

## PEMBINA TRAILS SCHOOL DIVISION

THESE MINUTES WERE APPROVED BY THE  
BOARD OF TRUSTEES AT THE OCTOBER  
10, 2013 BOARD MEETING.

September 27, 2013

**MINUTES OF THE REGULAR MEETING OF THE BOARD**, held in the Administration Office,  
181 Henlow Bay, Winnipeg, Manitoba, on -

### **THURSDAY, SEPTEMBER 26, 2013 FOLLOWING THE INAUGURAL MEETING**

#### **PRESENT:** Trustees:

D. Johnson, Chair, L. Goodridge, J. Field, J. Fisher,  
T. Johnson, G. Melnyk, G. Watson, D. Zuk.

#### **Administration:**

L. Lussier, Superintendent of Education,  
G. Bruce, Assistant Superintendent, Program,  
J. Karras, Assistant Superintendent, Divisional Support Services,  
S. Schmidt, Assistant Superintendent, Student Services,  
T. Fransen, Assistant Superintendent, Human Resources and Policy,  
P. Antoniak, Associate Secretary-Treasurer,  
C.M. Stahlke, Secretary-Treasurer.

#### **REGRETS:** S. Clayton

#### **AGENDA APPROVAL:**

1. Moved by J. Field, seconded by T. Johnson,

THAT the Agenda be approved as amended.

CARRIED 9/209/13

#### **MINUTES:**

1. Moved by G. Melnyk, seconded by J. Fisher,

THAT the Minutes of the Inaugural Meeting of the Board  
held on September 12, 2013, be approved as circulated.

CARRIED 9/210/13

1. Moved by G. Watson, seconded by J. Fisher,

THAT the Minutes of the Regular Meeting of the Board  
held on September 12, 2013, be approved as corrected.

CARRIED 9/211/13

**Correction:** Page 8, item 8, first sentence corrected to include "English Language".

**INFORMATIONAL REPORTS:**

**1. Standing Committee Reports:**

- a) Report of the Committee Meeting of the Whole held on June 27, 2013;
- b) Report of the Finance Committee Meeting of the Whole held on September 12, 2013.
- c) Committee Report of the Education Committee Meeting held on June 25, 2013;
- d) Report of the Finance and Planning Committee Meeting held on June 17, 2013.

**2. Special Committee Reports:**

- a) Minutes of the Pembina Trails School Division Educational Support Fund Corporate Board Meeting held on September 12, 2013.

**3. Other Reports:**

- a) Teacher contracts (Term) as listed in the Teacher Contracts Report dated September 26, 2013;
- b) Teacher contract alterations as listed in the Contract Alterations Report dated September 26, 2013;
- c) Substitute teacher contracts as listed in the 2013-14 Substitute Teachers Contracts Report dated September 26, 2013;
- d) Disbursements Report dated June 30, 2013;
- e) Disbursements Report dated July 31, 2013;
- f) Disbursements Report dated August 31, 2013.

Moved by T. Johnson,                      seconded by D. Zuk,

THAT the Standing Committee Reports, Special Committee Reports, and Other Reports be received as information and,

THAT teacher contracts (Term) as listed in the Teacher Contracts Report dated September 26, 2013, be ratified and,

THAT teacher contract alterations, as listed in the Contract Alterations Report dated September 26, 2013 be approved and,

THAT substitute teacher contracts as listed in the 2012-13 Substitute Teacher Contracts Report dated September 26, 2013, be ratified, and,

THAT the Disbursements List for the period June 1 to June 30, 2013, in the amount of \$3,495,740.86 be approved, and,

THAT the Disbursements List for the period July 1 to July 31, 2013, in the amount of \$4, 224,622.55 be approved, and,

THAT the Disbursements List for the period August 1 to August 31, 2013, in the amount of \$5,409,430.66 be approved.

**DELEGATIONS:**

1. J. Wilson re, Henry G. Izatt School recess for Grades 5 and 6

J. Wilson appeared before the Board. She said that this issue could apply Division-wide but her focus is on Henry G. Izatt School.

J. Wilson read her presentation including a submission read by her son who is a student at Henry G. Izatt School. She said that Henry G. Izatt School does not offer outdoor recess break for grades 5 and 6. The *Public Schools Act* leaves the decision to have recess for grades above 4 to the discretion of the School Board.

J. Wilson outlined the benefits of outdoor recess for the students. She is concerned that recess today does not always mean outdoor active recess. She believes that recess is a right and not a privilege. She described the learning processes that occur during recess.

J. Wilson presented a video concerning the benefits of play. She stated that play and recess promote healthy children and a healthy society. She said physically active children show better academic achievement. She shared the Manitoba Healthy Schools views on value of physical play. She pointed out École Viscount Alexander provides outdoor recess for grades 5 and 6. She said she hopes to have a conversation on recess for grades 5 and 6 with the Principal at Henry G. Izatt School.

The Chair said the Board will consider her request and respond.

**BUSINESS FROM PREVIOUS COMMITTEE OF THE WHOLE:**

1. Winnipeg Technical College Minimum Funding

Moved by T. Johnson,                      seconded by J. Field,

THAT the minimum funding to Winnipeg Technical College for 2014-15  
from Pembina Trails School Division be set as follows:

Regular Program Seats ..... \$956,843

CARRIED 9/213/13

**BUSINESS FROM PREVIOUS FINANCE COMMITTEE OF THE WHOLE:**

1. Budget Development Timeline

Moved by G. Melnyk,                      seconded by T. Johnson,

THAT the Budget Development Timeline for the 2014-15 Budget be  
received as information.

CARRIED 9/214/13

**BY-LAWS AND/OR POLICIES:**

1. By-Law No. 81 (Debenture No. 3910)

Moved by G. Melnyk, seconded by J. Field,

WHEREAS, it is deemed necessary and expedient to raise by loan the sum of 869,400.00 dollars on the credit of the said school division for the purpose of: Shaftesbury Library Addition, Bairdmore Phase 2 Envelope Replacement, Dalhousie Emergency Roof Replacement, Oak Park Elevator Addition, Van Wallegghem Portable Classroom, Vincent Massey Science Classroom Renovation, Fort Richmond Science Classroom Renovation.

THEREFORE, BE IT RESOLVED THAT By-Law No. 81, being a by-law of the Board of Trustees of the Pembina Trails School Division, for the purpose of borrowing the sum of 869,400.00 dollars and of issuing debentures therefor be given second and third reading and passed.

CARRIED 9/215/13

**ADMINISTRATIVE REPORTS:**

1. Roblin Office Lease Agreement

The Secretary-Treasurer reviewed his report explaining why the Lease needed to be amended.

Moved by J. Fisher, seconded by D. Zuk,

THAT the amended Lease Agreement between the Pembina Trails School Division and the Winnipeg Regional Health Authority with respect to the office building located at 3401 Roblin Boulevard for the period November 1, 2013, to October 31, 2015, be ratified.

CARRIED 9/216/13

2. Voluntary Student Accident Insurance

The Secretary-Treasurer reported that an issue was raised at the last Board Meeting about the amount of paper that is circulated. He reviewed the plan for distribution for 2014-15. The plan is to move towards a fully electronic distribution. Paper copies of the forms and information letter will be available to those families who require them.

Moved by G. Watson, seconded by J. Field,

THAT the Voluntary Student Accident Insurance plan be implemented with amendments as suggested.

CARRIED 9/217/13

**QUESTIONS FROM TRUSTEES:**

1. CAA Manitoba, Distracted Driving

In response to a question from a Trustee regarding the CAA Manitoba program designed to reduce distracted driving caused by texting, the Assistant Superintendent, Divisional Support Services, said the Division does not currently take part in a program such as this. He said this is a fairly new program for the CAA. He will check to see if this is an ongoing program and report back to the Board.

**QUESTIONS FROM MEMBERS OF THE PUBLIC IN ATTENDANCE:**

1. In response to a question from a member of the public, the Superintendent stated that there have been studies conducted in the past with respect to availability of space to accommodate Grade 9 students at Oak Park High School. It is possible that another study will be conducted in the future.
2. In response to a question from a member of the public, the Chair said the Board would consider the request to put select Correspondence for Information documents on the Division's web page.

**CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST:**

1. Moved by J. Field, seconded by G. Melnyk,

THAT the Correspondence for Information Distribution List dated  
September 20, 2013, be received as information.

CARRIED 9/218/13

The meeting adjourned at 9:03 P.M.

**REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE:**

Moved by T. Johnson, seconded by D. Zuk,

THAT the Board move into Committee of the Whole.

CARRIED 9/219/13

<b>Pembina Trails School Division</b> <b>Board of Trustees - Correspondence For Information Distribution List</b> <i>(Distribution will be each Friday during the school year)</i>				
<b>Distribution Date</b>	<b>Document Date</b>	<b>Document Number</b>	<b>Sender</b>	<b>Summary of Content</b>
20-Sep-2013	9-Sep-2013	1	Recipient, Citizenship Award	Thank You Card
20-Sep-2013	12-Sep-2013	2	Manitoba School Boards Association	Calendar
20-Sep-2013	12-Sep-2013	3	Manitoba School Boards Association	eBulletin
20-Sep-2013	12-Sep-2013	4	Education for Sustainable Well-Being Research Group	Call for Proposals
20-Sep-2013	12-Sep-2013	5	Manitoba Education Research Network	Call for Presentations
20-Sep-2013	12-Sep-2013	6	Lakeshore School Division	Advertisement Director Operations and Infrastructure
20-Sep-2013	12-Sep-2013	7	Manitoba School Boards Association	Webinars
20-Sep-2013	12-Sep-2013	8	Aboriginal Affairs and Northern Development Canada	Royal Proclamation of 1764
20-Sep-2013	11-Sep-2013	9	G. Bayly	Letter to the Board of Trustees
20-Sep-2013	12-Sep-2013	10	Seven Oaks School Division	Board of Trustees Announcement
20-Sep-2013	10-Sep-2013	11	Winnipeg School Division	Board of Trustees Announcement
20-Sep-2013	19-Sep-2013	12	Manitoba Association of Parent Councils	Thank You Letter
20-Sep-2013	19-Sep-2013	13	Brandon School Division	Job Posting
20-Sep-2013	19-Sep-2013	14	Manitoba Children and Youth Opportunities	Practical Crime Prevention Symposium
20-Sep-2013	18-Sep-2013	15	Manitoba School Boards Association	Welcome to New Board Chairs
20-Sep-2013	18-Sep-2013	16	Manitoba School Boards Association	Executive Priorities