

**ÉCOLE CRANE PARENT ADVISORY COUNCIL (PAC)**

**Minutes**

**Date: May 31, 2021**

Name	Role	Present	Regrets
Kimberly Soul	Chair	x	
Brenda Stewart	Principal	x	
Jaspreet Bakshi	Parent Participant		x
Jen Lancaster	Treasurer	x	
Lori Grevstad	Pizza Lunch Co-coordinator	x	
On Hold	Milk Program		
Lorraine Crawford	Special Events		x
Arleigh Hrycaiko-Assie	SGTC Rep	x	
Loni Andres	Member-at-Large	x	
Xinli Wang (Cinlee)	Parent Participant		x
Alison McCullough-Butchart	Vice Chair/Secretary	x	

Name	Role	Present	Regrets
	Teacher Rep		
Krista Pierce	Member at Large	x	
Amy Bain	Member at Large		x
Laurel Grindey	Parent Participant	x	
	Parent Participant		
	Parent Participant		
	Parent Participant		
	Parent Participant		
	Parent Participant		
	Parent Participant		

#	Agenda Item	Discussion / Notes	Action Item(s)	Who Responsible	Due Date
1.0	<b>Welcome</b>	<ul style="list-style-type: none"> <li>Welcome to all! Meeting called to order 7:03pm</li> </ul>			
1.0	<b>Adoption of Agenda</b>	<ul style="list-style-type: none"> <li>Motion to approve to adopt</li> </ul>	Adopt Agenda	Moved by Laurel Grindey seconded by Krista Pierce	Completed
2.0	<b>Minutes of last Meeting</b>	<ul style="list-style-type: none"> <li>Motion to approve as written: amend to reflect Laurel Grindey was present</li> </ul>	Adopt Minutes	Moved by Jen Lancaster, seconded by Krista Pierce	Completed
3.0	<b>Chair's Report</b> Kim Soul	It has definitely been an interesting and trying year. I think we all came into the 2020 school year with hope and although the year was affected by COVID-19 more greatly than I personally expected, the students, staff, and parents all pivoted as needed. I am very proud of what PAC accomplished this year given all the uncertainty and restrictions. We donated to classroom enrichment, had			

		<p>a successful Purdy's fundraiser, started the FlipGive app fundraiser, received the Winnipeg Wellness Grant that allowed us to hire Fort Whyte to do outside classroom instruction with every student in the school (and just in time before remote learning started again!), have planed the Grade 4 farewell and hosted a wonderful Staff Appreciation Week.</p> <p>I personally am so thankful to all of PAC for your time and efforts this year. Everyone had so many extra demands on them this year (never mind the mental load of a pandemic) and you all still rose to occasion and supported our school. I know we are all forever indebted to the staff at Ecole Crane who have made this year an absolute success and have ensured our children's safety. I get emotional just thinking about it. We truly have the most committed, loving and caring staff that make this school feel like a family.</p> <p>It has been a pleasure working with you all this year.</p>			
4.0	<b>Principal's Report</b> Brenda Stewart	<p>To date:</p> <ul style="list-style-type: none"> <li>· We donated another a large garbage bag filled with "tabs" to Tabs for Harley this year. Thank you for having your family members collect these for us.</li> <li>· Our staffing is complete for the upcoming school year. We welcome Mme Lauren Gibson to our staff. We wish Mme Acheson a wonderful year at home on maternity leave next year. Our class configurations are currently planned as follows: K, K, K, 1, 1, 1/2, 2, 2/3, 2/3, 3/4, 3/4, 4. Due to our current numbers in grades 1-4, I am only able to accept SOC applications in kindergarten for next year. We currently have 285 students pre-registered for 2021-2022.</li> <li>· Staff appreciation week was a huge success! We were spoiled beyond belief and truly felt the support of and love from our community.</li> <li>· Our school's annual Community Report is now posted on the school website.</li> <li>· In addition to our annual Staff Appreciation Luncheon that the Board of Trustees provides, we were provided with a second opportunity for a staff luncheon as a special thank you from the Board.</li> <li>· The division has provided a laptop to every teacher in the division. This was greatly appreciated.</li> </ul>			

		<p>· Pembina Trails has provided us with ample resources so that we may implement LLI (Leveled Literacy Intervention) more universally next year. This LLI support will be offered in lieu of Reading Recovery for next year.</p> <p>Upcoming:</p> <p>· Fort Whyte Virtual field trips begin this week. Teachers are doing their best to coordinate schedules that work around all the moving parts.</p> <p>· In lieu of Welcome to Kindergarten stay-and-play, we will be sending videos home to parents and then having them come to the school to pick up their Welcome to Kindergarten bag that the school division has provided to us this year. Date yet to be determined.</p> <p>· A reminder that there is no school on June 18th. This is also the date of our grade 4 Farewell. We will be having a bike/car parade like we did last year. More information will be provided to parents as it becomes available.</p> <p>· All funds collected by the school will now need to go through Permission Click. This is a divisional initiative and more information will follow in the fall.</p>			
5.0	<b>Treasurer's Report</b> Jen Lancaster	<ul style="list-style-type: none"> <li>• No Report</li> </ul>			
6.0	<b>Special Events</b> Lorraine Crawford	<ul style="list-style-type: none"> <li>• No Report</li> </ul>			
7.0	<b>Fun Lunch Friday's</b>	<ul style="list-style-type: none"> <li>• No Report</li> </ul>			
8.0	<b>Milk Program</b>	<ul style="list-style-type: none"> <li>• No Report</li> </ul>			
9.0	<b>Pizza Lunch Days</b> Lori Grevstad	<ul style="list-style-type: none"> <li>• No Report</li> </ul>			

9.0	<b>Lunch Program</b> Lorraine Crawford	<ul style="list-style-type: none"> <li>We only have 5 people working right now because of remote learning (which has made lunches so simple and fun, everyone can play anywhere with anyone!) but the rest of the staff is ready to come back whenever the kids return. There is about \$10 000 on the bank with 2 and a half months of supervision still to pay for (our payroll is always 2 weeks behind) so the remote learning was kind of a blessing in disguise, we will have enough to cover all the invoices with a little to spare. Usually we pay for new employees criminal record checks after 3 months of work, but this year I told the newbies that would depend on how much was left over at the end of the year, however I feel confident we'll be able to reimburse them.</li> </ul>			
10.0	<b>School Grounds Transformation Committee</b> Arleigh Hrycaiko-Assie SGTC	<ul style="list-style-type: none"> <li>Organization that runs Farm to School fundraiser is going to run next school year. This week they will be accepting schools to book their date. Colleen will confirm a date with them for our school for some time in October. We will promote this fundraiser at EVA and VMC in the fall.</li> <li>Made a first deposit to landscape architect Little Bluestem Landscape Architecture and have begun working with them for 1st phase to build outdoor seating/classroom area.</li> <li>MB Hydro came to mark the utility lines in the school yard related to the pollinator and veg garden. The trough planter is ready to be brought to the school and be planted up. Due to all the changes with covid-19 and restrictions the wood planter will be postponed until the fall time.</li> <li>Wildflowers Winnipeg donated seeds for the veggie and pollinator garden</li> </ul>			
11.00	<b>Previous Business</b>	<ul style="list-style-type: none"> <li>Grade 4 Farewell parade- drive by is good because it is moving. It would be an issue with restrictions otherwise. We will have to cancel the hot dog truck. Lori is looking into \$5 gift card for the students instead, perhaps ice cream from a local business.</li> </ul>			
12.0	<b>New Business</b>	<ul style="list-style-type: none"> <li>Hallway walls are getting painted therefore a decision needs to be made regarding past school photos. One thought is to ask students what they would like to see. There has been no roof top picture for last two years, Some walls have student art work, this could be expanded. Perhaps school pictures for past five years to incorporate current students. Past pictures could be scanned for a memory book. Whyte Ridge school has a mural. Perhaps have something like this with a mix of English and French language. It would be a good learning opportunity for the students.</li> </ul>			

		<ul style="list-style-type: none"> <li>Outdoor mats – some need repaired or replaced. Maintenance costs depends on who initially paid for it/installed. If there is a cost over the summer school will be billed and PAC can reimburse. There is also maintenance issues with the hill. There could be drainage issues that will affect the product we use.</li> </ul>			
13.0	<b>Adjourn</b>	<ul style="list-style-type: none"> <li>Motion to adjourn</li> <li>Next meeting September 27, 2021 @ 7 pm, via zoom for now</li> <li>Adjourned at 7:43 pm.</li> </ul>	Adopt adjournment	Motion moved by Jen Lancaster, seconded by Loni Andres	Completed
14.0	<b>Minutes Posted</b>	<ul style="list-style-type: none"> <li>Tracey Dionne will post the last finalized minutes to <a href="http://www.pembinatrails.ca/crane/parent/Advisory%20Council/index.html">http://www.pembinatrails.ca/crane/parent/Advisory%20Council/index.html</a></li> </ul>	Post minutes to web site		As finalized