

PEMBINA TRAILS SCHOOL DIVISION

Regular Meeting of the Board - September 8, 2016

Meeting Type : Board Meeting

Date : Thursday, September 08, 2016

Start time : 8:15 PM

Location : Administration Office, 181 Henlow Bay, Winnipeg, Manitoba

Minutes

Attendance

PRESENT:

Trustees:

J. Fisher (Chair), S. Billingham, J. Glenat, L. Goodridge, K. McMillan, D. Johnson, T. Johnson, D. Zuk.

Administration:

T. Fransen - Superintendent of Education,
E. Egan - Assistant Superintendent, Human Resources & Policy,
I. Riffel - Assistant Superintendent, Program,
J. Karras - Assistant Superintendent, Divisional Support Services,
S. Schmidt - Assistant Superintendent, Student Services,
C. Stahlke - Secretary-Treasurer.

Regrets: G. Melnyk

CALL TO ORDER

Meeting called to order at 8:10 p.m.

AGENDA APPROVAL

Resolution #BD20160908.1001

Moved By: Tim Johnson Second By: Jaime Glenat
THAT the agenda be approved as amended.

Carried

Minutes Approval

Resolution #BD20160908.1002

Moved By: David Johnson Second By: Dianne Zuk
THAT the minutes of the Regular Meeting of the Board held on June 23, 2016, be approved as circulated.

Carried

Standing Committee Reports, Special Committee Reports and Other Reports

(STANDING COMMITTEE
REPORTS, SPECIAL
COMMITTEE REPORTS
AND OTHER REPORTS)
(Issue #20160624003)

Resolution #BD20160908.1003

Moved By: Jaime Glenat Second By: David Johnson
THAT the Standing Committee Reports, Special Committee Report and
Other Reports be received as information and,
THAT the Teacher Contracts (Permanent and Term) as listed in the
Teacher Contracts Report dated September 8, 2016, be ratified and,
THAT the Teacher Contract Alterations as listed in the Contract Alterations
Report dated September 8, 2016, be approved and,
THAT the Substitute Teacher Contracts as listed in the 2016-17 Substitute
Teacher Contracts Report dated September 8, 2016, be ratified.

Carried

**By-Law No. 111
(Promissary Note
LTPS0047)**

(BY-LAWS AND/OR
POLICIES)
(Issue #20160901002)

Resolution #BD20160908.1004

Moved By: Tim Johnson Second By: Kathleen McMillan
WHEREAS it is deemed necessary and expedient to raise by loan the sum of Four Million Three Hundred Thirty-Four Thousand Nine Hundred Dollars (\$4,334,900) on the credit of said School Division for the purpose of payment for Dieppe Elevator and Roofing, Fort Richmond Modular Classrooms, South Pointe New School, Vincent Massey Elevator.
THEREFORE, BE IT RESOLVED THAT By-Law No. 111, being a by-law of the Board of Trustees of the Pembina Trails School Division, for the purpose of borrowing the sum of 4,334,900 dollars and of issuing a Debenture and/or Promissary Note (hereinafter called the Security) therefor be given first reading.

Carried

**Manitoba
Association of
Parent Councils
(MAPC)
Membership**

(CORRESPONDENCE
FOR DISCUSSION)
(Issue #20160822001)

The Superintendent reviewed the correspondence received by the Manitoba Association of Parent Councils.

Resolution #BD20160908.1005

Moved By: Dianne Zuk Second By: David Johnson
THAT the correspondence from the Manitoba Association of Parent Councils be received as information

Carried

**Request for
Representation -
Manitoba School
Boards
Association**

(CORRESPONDENCE
FOR DISCUSSION)
(Issue #20160907017)

It was proposed that K. McMillan and T. Johnson will represent Pembina Trails at the Manitoba School Boards Association Meeting with City of Winnipeg liaison B. Mayes re, parking enforcement.

Resolution #BD20160908.1006

Moved By: Laureen Goodridge Second By: Sheila Billingham
THAT Trustees K. McMillan and T. Johnson represent Pembina Trails at the Manitoba School Boards Association meeting with City of Winnipeg liaison.

Carried

**Pembina Trails
Voices Report**

(PEMBINA TRAILS
VOICES)
(Issue #20160908006)

D. Zuk reported that the number of Pembina Trails Voices (PTV) choristers is down. She noted that the Pembina Trails Voices Annual General Meeting will be held on Sunday, September 11, 2016. She said that there will be a PTV trip to Cuba and fundraising activities for the trip are underway.

K. McMillan reported that the PTV Senior Choir received second place at the Nationals.

Resolution #BD20160908.1007

Moved By: Jaime Glenat Second By: Laureen Goodridge
THAT the Pembina Trails Voices report be received as information.

Carried

**School
Community**

The Superintendent reported that the links to the School Community Reports are on the divisional web page. The Assistant Superintendent,

Reports

(ADMINISTRATIVE
REPORTS)

(Issue #20160829001)

Program, said that the school reports are no longer sent to the Provincial Government. It was noted that the requirement to prepare the reports is a government directive.

Early Childhood Assistant Supervisor Wage Rates

(ADMINISTRATIVE
REPORTS)

(Issue #20160706001)

The Secretary-Treasurer reviewed the Early Assistant Supervisor wage rate schedule.

Resolution #BD20160908.1008

Moved By: Kathleen McMillan Second By: David Johnson

THAT the wage schedule for the Early Childhood Assistant Supervisor dated June, 27 2016, for the period July 1, 2016 to June 30, 2017, be ratified.

Carried

Letter of Understanding Pembina Trails Teachers Association

(ADMINISTRATIVE
REPORTS)

(Issue #20160822002)

The Secretary-Treasurer reviewed the Letter of Understanding between the Pembina Trails School Division and the Pembina Trails Teachers Association (PTTA).

Resolution #BD20160908.1009

Moved By: Kathleen McMillan Second By: David Johnson

THAT the Letter of Understanding between the Pembina Trails School Division and the Pembina Trails Teachers Association dated September 8, 2016, and effective September 1, 2016, be ratified.

Carried

Facilities Capital Projects - Summer 2016

(ADMINISTRATIVE
REPORTS)

(Issue #20160825001)

The Assistant Superintendent, Divisional Support Services, provided an update on Capital Projects, including:

- Chapman transfer to Royal
- Acadia
- Beaumont
- General Byng
- Dieppe
- Shaftesbury
- Westdale
- Oakenwald
- Oak Park
- Ryerson
- Fort Richmond
- Vincent Massey
- I. T. projects
- A. A. Leach
- Beaumont
- South Pointe

The Assistant Superintendent, Divisional Support Services, said that there have been some challenges with the two level authentication for Information Technology. He explained the testing that was done before the authentication was rolled out to staff. Challenges have included staff accessing our services through their private devices. He explained that we have several thousand individual devices which have to be supported by our I. T. Department which had not been anticipated.

He said that the Capital Projects presentation will be placed on the Division website. He noted that the Gil Bramwell Field development is completed. He said that the football team will be playing on the field next fall.

Resolution #BD20160908.1010

Moved By: David Johnson Second By: Tim Johnson

THAT the Facilities Capital Projects report be received as information.

Carried

**Ecole South
Pointe School
Catchment**

(ADMINISTRATIVE
REPORTS)

(Issue #20160829002)

The Assistant Superintendent, Human Resources and Policy, explained the reason why the Administration is proposing a minor amendment to the Ecole South Pointe School Catchment Resolution. The amendment is for clarification.

Resolution #BD20160908.1011

Moved By: Kathleen McMillan Second By: Laureen Goodridge

THAT Board Resolution #BD20141211.1005 with respect to the Ecole South Pointe School Catchment Area be amended as follows:

A. In the K-8 English Language Program section, amend No. 1 to read:

"From the intersection of the north property line of the properties on the north side of Lee Boulevard and Kenaston Boulevard easterly to the intersection of Lee Boulevard and Waverley Street, then"

B. In the K-8 French Immersion Program section, amend No. 1 to read:

"From the intersection of the north property line of the properties on the north side of Lee Boulevard and Kenaston Boulevard easterly to the intersection of Lee Boulevard and Waverley Street, then"

Carried

**Correspondence
for Information
Distribution List -
September 8,
2016**

(CORRESPONDENCE
FOR INFORMATION
DISTRIBUTION LIST)

(Issue #20160624004)

D. Zuk referenced the letter to the Superintendent from the Deputy Minister of Education with respect to conditional use of one classroom at Ecole South Pointe School for before and after child care. She read the following excerpt from the letter:

"In regard to your specific question about the conditional use of one classroom at the school for before and after child care, please be advised that the Department is prepared to allow the Pembina Trails School Division to reclaim space for instructional purposes should it become necessary to do so. In giving the school division this latitude, however, the school must annually make clear to parents that the space is available on a year to year basis only and is contingent upon the ongoing instructional requirements of the school. Should it become evident that the space will be needed for instructional purposes for the beginning of a new school year, and that no alternative space could be found in the school despite reasonable efforts to identify such, parents must be given as much advance notice as possible of the discontinuation of that program so that they may have time to make alternate arrangements for their children."

The Superintendent said that the day care will share this information with parents and the Division has shared the letter with the school principal. He said that once the Division has decided whether the space can be continued into the following year, the day care will be notified. He said that

this information can be attached to each day care registration form. He said that the Division will prepare the extract that the day care will share with the parents of children in day care.

T. Johnson said that Metro Transit has made changes to Route No. 94 affecting students attending Viscount Alexander School and General Byng School. The Superintendent will write to the Director of Metro Transit expressing the Division's concerns with these changes.

The Superintendent reported that he has not received any response from parents regarding the Making the Move letter. He anticipates that it won't be until next week before any response is received.

Resolution #BD20160908.1012

Moved By: Dianne Zuk Second By: Laureen Goodridge

THAT the Correspondence for Information Distribution List dated September 2, 2016, be received as information.

Carried

**Question from
Members of the
Public**

(QUESTIONS FROM
MEMBERS OF THE
PUBLIC IN ATTENDANCE)
(Issue #20160907011)

B. Mauthe, President of the Pembina Trails Teachers Association, said that the Letter of Understanding will be reviewed by their Executive next week.

The Superintendent said that there is nothing that can be shared concerning Chapman School. He said that the Board has several options as to the disposition of the Chapman School building and the Board is turning its mind to the matter.

ADJOURNMENT

The Chair thanked the former Chair, T. Johnson, for his hard work for the last two years.

Meeting adjourned at 9:10 p.m.

Chair of the Board

Secretary-Treasurer