

PEMBINA TRAILS SCHOOL DIVISION

Regular Meeting of the Board - October 12, 2017

Meeting Type : Board Meeting

Date : Thursday, October 12, 2017

Start time : 8:00 PM

Location : Administration Office, 181 Henlow Bay, Winnipeg, Manitoba

Minutes

Attendance

PRESENT:

Trustees:

J. Fisher (Chair), J. Glenat, L. Goodridge, K. McMillan, G. Melnyk, D. Johnson, D. Zuk.

Administration:

E. Egan - Assistant Superintendent, Human Resources & Policy,
I. Riffel - Assistant Superintendent, Program,
J. Karras - Assistant Superintendent, Divisional Support Services,
S. Schmidt - Assistant Superintendent, Student Services,
C. Stahlke - Secretary-Treasurer.

Regrets: S. Billingham, T. Johnson, T. Fransen

CALL TO ORDER

Meeting called to order at 8:06 p.m.

AGENDA APPROVAL

Resolution #BD20171012.1001

Moved By: Gerry Melnyk Second By: Kathleen McMillan
THAT the agenda be approved as circulated

Carried

Minutes Approval

Resolution #BD20171012.1002

Moved By: David Johnson Second By: Laureen Goodridge
THAT the minutes of the Regular Meeting of the Board held on September 28, 2017, be approved as circulated.

Carried

Standing Committee Reports, Special Committee Reports and Other Reports

(STANDING COMMITTEE
REPORTS, SPECIAL
COMMITTEE REPORTS
AND OTHER REPORTS)
(Issue #20170815007)

Resolution #BD20171012.1003

Moved By: Jaime Glenat Second By: Dianne Zuk
THAT the Standing Committee Reports, Special Committee Report and
Other Reports be received as information and,
THAT the Teacher Contract Alterations as listed in the Contract Alterations
Report dated October 12, 2017, be approved and,
THAT the Substitute Teacher Contracts as listed in the 2017-18 Substitute
Teacher Contracts Report dated October 12, 2017, be ratified and,
THAT the Board accept, with regret, the Resignations as listed in the
Resignations Report dated September 28, 2017.

**By-Law No. 121
(Promissory Note
LTPS0159)**

(BY-LAWS AND/OR
POLICIES)
(Issue #20171006001)

Resolution #BD20171012.1004

Moved By: David Johnson Second By: Kathleen McMillan

WHEREAS it is deemed necessary and expedient to raise by loan the sum of One Million One Hundred Thirty Five Thousand Dollars (\$1,135,000) on the credit of said School Division for the purpose and payment for AA Leach Condensing Unit, Bairdmore Roof Top Unit, Charleswood Roof Replacement, Dalhousie Grooming Room and Elevator, Dieppe Roof Replacement and Areas D1 & D2, Dieppe Two Story Wing Roof Joist Upgrade.

THEREFORE BE IT RESOLVED THAT By-Law No. 121, being a by-law of the Board of Trustees of the Pembina Trails School Division, for the purpose of borrowing the sum of \$1,135,000, and of issuing a Debenture and/or Promissory Note (hereinafter called the Security) therefor be given first reading.

Carried

**Policy JICH,
Regulation
JICH-R, Policy
GBEC - Drug
Education**

(HUMAN RESOURCES
AND POLICY
COMMITTEE)
(Issue #20171004005)

The Assistant Superintendent, Human Resources and Policy, said that there have been some change in the effective date of legalization of cannabis. The Chair of the Committee, G. Melnyk, had suggested that it may be worthy to delay reading of this Policy pending more certainty as to when legalization will be effective. Otherwise it may seem to be premature or untoward to pass these changes to Policy at this time. The Human Resources and Policy Committee will reconsider this Policy at the appropriate time.

**Policy KE -
Public Concerns
and Complaints**

(HUMAN RESOURCES
AND POLICY
COMMITTEE)
(Issue #20171004006)

It was noted that the relatively minor terminology revisions do not change the substance of the Policy, therefore the Policy can be approved by the Board without three readings. There were questions regarding specific changes to the policy which were answered.

Resolution #BD20171012.1005

Moved By: Gerry Melnyk Second By: Laureen Goodridge

THAT the terminology revisions to Policy KE - Public Concerns and Complaints be approved.

Carried

**Policy EEAA -
Transportation
for Students with
Additional Needs**

(HUMAN RESOURCES
AND POLICY
COMMITTEE)
(Issue #20171004007)

It was noted that the relatively minor terminology revisions do not change the substance of the Policy, therefore the Policy can be approved by the Board without three readings.

Resolution #BD20171012.1006

Moved By: Gerry Melnyk Second By: Laureen Goodridge

THAT the terminology revisions to Policy EEAA - Transportation for Students with Additional Needs be approved, No. 4 amended to remove "Support" in the second line.

Carried

Preliminary

The Assistant Superintendent, Human Resources and Policy, reviewed the

**Class Size
Report**

(ADMINISTRATIVE
REPORTS)
(Issue #20170914008)

Preliminary Class Size Report and answered questions.

Resolution #BD20171012.1007

Moved By: Laureen Goodridge Second By: Kathleen McMillan

THAT the report on Preliminary Class Sizes be received as information.

Carried

**September 30,
2017 Enrolment
Report and
Reconciliation
Report**

(ADMINISTRATIVE
REPORTS)
(Issue #20170925021)

The Assistant Superintendent, Human Resources and Policy, reviewed the September 30 Enrolment and Reconciliation Report. The actual number of fundable students and projected students is very close. She said that she can not be sure how many students are attending private schools.

Resolution #BD20171012.1008

Moved By: Gerry Melnyk Second By: David Johnson

THAT the September 30 enrolment and reconciliation report be received as information.

Carried

**Fall Conference -
Pembina Trails
Leadership
Committee**

(ADMINISTRATIVE
REPORTS)
(Issue #20170927002)

The Assistant Superintendent Human Resources and Policy, and the Assistant Superintendent, Program, reported on the PTLC Fall Conference held on October 2-3, 2017. They spoke to the substance of the learning done at the conference and commended those who organized the conference. The participants left the conference with a greater sense of action.

Resolution #BD20171012.1009

Moved By: Dianne Zuk Second By: Jaime Glenat

THAT the report of the Fall Conference - Pembina Trails Leadership Committee be received as information.

Carried

**School
Administration
Appointment -
Interim VP Whyte
Ridge School**

(ADMINISTRATIVE
REPORTS)
(Issue #20171004004)

Resolution #BD20171012.1010

Moved By: Gerry Melnyk Second By: Laureen Goodridge

THAT the Board of Trustees approve the appointment of Geoff Brewster as Interim Vice-Principal of Whyte Ridge School effective October 16, 2017.

Carried

**Gil Bramwell
Field - Lease
Agreement**

(ADMINISTRATIVE
REPORTS)
(Issue #20171010001)

Resolution #BD20171012.1011

Moved By: Jaime Glenat Second By: Dianne Zuk

THAT the Lease Agreement between the City of Winnipeg and the Pembina Trails School Division, for the Gil Bramwell Field, dated October 12, 2017, for the period September 14, 2017, to September 14, 2022, be approved.

Carried

**Correspondence
for Information
Distribution List**

(CORRESPONDENCE
FOR INFORMATION
DISTRIBUTION LIST)

Resolution #BD20171012.1012

Moved By: David Johnson Second By: Jaime Glenat

THAT the Correspondence for Information Distribution List dated October 6, 2017, be received as information.

Carried

**Premier's
Excellence in
Teaching Awards**

(QUESTIONS FROM
TRUSTEES)

(Issue #20171010007)

D. Zuk referenced the Province's teacher awards relating to collaborative teams, particularly the Division's Ignite 3 Summer Learning Loss Program.

Resolution #BD20171012.1013

Moved By: Dianne Zuk Second By: Jaime Glenat

THAT the Division nominate the Ignite 3 teams for the Premier's Excellence in Teaching Award for Outstanding Team Collaboration.

Carried

**School
Newsletters**

(QUESTIONS FROM
TRUSTEES)

(Issue #20171013001)

The Administration noted that school newsletters are digitally published on the school's website and paper bulletins are no longer being printed.

MITT Minutes

(QUESTIONS FROM
TRUSTEES)

(Issue #20171013002)

The Chair noted that the minutes from the Manitoba Trades and Technology Governance Meeting will be available soon.

**Kenyan Boys
Choir**

(QUESTIONS FROM
TRUSTEES)

(Issue #20171013003)

K. McMillan said that the Pembina Trails Voices Cantemus Choir will be meeting and working with the Kenyan Boys Choir. The Assistant Superintendent, Program, explained the program that will be taking place on October 23, 2017.

**MSBA Regional
Meetings**

(QUESTIONS FROM
TRUSTEES)

(Issue #20171013004)

The Chair reminded Trustees that the Manitoba School Boards Association Regional Meeting Package was circulated. She noted that this item will be placed on the October 26, 2017 Committee Meeting of the Whole to discuss P3 and nominations for Regional Director.

ADJOURNMENT

Meeting adjourned at 9:11 p.m.

Chair of the Board

Secretary-Treasurer