related expense and that the position be posted on a 2-year term basis.

**Carried**

## **14. ADMINISTRATIVE REPORTS**

### **14.1 COVID-19 Update**

The Administration provided an update with respect to COVID-19 measures in the Division.

The Superintendent spoke about the division's second COVID-19 case at Ecole Charleswood School. He spoke to our high schools moving to alternate days and referenced the letter sent to high school families. He noted some of the high school community is upset about this change and said that students wanted more notice in order to organize carpooling etc.

D. Zuk asked the Superintendent to provide an explanation as to why this change was made.

The Superintendent shared that safety was at the forefront of this decision and maintaining the 2m distance between students is still being made. He said that this transition had been part of the original plan, in that, our high school leaders would review the status of twice/cycle, physical distancing, and prepare to move towards more frequent in-person learning. Trustees expressed concern about the short notice period, as families had routines in place that now need to be changed.

He shared our collective endorsement that the best place for our students is in the classroom in safe physical distancing protocols. He said that we are better positioned to respond to a student's well-being and technology needs if they are

at school. He also advised that Pembina Trails was one of the only school divisions in the city that chose not to do alternate days beginning in September, and that we are now moving in line with the other metro divisions. He said that the main advantage afforded to our students is that the analysis done in September allowed our students to be safe and keep their entire academic program intact.

#### **14.2 School Resource Officer Agreement 2020-2023**

It was noted that this is a renewal of the contract between the Pembina Trails School Division and the City of Winnipeg with respect to School Resource Officers.

D. Zuk asked if the SRO initiative was passed by city council. The Superintendent advised yes and shared that Brian O' Leary, Superintendent in Seven Oaks School Division represented Metro Superintendents at the city council meeting in support of School Resource Officers and the support they are providing in our schools.

D. Zuk had a question regarding the contract and if it includes an exit clause.

The Secretary-Treasurer advised that there is a termination clause stating "Any one of the Parties may terminate this Agreement without compensation or penalty, and for any or no reason, upon 30 days' notice in writing to the other Parties. Upon termination, any sums due and owing to the date of termination shall be paid forthwith."

#### **Resolution # BD20201008.1006**

Moved By J. Glenat

Seconded By J. Fisher

THAT the Agreement between the City of Winnipeg and the Pembina Trails School Division, with respect to the School Resource Officers, for the period September 1, 2020 to June 30, 2023, be ratified.

**Carried**

#### **14.3 Divisional Action Plan 2020-21 to 2021-22**

The Superintendent reviewed the Divisional Action Plan for 2020-21 through 2022-2023.

The Superintendent shared the Major Initiatives with the board and asked each Assistant Superintendent and Secretary-Treasurer to highlight one of their areas of focus for the 2020-21 school year.

D. Zuk shared her interest in reviewing the divisional Major Initiatives at the upcoming Board/SAT Learning Day.

J. Fisher had a question regarding improving credit acquisition and graduation rates of all students, especially for those students who are Indigenous and if an update could be shared.

The Assistant Superintendent - Curriculum and Learning Support shared that our commitment to Indigenous education is ongoing. She said that we have reimagined the model for our ISST teachers to share their gifts and talents. She also shared that K. Lamoureux, our Scholar in Residence, will be working closely with all of our high schools.

D. Zuk shared her concerns with the major initiatives not including our newcomers. The Superintendent shared that they are included in the action plan under D1.8 - English as an Additional Language.

The Assistant Superintendent - Curriculum and Learning Support shared that the work continues and that additional staffing supports and tools have been created for our teachers.

The Assistant Superintendent - Human Resources highlighted A3.7 "Targeted Learning for School Leaders" and shared the importance of this year more than ever in supporting our educators who have been incredibly resilient.

The Assistant Superintendent - Divisional Support Services highlighted A4.2 and that the focus on security and safety has heightened during the pandemic and the need for the extra measures that have been put in place.

The Secretary-Treasurer highlighted Finance, Administration & Business Continuity Planning. She shared that there was a high turnover in the Secretary-Treasurer department and that document process mapping will be undertaken to future proof the delivery of the services of the ST department.

**Resolution # BD20201008.1007**

Moved By D. Zuk

Seconded By J. Glenat

THAT the Divisional Action Plan be received as information.

**Carried**

**14.4 Addendum to Mid-Management Schedule**

**Resolution # BD20201008.1008**

Moved By J. Glenat

Seconded By J. Fisher

THAT the Addendum to the Mid-Management Salary Schedule and Attendant items dated October 8, 2020, and as listed below, be approved.

- Human Resources Officer

- Transportation Supervisor

**Carried**

#### **14.5 Addendum to Directors Non-Instructional Schedule**

It was noted that the Transportation Supervisor is actually included in the revised Mid-Management Salary Schedule.

#### **14.6 Enrolment Report**

The Superintendent shared the implications on the increased number of students that have chosen to be homeschooled and the potential financial impact on the division. All school divisions have been assured by Manitoba Education that funding to schools will not be decreased as a result to losing students to Home Schooling for this year.

He said that, currently, there are approximately 220 students registered for homeschooling with the province. He advised that this number has grown from the average of 100 students in previous years.

D. Zuk asked the Assistant Superintendent - Human Resources to speak to the increase in our student population.

The Assistant Superintendent - Human Resources shared that we have had a growth of about 500 students, which is consistent in previous years. This increase in enrolment is mostly in early years.

There was a discussion around the responsibility of the homeschool office. D. Zuk asked if we are responsible to check in on these students. The Superintendent shared no and that we fundamentally focus on the students that are in our classrooms.

#### **Resolution # BD20201008.1009**

Moved By J. Fisher

Seconded By C. Nachtigall

THAT the Board receive the enrolment report as at September 30, 2020, as information.

**Carried**

### **16. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST**

#### **Resolution # BD20201008.1010**

Moved By J. Fisher

Seconded By J. Glenat

THAT the Correspondence for Information Distribution List dated October 8, 2020, be received as information.

**Carried**

**17. QUESTIONS FROM TRUSTEES**

G. Melnyk had a question regarding the MSBA and the suspension of the requirement for trustees to be in physical attendance at Board Meetings. He stated that there was a discrepancy in the dates. Our MSBA representative, J. Fisher will ask for clarification from MSBA and will report back.

G. Melnyk had a question with regard to masking requirements. The Superintendent shared that Dr. Roussin has said that masks in schools are mandatory for all students between Grades 4-12 and all teachers - where socially distancing is not possible.

G. Melnyk had some questions with regard to the *Public Health Act*.

K. McMillan advised that she will share the orders under the *Public Health Act* with the board which should provide some clarification.

J. Glenat had some questions around the State of Equity in Education Report released by the [Winnipeg Indigenous Executive Circle](#), a coalition of groups that work to support Winnipeg's Indigenous population and what we are doing as a division. This item was referred to the Human Resources and Policy Committee for further discussion and they will report back.

**Resolution # BD20201008.1011**

Moved By J. Glenat

Seconded By J. Fisher

THAT the divisional response to the State of Equity in Education Report released by the Winnipeg Indigenous Executive Circle be referred to the Human Resources and Policy Committee.

**Carried**

**18. QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE**

In response to a question from a member of the public, the Secretary-Treasurer shared that the disbursement totals are non-salary expenditures and are regular school operating expenses over the summer months.

**19. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE**

**20. ADJOURNMENT**

Meeting adjourned at 9:28 p.m.

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Chair of the Board

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Secretary-Treasurer