

ÉCOLE CRANE PARENT ADVISORY COUNCIL (PAC)

Minutes

Date: February 28, 2022

Name	Role	Present	Regrets
Brenda Stewart	Principal	x	
Kimberly Soul	Chair	x	
Krista Pierce	Vice Chair		x
Jen Lancaster	Special Events		x
On Hold	Milk Program		
Lorraine Crawford	Treasurer		x
Arleigh Hrycaiko-Assie	SGTC Rep	x	
Loni Andres	Member-at-Large	x	
Xinli Wang (Cinlee)	Hot Lunch	x	
Alison McCullough-Butchart	Secretary	x	

Name	Role	Present	Regrets
Kerri Martin	Teacher Rep	x	
Laurel Grindy	Member at Large		x
Christina Elders	Parent Participant	x	
Nadine Smith	Parent Participant	x	
Christina Nguyen	Parent Participant	x	
	Parent Participant		
	Parent Participant		
	Parent Participant		

#	Agenda Item	Discussion / Notes	Action Item(s)	Who Responsible	Due Date
1.0	Welcome	<ul style="list-style-type: none"> Welcome to all! Meeting called to order 7:05 pm 			
1.0	Adoption of Agenda	<ul style="list-style-type: none"> Motion to approve to adopt with the addition of change to next meeting date from March 28 to April 25 and removal of Shelmerdines spring from 12.0 	Adopt Agenda	Moved by seconded by	Completed
2.0	Minutes of last Meeting	<ul style="list-style-type: none"> Motion to approve as written 	Adopt Minutes	Moved by Loni seconded by Arleigh	Completed
3.0	Chair's Report Kim Soul	<ul style="list-style-type: none"> No report 			

4.0	Principal's Report Brenda Stewart	<p>To date:</p> <ul style="list-style-type: none"> · We currently have 291 students registered. · Our second of virtual tri-conferences took place earlier this month. We are feeling hopeful that we will be able to welcome families in person in the fall. · Our Virtual Scholastic Book Fair was a success! \$400 was raised toward new books for the library. Thank you to families who purchased books online. · We held our Kindergarten Information session on February 10th. We had fewer families than anticipated. Registrations are coming in more slowly than usual as well. We currently have ~25 students registered for the fall (we typically have ~40 at this point). · I Love to Read week provided many fun opportunities for students for students. It is wonderful to see students so engaged in reading. · M. Labossière was able to offer a fun and exciting outdoor activity day on Friday to celebrate Festival du Voyageur. As always, students thoroughly enjoyed all of the games, especially the open fire pit and hot chocolate station. <p>Upcoming:</p> <ul style="list-style-type: none"> · We look forward to warmer temperatures in March - which will hopefully result in fewer bus cancellations and indoor recesses! · There will be no school on March 18th, April 15th and April 22nd. · Report cards are scheduled to be available for families to view on April 6th. · Lifetouch is booked to offer spring pictures on April 11th. · We will be recognizing International Day of Pink on April 13th. 			
5.0	Treasurer's Report Lorraine Crawford	<p>The current bank balance is \$6264.84, with two lunch cheques (approx. \$1000) still to be debited.</p>			

		The proceeds from the Shelmardine sale will be deposited as soon as we get a cheque from the school (the cheque was made out to them, not PAC).			
6.0	Special Events Jen Lancaster	<ul style="list-style-type: none"> No report 			
7.0	Fun Lunch Friday's Xinli Wang	<ul style="list-style-type: none"> No report 			
8.0	Milk Program	<ul style="list-style-type: none"> On Hold 			
9.0	Lunch Program Lorraine Crawford	<p>The second lunch payment was deposited, and tax receipts have gone home.</p> <p>Looking for someone to work Wednesdays, will ask VMC to make an announcement. Otherwise fully staffed and everything is going well. Lunch monitors doing a wonderful job.</p>			
10.0	School Grounds Transformation Committee Arleigh Hrycaiko-Assie SGTC	<p>Glenlea Plant Sale:</p> <ul style="list-style-type: none"> Orders can be placed now online and will end on April 15th. Plant pick-up date is May 13th in the gymnasium. If interested in volunteering, you can reach out to the lead contact for this activity, Fleur McLauchlan at fleurmclauchlan@gmail.com Volunteering is a great way to meet other Crane families! :) We will be looking for a lead for this project next year and so if you are interested to learn more, please reach out to Fleur. <p>Outdoor Classroom Project:</p> <ul style="list-style-type: none"> Sending in grant application tomorrow, March 1st 2022. We will find out we were successful in June. <p>Spring Clean up:</p> <ul style="list-style-type: none"> Tentative date for spring clean up is Saturday May 29th 9am-12pm. 			

		<p>- We will confirm at the beginning of May that the activity is a go and families will be able to sign up online like they have in previous years.</p> <p>If interested to learn more about the School Grounds Transformation Committee please contact Chair, Marshall Kirton at mkirton@gmail.com.</p>			
11.00	Previous Business	<ul style="list-style-type: none"> Fundschrift – cheque received 			
12.0	New Business	<ul style="list-style-type: none"> Mom's Pantry - The fundraiser is now closed, and we raised a little over \$800 (I can give an exact amount once they send us the final paperwork). For future years I would recommend this fundraiser, Fran was incredibly helpful, and is so organized that everything was simple. The orders will be delivered to the school on March 7, 2022, and parents can pick up their orders between 3:15-6pm Purdy's – deadline for orders is March 18, 2022, pick up at school April 8, 2022 Teacher Appreciation – this is the week of May 9-13, 2022. Lunch will be on May 11. Further information regarding lunch, snacks and recess supervision will be emailed at a later date. 			
13.0	Adjourn	<ul style="list-style-type: none"> Motion to adjourn Next meeting April 25, 2022 @ 7 pm, via zoom for now Adjourned at 7:52 pm. 	Adopt adjournment	Motion moved A by, seconded by	Completed
14.0	Minutes Posted	<ul style="list-style-type: none"> Sara Lopez will post the last finalized minutes to http://www.pembinatrails.ca/crane/parent/Advisory%20Council/index.html 	Post minutes to web site		As finalized