

ÉCOLE CRANE PARENT ADVISORY COUNCIL (PAC)

Minutes

Date: October 25, 2021

Name	Role	Present	Regrets
Brenda Stewart	Principal	x	
Kimberly Soul	Chair	x	
Krista Pierce	Vice Chair		X
Jen Lancaster	Special Events		X
On Hold	Milk Program		
Lorraine Crawford	Treasurer		x
Arleigh Hrycaiko-Assie	SGTC Rep	X	
Loni Andres	Member-at-Large	X	
Xinli Wang (Cinlee)	Hot Lunch	X	
Alison McCullough-Butchart	Secretary		X

Name	Role	Present	Regrets
	Teacher Rep		
Laurel Grindy	Member at Large		X
	Parent Participant		
	Parent Participant		
	Parent Participant		
	Parent Participant		
	Parent Participant		
	Parent Participant		

#	Agenda Item	Discussion / Notes	Action Item(s)	Who Responsible	Due Date
1.0	Welcome	<ul style="list-style-type: none"> Welcome to all! Meeting called to order 7:04pm 			
1.0	Adoption of Agenda	<ul style="list-style-type: none"> Motion to approve to adopt 	Adopt Agenda	Moved by Xinlii seconded by Arleigh	Completed
2.0	Minutes of last Meeting	<ul style="list-style-type: none"> Motion to approve as written Revise to indicate minutes to be send to Alison Patmore 	Adopt Minutes	Moved by Xinlii seconded by Arleigh	Completed
3.0	Chair's Report Kim Soul	Flip Give funds requested 5 parents requested to attend the PAC meeting and Zoom link sent			

4.0	Principal's Report Brenda Stewart	<p>To date:</p> <ul style="list-style-type: none"> • Staff and students raised \$862 for Terry Fox through our Terry Fox Walk/Run. This is a new record for us and over double of what was raised last year! M. Labossiere started us off with a virtual assembly again this year. We had many family members join us. Thank you for your support. • Virtual tri-conferences were well attended and were mostly glitch-free. Teachers appreciate the time that parents dedicate to collaborating with them to share success stories of the students. • Today students and staff celebrated Manitoba School Library Day by “dropping everything and reading” for 15 minutes today. Students were invited to bring in a “stuffie” to read with. • We are now meeting the updated expectations of 2 m of space between students in classrooms when they are eating by having half of each class have recess first and then swap places at the 30-minute mark. • Students participated in the annual Bus Ridership training on Friday. This annual training ensures that students are aware of bus safety. • Mme Patenaude has begun a noon hour choral group for interested students in cohort C. • Mme Bureau’s grade 4 class has been paired with Bison Buddies and have players from the women’s soccer team joining them weekly for literacy learning. • Class profiles were completed last week. Our student support team will begin programming to support classrooms in areas identified as areas in need of growth. • We continue to have a higher than average number absences each day due to cold and cough symptoms. <p>Upcoming:</p> <ul style="list-style-type: none"> • Remembrance Day will be recognized at school on November 10th, as usual. This may be done at the classroom level. We are still working out the details. • November 26th is a divisional PD day. Our staff will be learning in the following areas: Math, Oral French, Technology and participate in a one-hour drumming session. 			
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5.0	Treasurer's Report Lorraine Crawford	This month there have been two deposits: Mabel's Labels \$54.62 PTSD Grant \$375 And one withdrawal: Munchalunch \$336			
6.0	Special Events Jen Lancaster	<ul style="list-style-type: none"> No Report. 			
7.0	Fun Lunch Friday's Xinli Wang	<ul style="list-style-type: none"> Munch a Lunch set up Issue with two separate lunch times for students due to social distancing (11:25am and 11:55am) <p>Lorraine idea: Could we add additional classes to the munchalunch set up, for example could we have a Lavoie Jets and a Lavoie Bombers? It could simplify ordering for our double lunches, and then Xin Li could organize to have the Jet's food delivered at 11 and the Bombers food delivered at 11:30am (or the reverse depending on who eats first that week).</p> <p>Brenda: teachers have indicated that the move students back and forth between groups if needed or some do not rotate depending on if they need to eat earlier for example. Figuring out who is in what group months in advance is difficult.</p> <p>Xinlii: Believes the vendors will prepare the food at the same time despite different order times. Concern about food sitting out for too long.</p> <p>Brenda suggested putting a hold on Munch a Lunch until January. Pizza fundraiser is not as profitable now as each piece has to be individually wrapped. Xinlii confirmed that the price per piece is \$2.50 and we will sell it for \$3.00</p> <p>Loni: asked if it is a big concern to have the food sit out.</p>			

		<p>Brenda: Pizza might be ok to sit out. Brenda will look into whether the food can sit out.</p> <p>Xinlii can be there for the Thursday Munch a Lunch.</p> <p>We could try it for two bookings and see how it goes. We will do November 18th (Pita Pit) and 25th (Pizza)</p>			
8.0	Milk Program	<ul style="list-style-type: none"> On Hold. 			
9.0	Lunch Program Lorraine Crawford	<ul style="list-style-type: none"> No Report. 			
10.0	School Grounds Transformation Committee Arleigh Hrycaiko-Assie SGTC	<ul style="list-style-type: none"> \$37,000.00 outdoor classroom project on its way Looking into grant writing and fundraising Looking for volunteers to be on the committee and take a role next year (majority of SGTC members are no longer at the school next year) Arleigh will share the plans from the landscaping company PAC used to do a walk-a-thon that raised a lot of money (Lorraine was the lead on this previously) Arleigh suggested PAC and SGTC connect to see how SGTC can assist with PAC goals Attached to minutes are the drawings for the proposed outside classroom <p>SGTC Liaison report:</p> <ul style="list-style-type: none"> Farm to School Fundraiser: We kicked off this school year with a very successful Farm to School fundraiser. Thank you to Colleen for being the lead on this activity and thank you to the student volunteers from VMC and parent volunteers. Colleen confirmed SGTC made a profit of \$1520. Ecole Crane outdoor classroom: SGTC started working with Little Bluestem Landscape Architecture & Design firm last school year and during the summer. Design plans were drawn up, two meetings with Little Bluestem as well as estimates for the project (approx \$37,000). Please see attached ecole crane conceptual design for the outdoor classroom. SGTC will be looking to fundraise and grant writing opportunities for this project. 			

		<p>- Looking for committee members: It's the last year for the majority of our committee members at ecole Crane therefore, SGTC is looking for volunteers to join! It's a great way to get involved and meet other Crane families. The time commitment is 1 hour a month to attend the monthly meetings. The committee meets virtually once a month, the fourth Monday of each month from 6pm-7pm, right before the PAC meeting. We are looking for members at large or if you would like to help out with our Glenlea plant sale in May 2022. SGTC is a sub-committee of PAC. Their role is to help improve the school grounds at ecole Crane. Some of SGTC activities are fall and spring clean ups of the school grounds. SGTC completed the outdoor kindergarten play area a few years back. Currently, the committee is working on an outdoor classroom area in the backyard school as well as helping lend a hand to two teachers who are creating a veggie & pollinator garden in the backyard of the school. If you have questions or would like to join the committee, please reach out to the Chair, Marshall Kirton at mkirton@gmail.com</p>			
11.00	Previous Business	<ul style="list-style-type: none"> • <u>Flip Give</u> payment has been requested. • <u>Fundscredit</u>: email sent out to families, pick up in the gym, Lorraine set up with bank for the transfer to pay • <u>Shelmerdines</u> : Email sent out to families about the fundraiser. Pick up will be in the gym. November 30th products arriving 10am in the gym (gym booked for this day) Loni to obtain volunteers to organize the products and determine a pick up time • <u>Mom's Pantry</u> (Lorraine shared via email: We have three options: the Classic Fundraiser, Cookie and Muffin only, or Mom's Pizza party pack. (Lorraine prefers the classic one) <p>Lorraine asked that we let her know which one we prefer and when we want to run the fundraiser and she can get us set up, they recommend that we run the fundraiser for 2-3 weeks, and the items will be delivered 10-14 days after we submit the order. The entire fundraiser can be paperless</p> <p>Are we allowed to use the gym like the farm 2 school fundraiser did? We can use the gym from 3pm to 6pm (outside groups in the gym start at 6pm/6:30pm)</p> <ul style="list-style-type: none"> • Loni suggested we send fundraiser email with why we need funds: PAC is raising funds for classroom enrichment, special guest assemblies, new 			

		<p>equipment for the gym and music room, grade four farewell, requests from teachers for special equipment</p> <ul style="list-style-type: none"> • Arleigh suggested Mom's pantry for Jan/Feb fundraiser (Lorraine to proceed) 			
12.0	New Business	<ul style="list-style-type: none"> • December special visitor • Brenda shared that from the teacher's perspective last year it did not go well with the person used (technology and timing of session) • Brenda has the attire, Massey students might be available, person could visit each classroom or we can have mini assemblies • Kim to ask Jenn if she can arrange this and look into what budget we may have for this • Arleigh: we could contact the Francophone community centre on Provencher to see if they have a French speaking person to assist • Arleigh suggested contacting Shelmerdines about who they use – Loni to ask her Shelmerdines contact) and St Mary's Nursery and 233-Allo 			
13.0	Adjourn	<ul style="list-style-type: none"> • Motion to adjourn • Next meeting November 22, 2021 @ 7 pm, via zoom for now • Adjourned at 8:02 pm. 	Adopt adjournment	Motion moved Arleigh by, seconded by Loni	Completed
14.0	Minutes Posted	<ul style="list-style-type: none"> • Alison Patmore will post the last finalized minutes to http://www.pembinatrails.ca/crane/parent/Advisory%20Council/index.html 	Post minutes to web site		As finalized