

**École Crane Parent Advisory Council (PAC)  
Annual General Meeting (AGM), May 30, 2022  
Minutes**

Name	Role	Present	Regrets
Kimberly Soul	Chair	X	
Brenda Stewart	Principal	X	
Alison McCullough-Butchart	Secretary	X	
Jen Lancaster	Special Events	x	
On Hold	Milk Program		
Lorraine Crawford	Treasurer		x
Arleigh Hrycaiko-Assie	SGTC Rep	x	
Loni Andres	Member-at-Large	x	
Xinli Wang (Cinlee)	Hot Lunch	x	

Name	Role	Present	Regrets
Laurel Grindy	Member-at-Large	x	
Krista Pierce	Vice-Chair	x	
Christina Nguyen	Parent Participant	x	
Christina Elders	Parent Participant	x	
	Parent Participant		
	Parent Participant		
	Parent Participant		
	Parent Participant		

**1.0 Welcome/Adoption of Agenda**

- Meeting called to order 7:55 pm
- Motion to adopt agenda moved by Krista seconded by Laurel

**2.0 Approval of Minutes from 2021**

- Approve 2021 minutes moved by Loni, seconded by Arleigh

**3.0 Annual Reports**

**Chair's Report – Kimberly Soul**

This has been a wonderful year – one that more resembled pre-Covid times and for that I am extremely thankful. When there were periods of influx due to Covid-19 the students, staff, and parents all pivoted as needed. I am very proud of what PAC accomplished this year given all the uncertainty and restrictions. We donated to classroom enrichment, got Munch a Lunch back up and running, had a successful Purdy's fundraiser, Shelmerdine's poinsettia fundraiser, Fundsript fundraiser, Mom's panty fundraiser, donated to the Grade 4 Farewell and hosted a wonderful Staff Appreciation Week as well as a special surprise entertaining event for the students to be held on June 24th.

I personally am so thankful to all of PAC for your time and efforts this year. Everyone had so many extra demands on them this year (never mind the mental load of a pandemic) and you all still rose to occasion and supported our school. I know we are all forever indebted to the staff at Ecole Crane who have made this year an absolute success and have ensured our children's safety and supported their mental health. We truly have the most committed, loving and caring staff that make this school feel like a family.

I am very thankful to Mme Stewart for all her help and support this year and from the first day I met her at Crane. Her dedication and love for Ecole CRane is unmatched and remarkable. We are so sad to see you go but know that you will be blessing a new school with your love and dedication.

It has been a pleasure working with you all this year and I look forward to next year when we can continue our goal of supporting the students and staff of Ecole Crane.

### **Principal's Report – Brenda Stewart**

It has been another whirlwind of an unprecedented school year. I am hoping this is the last report where “unprecedented” needs to be mentioned. Students, staff and families have shown incredible resilience and flexibility during this pandemic and the rainbow of colours that we programmed through. There are just not the words to express my profound gratitude to our families for supporting us amid the seemingly never-ending changes over the past years. It has been an absolute honour to have had the privilege of leading this school these past 6 years. I know that Mme Rochon will appreciate all of you as much as I have

### **Treasurer's Report – Jen Lancaster**

We are ending the year with a healthy balance of \$3,500, this will assist with classroom enrichment in the fall.

### **Lunch Program Report- Lorraine Crawford**

This will continue next year until the school division takes this over in 2023-2024.

### **Milk Program Report –**

On Hold - No report.

### **Special Events Report – Jen Lancaster**

We had a good year with many events including santa, festival, teacher appreciation, grade 4 farewell and the year end circus event.

### **Hot Lunches- XinliWang**

Prices could increase next year.

### **SGTC School Grounds Transformation Committee Report Arleigh Hrycaiko-Assié**

SGTC had a great year even though it's been trying times in the pandemic. We were able to have successful fundraisers this year. Our Farm to School fundraiser raised \$1520.00 and had thirteen volunteers, ten of which were VMC students. It's wonderful to see the 'older' school in the community help out the 'young' one! Thank you to Colleen for leading this activity.

Kennis Fung was the lead in writing a grant on behalf of our committee for funds for our outdoor classroom. That's no easy feat so well done Kennis and thank you! Marshall and Kennis finalized the grant and we are now waiting to hear if we were successful...fingers crossed. We should hear in June.

SGTC partnered with a grade 4 teacher to do a raised garden. Two galvanized troughs were purchased and the teacher & her class will be planting those up with garden plants to attract butterflies and other pollinators!

Our Glenlea plant sale was a hit, raising \$1300.00. Thank you to Fleur who was the lead on this initiative and to all the wonderful volunteers that took the time to help out.

We have had wonderful committee and volunteers that have been so helpful this year. Thank you to all committee members & volunteers. Your contributions are so valuable!

Special thank you to Marshall Kirton for Chairing SGTC this year and continuing on next year in this role.

SGTC is looking for new members to join. Either members at large or anyone interested in the role of Secretary; SGTC-PAC Liaison or Glenlea plant sale lead. We would love for you to join and be a part of this wonderful committee. Please reach out to Marshall if you have any questions or are interested in joining. [mkirton@gmail.com](mailto:mkirton@gmail.com)

#### **4.0 New Business**

##### **Election of PAC Executive**

Chair – Kim Soul

Vice Chair – Krista Pearce

Treasurer- Lorraine Crawford

Secretary – Alison McCullough-Butchart

Special Events- Jen Lancaster/Krista Pearce

Milk – Position on Hold

Hot lunch – Krista Pierce (administration)

SGTC liaison – Marshall Kirton - Chairperson, Marshall Kirton - SGTC liaison and Secretary, - Treasurer – Christina Elders

Members at large- Laurel Grindey, Christina Elders and Loni Andres

- Motion moved by Arleigh accept the PAC slate, seconded by Jen
- Agree to keep the 4<sup>th</sup> Monday of the Month as date for PAC meetings, Agree to forgo December and June Meetings Motion moved by , Second,

#### **5.0 Next AGM May 29, 2023**

#### **6.0 Motion to adjourn AGM** Jen, Second: Loni

Meeting adjourned 8:14pm