

**ÉCOLE CRANE PARENT ADVISORY COUNCIL (PAC)
Minutes**

Date: May 30, 2022

Name	Role	Present	Regrets
Brenda Stewart	Principal	x	
Kimberly Soul	Chair	x	
Krista Pierce	Vice Chair	x	
Jen Lancaster	Special Events	x	
On Hold	Milk Program		
Lorraine Crawford	Treasurer		x
Arleigh Hrycaiko-Assie	SGTC Rep	x	
Loni Andres	Member-at-Large	x	
Xinli Wang (Cinlee)	Hot Lunch	x	
Alison McCullough-Butchart	Secretary	x	

Name	Role	Present	Regrets
Laurel Grindy	Member at Large	x	
Christina Nguyen	Parent Participant	x	
Christina Elders	Parent Participant	x	
	Parent Participant		
	Parent Participant		
	Parent Participant		
	Parent Participant		

#	Agenda Item	Discussion / Notes	Action Item(s)	Who Responsible	Due Date
1.0	Welcome	<ul style="list-style-type: none"> Welcome to all! Meeting called to order 7:02 pm 			
1.0	Adoption of Agenda	<ul style="list-style-type: none"> Motion to approve to adopt 	Adopt Agenda	Moved by seconded by	Completed
2.0	Minutes of last Meeting	<ul style="list-style-type: none"> Motion to approve as written 	Adopt Minutes	Moved by Jen seconded by Arleigh	Completed
3.0	Chair's Report Kim Soul	<ul style="list-style-type: none"> No report 			

4.0	Principal's Report Brenda Stewart	<p>To date:</p> <ul style="list-style-type: none"> · Our class configurations are currently planned as follows: K, K, K, 1, 1, 1/2, 2, 2/3, 2/3, 3, 4, 4. We continue to receive registrations so these configurations may change. · Staff appreciation week was a huge success! Thank you! We were spoiled beyond belief with gifts of food and drink and truly felt the support of and love from our community. · Our Spring Concerts were absolutely beautiful. We were thrilled to be able to welcome families into the building once again for live concerts. The silver collection at the concert raised \$805.95 to go toward UN Refugee Agency; an organization providing humanitarian support to Ukrainians forced to leave their homes · Students participated in Bus Ridership once again in May. · Marathon Club is up and running once again this year. Thank you to M. Labossiere and parent volunteers for making this possible. · Unfortunately, due to poor weather, our school and divisional track and events were cancelled. <p>Upcoming:</p> <ul style="list-style-type: none"> · Our Kindergarten Orientation for incoming kindergarten students will be held on June 22nd. We anticipate having 3 kindergarten classes once again next year. · We are planning to have a TAG group activity on the afternoon of June 3rd. · A reminder that there is no school on June 17th. This is also the date of our grade 4 Farewell. We will be having a bike/car parade as we have the last couple of years. This format has been incredibly well received by students, families and staff. More information will be provided to parents as it becomes available. · We are planning for a final school-wide assembly on June 24th at approximately 9:00 am. Family members will be invited to attend. An email will be sent home closer to the date. 			
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		· The last day of classes is June 29th.			
5.0	Treasurer's Report Lorraine Crawford	<p>We have \$6418.87 in the bank, but have two cheques still waiting to clear (Munchalunch renewal \$336/pizza pizza \$357.85) so the actual amount is \$5788.29.</p> <p>Cheque for the classroom enrichment in the fall was written this month.</p> <p>M. Labossiere has made a request for PAC to help pay for the bouncy castles for June 28th.</p> <p>Motion: PAC to pay the \$1,575 for the bouncy castles, Brenda will also contribute some funds that have been left over from previous fund raisers Lorraine is happy to stay on as treasurer unless someone else wants to do it.</p>	Adopt Motion	Moved by Arleigh, seconded by Jen	
6.0	Special Events Jen Lancaster	No report			
7.0	Fun Lunch Friday's Xinli Wang	<ul style="list-style-type: none"> This event runs every Thursday, last day will be June 23rd. Krista will take over administration but we need someone to hand out food. Lorraine and Krista may be able to help. 			
8.0	Milk Program	<ul style="list-style-type: none"> On Hold 			
9.0	Lunch Program Lorraine Crawford	<p>Fully staffed, we lost Faraifta because she moved to BC, but her replacement Ksenia is wonderful.</p> <p>Our lunch program will continue as usual until 2023-2024 when the school division will take over the program</p>			
10.0	School Grounds Transformation Committee Arleigh Hrycaiko-Assie SGTC	<ul style="list-style-type: none"> In May we had our Glenlea Plant sale. We raised \$1300.00 for our outdoor classroom project and the addition of more trees. We had a good number of volunteers that came out to help. The help was so appreciated and it was wonderful to meet other Crane families! Thank you to all the volunteers. Thank you to Fleur for being the lead for the Glenlea plant sale for the past couple of years. We are looking for a lead volunteer for this fundraiser next year. We are also looking for volunteers for the School Grounds Transformation Committee next year. Please reach out to Marshall Kirton at mkirton@gmail.com if you would 			

		like to learn more and participate. We would love for you to join our committee!			
11.00	Previous Business	<ul style="list-style-type: none"> Grade 4 Farewell: Jen will purchase additional gift cards and labels will be printed. Kids can bike, roller blade, use scooter, it is their choice. PAC Circus event June 24th: Popcorn will be bagged and put in Rubbermaid tote, if outside parents can attend. Loni, Jen and Christina available to promote PAC at this event and hand out popcorn. 			
12.0	New Business	<ul style="list-style-type: none"> Replacement person for Fun lunches: possibly Lorraine and/or Krista. Special Events: Jen is still around next year, Krista will help. Milk Program: was in the past provided daily from mid-October. Not profitable it is to promote healthy drinks. The volunteer does not need to be present every day but needs to coordinate payment. Open House on evening of September 6th: PAC may set up table to promote events. 			
13.0	Adjourn	<ul style="list-style-type: none"> Motion to adjourn Next meeting September 26, 2022 @ 7 pm, via zoom for now Adjourned at 7:53 pm 	Adopt adjournment	Motion moved A by, seconded by	Completed
14.0	Minutes Posted	<ul style="list-style-type: none"> Sara Lopez will post the last finalized minutes to http://www.pembinatrails.ca/crane/parent/Advisory%20Council/index.html 	Post minutes to web site		As finalized