

PEMBINA TRAILS SCHOOL DIVISION

Regular Meeting Of The Board September 11, 2014

Meeting Type : Board Meeting

Date : Thursday, September 11, 2014

Start time : 8:00 PM

Location : Administration Office, 181 Henlow Bay, Winnipeg, Manitoba

MINUTES

ATTENDANCE

PRESENT:

Trustees:

D. Johnson (Chair), T. Johnson (Vice-Chair), S. Clayton, J. Field, J. Fisher, G. Melnyk, G. Watson, D. Zuk.

Administration:

T. Fransen - Superintendent of Education,
E. Egan - Assistant Superintendent, Human Resources & Policy,
I. Riffel - Assistant Superintendent, Program,
J. Karras - Assistant Superintendent, Divisional Support Services,
S. Schmidt - Assistant Superintendent, Student Services,
C. Stahlke - Secretary-Treasurer.

Regrets:

L. Goodridge

CALL TO ORDER

Meeting called to order at 8:15 p.m.

AGENDA APPROVAL

Resolution #BD20140911.1001

Moved By: Gerry Melnyk Second By: Sue Clayton
THAT the agenda be approved as amended

CARRIED

MINUTES APPROVAL

Resolution #BD20140911.1002

Moved By: Dianne Zuk Second By: Julie Fisher
THAT the minutes of the Regular Meeting of the Board held on
June 26, 2014, be approved as circulated.

CARRIED

STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS

(STANDING COMMITTEE
REPORTS, SPECIAL
COMMITTEE REPORTS AND
OTHER REPORTS)

The Minutes from the Education Committee Meeting held on June 23, 2014 were referred for discussion. The Winnipeg Technical College Minutes from the meeting held on June 11, 2014 were referred for discussion.

Resolution #BD20140911.1003

Moved By: Tim Johnson Second By: Jacquie Field
THAT the Standing Committee Reports, Special Committee Reports
and Other Report be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated September 11, 2014, be ratified and, THAT the Substitute Teacher Contracts as listed in the 2014-15 Substitute Teacher Contracts Report dated September 11, 2014, be ratified and,
THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated September 11, 2014.

CARRIED

LEARNING TO AGE 18

(EDUCATIONAL PRESENTATIONS)

(Issue #20140723001)

J. Friesen, Director of Clinical and Extended Services, and Don Cilinsky appeared to present their report on Learning to Age 18.

J. Friesen introduced Don Cilinsky who made the presentation. She said that the project on which they are presenting relates to student attendance. She said that D. Cilinsky is a retired teacher and worked on the project.

D. Cilinsky reviewed the goals of the Learning to Age 18 Project relating to the attendance of students. He said that the focus was on addressing disengaged students in high schools. He reviewed the reasons why students are not attending school and the supports and additional programming that are available to students. He shared the data collection results with respect to at risk students.

A video was presented which included excerpts of interviews with students who are poor attenders and considered at risk. J. Friesen explained that the schools review the work that they are doing in this area annually.

D. Cilinsky said that as these students get older it becomes increasingly difficult to promote attendance at school. He said that the schools have identified these students and invite and encourage them to return to school. There were questions and a general discussion as to what can be done to help these students.

BUDGET STUDY TOPICS

(BUSINESS FROM PREVIOUS FINANCE COMMITTEE OF THE WHOLE)

(Issue #20140909004)

Resolution #BD20140911.1004

Moved By: Gerry Melnyk Second By: Jacquie Field

THAT the Board approve the 2015/16 Budget Study Topics as set out in the report from the Secretary-Treasurer dated April 24, 2014 and revised September 11, 2014.

CARRIED

ROBLIN OFFICE LEASE AGREEMENT

(BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE)

(Issue #20140909005)

Resolution #BD20140911.1005

Moved By: Tim Johnson Second By: Jacquie Field.

THAT the Offer to Lease dated August 29, 2014, with respect to the office building at 3401 Roblin Boulevard be accepted as submitted and the Secretary-Treasurer be authorized to negotiate any beneficial amendments to the Offer to Lease.

CARRIED

BY-LAW NO. 90

(BY-LAWS AND/OR POLICIES)

(Issue #20140716027)

Resolution #BD20140911.1006

Moved By: Gerry Melnyk Second By: Tim Johnson

WHEREAS, it is deemed necessary and expedient to raise by loan the sum of 2,523,400.00 dollars on the credit of the said school division for the purpose of: Fort Richmond Collegiate Multipurpose Room and Physical Education Addition; R.H.G. Bonnycastle School Eight Classroom Addition, Dalhousie School Steam Heating System Replacement; Laidlaw School Steam Heating System and Unit Ventilator Replacement, Ecole St. Avila Gymnasium Addition.

THEREFORE, BE IT RESOLVED THAT By-Law No. 90 , being a by-law of the Board of Trustees of the Pembina Trails School Division, for the purpose of borrowing the sum of 2,523,400.00 dollars and of issuing debentures therefor be given first reading.

CARRIED

BEAVERLODGE CARE FOR KIDS

(CORRESPONDENCE FOR
DISCUSSION)

(Issue #20140902020)

The Superintendent reported that under provincial rules a school division cannot terminate a day care lease agreement and remove the day care from the school. The intent of Beaverlodge Care for Kids was to have a temporary lease for space in our school to terminate when their expansion is complete. A letter was received from the Deputy Minister which does not relieve the division of the restriction. The day care has not received funding for the construction of their planned expansion and they do not know when this funding may be approved. The Assistant Superintendent, Divisional Support Services, said that the day care is seeking to build an addition to the school or seek space elsewhere. He noted that there is no change from the situation presented to the Board in June.

The Superintendent said that without funding the addition is on hold. The Assistant Superintendent, Divisional Support Services, said that the day care application for the funding requires Division endorsement. He will confirm with the day care as to their intent to make the application.

The Superintendent will ask the Deputy Minister to clarify the meaning of his letter.

Resolution #BD20140911.1007

Moved By: Dianne Zuk Second By: Gail Watson

THAT the Division obtain a legal opinion with respect the letter from the Deputy Minister dated September 2, 2014.

CARRIED

EDUCATION COMMITTEE MEETING MINUTES - JUNE 23, 2014

(EDUCATION COMMITTEE)

In response to a question from a Trustee with respect to the document included in the Education Committee Minutes on Student Specific Planning, the Assistant Superintendent, Student Services, explained

that the document is newly developed and how it is to be used. She explained how the training for use of Student Specific Planning will be undertaken.

Resolution #BD20140911.1008

Moved By: Gail Watson Second By: Gerry Melnyk

THAT the Minutes from the Education Committee Meeting held on June 23, 2014, be received as information.

CARRIED

**WINNIPEG
TECHNICAL
COLLEGE MINUTES
JUNE 11, 2014**

(WINNIPEG TECHNICAL
COLLEGE)

(Issue #20140911016)

J. Field said that the former Board of the Winnipeg Technical College has had its last meeting and they addressed, over the summer, many transitional activities and mission, vision and values. She and J. Fisher expanded on some of the things with respect to developing the evolution from the Winnipeg Technical College to the Manitoba Institute of Trades and Technology. She said that there is a new organizational chart. She said that the President of the Manitoba Institute of Trades and Technology is happy with the relationship with Pembina Trails School Division.

She reported that the start of school went well this year.

The Superintendent said that he has met several times with the new President. He reported that the President understands Pembina Trails School Division's need for a comprehensive high school and he sees a dynamic relationship to be able to provide courses we could access. The Superintendent said that we met with Manitoba Institute of Trades and Technology in May and they were to get a draft of an access agreement to the Division which came after the end of June. We are working on drafting our response.

Resolution #BD20140911.1009

Moved By: Jacquie Field Second By: Dianne Zuk

THAT the Minutes from the Winnipeg Technical College Governing Board Meeting held on June 11, 2014, be received as information.

CARRIED

**REQUESTS FOR
FINANCIAL
ASSISTANCE**

(PEMBINA TRAILS SCHOOL
DIVISION EDUCATIONAL
SUPPORT FUND INC.)

(Issue #20140909006)

Resolution #BD20140911.1010

Moved By: Jacquie Field Second By: Gail Watson

THAT a financial award from the Pembina Trails School Division Educational Support Fund Inc. be made as follows:

Name	Amount	Activity
S.I. #607366	\$150	International Science Fair 2014, Adelaide, Australia
S.I.#703889	\$150	International Science Fair 2014, Adelaide, Australia

CARRIED

**FACILITIES AND
OPERATIONS -
SUMMER
PROJECTS**

(ADMINISTRATIVE REPORTS)
(Issue #20140723002)

The Assistant Superintendent, Divisional Support Services, presented his report on Summer Projects. He said that web-based technology affects all divisional facilities, so the I.T. Department is involved in the Facilities and Operations summer projects. He reviewed the Annual Refurbishment Projects and identified these including:

- Asbestos Abatement
- Windows and Doors Replacement
- Painting
- Flooring
- Concrete and Asphalt
- Exterior Facade renewals
- Playgrounds
- Fencing
- HVAC replacements
- Gym Floor Replacements
- School Renovations

He gave a video presentation highlighting the summer projects. He said that three schools have received a 21st Century Learning Grant. He reviewed the I.T. projects undertaken this summer. He reviewed the projects in process or in the planning stage.

Resolution #BD20140911.1011

Moved By: Dianne Zuk Second By: Julie Fisher

THAT the presentation on Facilities and Operations 2014 Summer Projects be received as information.

CARRIED

**SCHOOL
RESOURCE
OFFICER PROGRAM
RE, AGREEMENT
2014-2017**

(ADMINISTRATIVE REPORTS)
(Issue #20140820002)

Resolution #BD20140911.1012

Moved By: Dianne Zuk Second By: Sue Clayton

THAT the Agreement between the City of Winnipeg and the Pembina Trails School Division, with respect to the School Resource Officers, for the period September 1, 2014 to June 30, 2017, be ratified.

CARRIED

**SOUTH POINTE
EAST WINNIPEG
TRANSIT SERVICE**

(ADMINISTRATIVE REPORTS)
(Issue #20140828007)

The Secretary-Treasurer reviewed the report on South Pointe East Transit Service. It was generally agreed to share the letter with the parent who emailed Trustees.

Resolution #BD20140911.1013

Moved By: Julie Fisher Second By: Gail Watson

THAT the matter of transportation in South Pointe for students in Grades 7-9 be referred to the Buildings, Property and Transportation Committee for study and recommendation

DEFEATED

Resolution #BD20140911.1014

Moved By: Jacquie Field Second By: Sue Clayton

THAT the Board suspend procedure and go past 10:30 p.m.

CARRIED

Resolution #BD20140911.1015

Moved By: Dianne Zuk Second By: Tim Johnson

That the report on Winnipeg Transit Service in South Pointe East be received as information.

CARRIED

ECOLE DIEPPE

(QUESTIONS FROM
TRUSTEES)
(Issue #20140909007)

In response to a question from a Trustee, the Assistant Superintendent, Human Resources and Policy, said that the Division has been in touch with Ecole Dieppe and Ecole Charleswood School. She said that there will be another community meeting scheduled. D. Zuk asked for the Division to send a letter to the Ecole Dieppe Community. The Assistant Superintendent, Human Resources and Policy, said that she would undertake sending that letter.

**WHYTE RIDGE
SCHOOL**

(QUESTIONS FROM
TRUSTEES)
(Issue #20140915004)

In responding to a question from T. Johnson, the Assistant Superintendent, Human Resources and Policy, reported that a fourth Grade 3 class at Whyte Ridge School has been requested. She said that the class sizes are near the maximum and they are assessing the need for additional supports. The Assistant Superintendent, Program, stated that he has been in the school to observe. The Assistant Superintendent, Human Resources and Policy, said that there remain 6.5 teachers in the Contingency and identified the areas in which the Division is experiencing some pressures which may require further supports. The Superintendent said that the solution to the situation at Whyte Ridge School may not necessarily be a fourth grade 3 class. The Assistant Superintendent, Human Resources and Policy, has spoken to other principals and the start of school has gone well.

**HENRY G. IZATT
SCHOOL**

(QUESTIONS FROM
TRUSTEES)
(Issue #20140915005)

The Superintendent informed the Board that Henry G. Izatt school allows the Grade 5 students to go outside at recess.

ROYAL SCHOOL

(QUESTIONS FROM
TRUSTEES)
(Issue #20140915006)

The Assistant Superintendent, Human Resources and Policy, reported that planning for Grades 1 and 2 at Royal School is going well.

**QUESTIONS FROM
MEMBERS OF THE
PUBLIC**

(QUESTIONS FROM MEMBERS
OF THE PUBLIC IN
ATTENDANCE)
(Issue #20140909008)

A member of the public asked if it is possible to use the Reading Recovery and BLAST resources to support the disengaged students. The Superintendent said that the MAYET Student Information System does not readily provide the information the project has sought and more manual effort needs to be done to extract that information.

A member of the public asked if the naming process for the South Pointe School has begun. The Assistant Superintendent, Divisional Support Services, explained that the policy will be activated soon in this respect.

**CORRESPONDENCE
FOR INFORMATION
DISTRIBUTION LIST**

(CORRESPONDENCE FOR
INFORMATION DISTRIBUTION)

In response to a question from a Trustee, the Assistant Superintendent, Divisional Support Services, said that the Division is working to address the matter of students accessing school roofs.

Resolution #BD20140911.1016

Moved By: Julie Fisher Second By: Jacquie Field

THAT the following items from Correspondence for Information be referred to the Buildings, Property and Transportation Committee for study and recommendation:

- Manitoba School Boards Association - Areas of High Risk Memo to School Divisions
- Legal News - Guest Post E. Magraken, School Roofs
- CBC News - Soccer Goal Deaths
- Manitoba School Boards Association - Goal Safety Booklet
- Manitoba School Boards Association - Risk Management Checklist

CARRIED

Resolution #BD20140911.1017

Moved By: Jacquie Field Second By: Gail Watson

THAT the correspondence from the Minister of Education and Advanced Learning with respect to Smudging Protocol be referred to the Human Resources and Policy Committee for study and recommendation

CARRIED

Resolution #BD20140911.1018

Moved By: Jacquie Field Second By: Gail Watson

THAT the Correspondence for Information Distribution List dated September 5, 2014, be received as information.

CARRIED

**REQUIREMENT FOR
A COMMITTEE
MEETING OF THE
WHOLE**

Resolution #BD20140911.1019

Moved By: Tim Johnson Second By: Dianne Zuk

THAT the Board move into Committee of the Whole.

CARRIED

ADJOURNMENT

Meeting adjourned at 11:00 p.m.

Chair of the Board

Secretary-Treasurer