

ÉCOLE CRANE PARENT ADVISORY COUNCIL (PAC)

Minutes

Date: November 22, 2021

Name	Role	Present	Regrets
Brenda Stewart	Principal	x	
Kimberly Soul	Chair	x	
Krista Pierce	Vice Chair	x	
Jen Lancaster	Special Events	x	
On Hold	Milk Program		
Lorraine Crawford	Treasurer		x
Arleigh Hrycaiko-Assie	SGTC Rep	x	
Loni Andres	Member-at-Large	x	
Xinli Wang (Cinlee)	Hot Lunch		x
Alison McCullough-Butchart	Secretary	x	

Name	Role	Present	Regrets
	Teacher Rep		
Laurel Grindy	Member at Large	x	
Christina Elders	Parent Participant	x	
Nadine Smith	Parent Participant	x	
Muhamuzi	Parent Participant	x	
	Parent Participant		
	Parent Participant		
	Parent Participant		

#	Agenda Item	Discussion / Notes	Action Item(s)	Who Responsible	Due Date
1.0	Welcome	<ul style="list-style-type: none"> Welcome to all! Meeting called to order 7 pm 			
1.0	Adoption of Agenda	<ul style="list-style-type: none"> Motion to approve to adopt, subject to change in date of next meeting to January 24, 2022 	Adopt Agenda	Moved by Alison seconded by Krista	Completed
2.0	Minutes of last Meeting	<ul style="list-style-type: none"> Motion to approve as written 	Adopt Minutes	Moved by Krista seconded by Loni	Completed
3.0	Chair's Report Kim Soul	<ul style="list-style-type: none"> No report, everything is running smoothly 			

4.0	Principal's Report Brenda Stewart	<p>To date:</p> <ul style="list-style-type: none"> We had our first assemblies of the year to discuss Halloween safety. It was so wonderful to be able to welcome students together in cohorts. Staff were trained in Mathologie earlier this month. Hearing screening for all students in kindergarten and grade 1 is now complete. Staff participated in a fundraiser for United Way and raised \$340. Remembrance Day was recognized at school on November 10th by having 4 separate cohorted assemblies, and then a small ceremony in the classroom with the afternoon kindergarten class. Mme V. Gibson has taken on the role of Indigenous Teacher Champion at our school. She has helped us connect with an Indigenous Elder and we will be working with her for four half-days over the course of the year. As of today, we have 292 students registered at our school. We have 3 students that will be moving out of province at the end of the month, and one new student registered for January. <p>Upcoming:</p> <ul style="list-style-type: none"> November 26th is a divisional PD day. Our staff will be learning in the following areas: Math, Oral French, Technology and participate in a one-hour drumming session. No school on December 3rd due to an administration day. We will be once again having a few "spirit days" leading up to the holiday break. Information will be emailed home in the coming weeks. Report cards are scheduled to open online on December 14th. Winter break begins on December 23rd (Thursday) this year and classes resume January 6th (Thursday). 			
5.0	Treasurer's Report Lorraine Crawford	<p>Three deposits:</p> <ul style="list-style-type: none"> Munchalunch 0- \$541.39 Munchalunch 1- \$377.02 Munchalunch 2- \$222.49 fundscript deposit- \$19,250.00 <p>One debit:</p> <p>\$336- Lorraine Crawford (to reimburse me for Munchalunch invoice.)</p> <p>Opening balance: \$2,455.93 Current balance: \$22,510.83 (with funds to be transferred to fundscript)</p>			

		Mom's Pantry has us registered to do a fundraiser in the new year. I gave her the start date of January 28, but we can adjust that if we need to, she just needed a date to book us in. It will be a paperless fundraiser.			
6.0	Special Events Jen Lancaster	<ul style="list-style-type: none"> Special Visitor, Krista's father in law, Terry Hollett, will help out this year. There are 289 kids who will get oranges. Usually a \$50 budget. Will be held December 22 in the morning. 			
7.0	Fun Lunch Friday's Xinli Wang	<ul style="list-style-type: none"> Pita lunch went well, pizza lunch this Thursday the 25th These two for now 			
8.0	Milk Program	<ul style="list-style-type: none"> On Hold 			
9.0	Lunch Program Lorraine Crawford	<ul style="list-style-type: none"> No Report 			
10.0	School Grounds Transformation Committee Arleigh Hrycaiko-Assie SGTC	<ul style="list-style-type: none"> Glenlea Plant Sale: SGTC will be doing the plant sale this year. The tentative date that is booked is Friday, May 13th. Outdoor classroom: Conceptual plan proceeding. It was recently reviewed by the school staff and the feedback was that they were in agreement. SGTC is now moving forward to update the division with its conceptual plan and then will focus on grant writing. The conceptual plan for the outdoor classroom can be viewed on the ecole Crane website, underneath PAC – School Grounds Transformation Committee – Ecole Crane Conceptual Design and Ecole Crane Meadow Plant Palette. 			
11.00	Previous Business	<ul style="list-style-type: none"> Fundschrift: \$19,000 gift cards purchased, that is a \$750 profit. Name on form must be person to pick up. Pick up is December 15, between 3-6 pm Flip Give: \$250 in gift cards, cheque to arrive soon Shelmerdines, sales are good. Pick up November 30 between 3-6 pm, should arrive that morning between 9:45 and 10:15. Will be stored in gym. Raised \$1,000, delivery cost is \$50 			
12.0	New Business	<ul style="list-style-type: none"> No Report 			
13.0	Adjourn	<ul style="list-style-type: none"> Motion to adjourn Next meeting January 24, 2022 @ 7 pm, via zoom for now Adjourned at 7:43 pm 	Adopt adjournment	Motion moved A by, seconded by	Completed

14.0	Minutes Posted	<ul style="list-style-type: none">Alison Patmore will post the last finalized minutes to http://www.pembinatrails.ca/crane/parent/Advisory%20Council/index.html	Post minutes to web site		As finalized
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