

**ÉCOLE CRANE PARENT ADVISORY COUNCIL (PAC)
Minutes**

Date: April 24, 2023

Name	Role	Present	Regrets
Chantal Rochan	Principal	x	
Kimberly Soul	Chair	x	
Krista Pierce	Vice Chair/Special Events	x	
Jen Lancaster	Member-at-Large		x
On Hold	Milk Program		
Lorraine Crawford	Treasurer		x
Christina Elders	Parent Participant	x	
Marshall Kirton	SGTC Rep		x
Georgia Couturier	Hot Lunch	x	
Alison McCullough-Butchart	Secretary		x

Name	Role	Present	Regrets
Nadine Smith	Parent Participant		x
Laurel Grindy	Member at Large		x
Kim Christina Nguyen	Parent Participant	x	
	Teacher Rep.		
Jen Wilson	Parent Participant		x
Xinli Wang	Parent Participant	x	

#	Agenda Item	Discussion / Notes	Action Item(s)	Who Responsible	Due Date
1.0	Welcome	<ul style="list-style-type: none"> Welcome to all! Meeting called to order 7:05 pm 			
1.0	Adoption of Agenda	<ul style="list-style-type: none"> Motion to approve to adopt 	Adopt Agenda		Completed
2.0	Minutes of last Meeting	<ul style="list-style-type: none"> Motion to approve as written 	Adopt Minutes		Completed
3.0	Chair's Report Kim Soul	<ul style="list-style-type: none"> No report 			

4.0	Principal's Report Chantal Rochan	To date:			
5.0	Treasurer's Report Lorraine Crawford	<ul style="list-style-type: none"> We have \$ 9454.06 in the bank 			
6.0	Special Events	<ul style="list-style-type: none"> teacher appreciation week: sign up sheet will be sent out. Grade 4 farewell: Mme Chantal Rochon sharing information from the teachers. Can PAC do decorations for June 16th bike rally? No rain date and this would be the final year. End of the year assembly 			
7.0	Fun Lunch Friday's	<ul style="list-style-type: none"> Lunch in the gym on June 12 or 13th coordinated by Jen and Jen to speak with Lorraine Fun lunch Friday 		Motion by Georgina, second by Krista	
8.0	Milk Program	<ul style="list-style-type: none"> On Hold 			
9.0	Lunch Program	<ul style="list-style-type: none"> \$ went down 			

	Lorraine Crawford	<ul style="list-style-type: none"> Georgia stepped down and Xinli will take over her role; hopefully Lorraine will be on site on lunch dates 			
12.0	New Business	<ul style="list-style-type: none"> we need more people for PAC We need a co-chair 			
13.0	Adjourn	<ul style="list-style-type: none"> Motion to adjourn Next meeting Tue May 23rd @ 7 pm, via zoom for now Adjourned at 7:43 pm 	Adopt adjournment		Completed
14.0	Minutes Posted	<ul style="list-style-type: none"> Kim will post the last finalized minutes to http://www.pembinatrails.ca/crane/parent/Advisory%20Council/index.html 	Post minutes to web site		As finalized