

## **Regular Meeting of the Board**

### **Minutes**

Thursday, November 24, 2022

Craig M. Stahlke Board Room

Administration Office

181 Henlow Bay, Winnipeg, MB R3Y 1M7

#### **1. Recognition of Treaty Land**

We acknowledge with respect the history, spirituality and culture of the peoples with whom Treaty One was signed and the land upon which Pembina Trails School Division resides. We acknowledge our responsibility as Treaty members and honour the heritage and gifts of the Red River Métis. We commit to moving forward in partnership with Indigenous communities in a spirit of collaboration and reconciliation.

#### **2. ATTENDANCE**

Trustees: T. Johnson, C. Nachtigall, L. Karn, A. Becker, C. Jolly, S. Nixon, C. Stahlke

Administration:

L. Boles, Superintendent

C. Roberts, Assistant Superintendent, Curriculum and Learning Services

T. Scott, Assistant Superintendent, Personnel and Education Services

N. Wood, Secretary-Treasurer

Regrets: D. Johnson and J. Brar

#### **3. CALL TO ORDER**

The meeting was called to order at

#### **4. AGENDA APPROVAL**

##### **Resolution # BD20221124.1001**

Moved By C. Stahlke

Seconded By C. Nachtigall

THAT the agenda be approved as amended.

**Carried**

#### **5. BOARD MINUTES APPROVAL**

##### **Resolution # BD20221124.1002**

Moved By L. Karn  
Seconded By C. Jolly

THAT the minutes of the Inaugural Meeting of the Board held on November 3, 2022, be approved as circulated,

THAT the minutes of the Regular Meeting of the Board held on November 3, 2022, be approved as corrected.

**Carried**

**6. STANDING COMMITTEE REPORTS, SPECIAL COMMITTEE REPORTS AND OTHER REPORTS**

**Resolution # BD20221124.1003**

Moved By C. Nachtigall  
Seconded By S. Nixon

THAT the Standing Committee Reports, Special Committee Report and Other Reports be received as information and,

THAT the Teacher Contracts (Permanent and Term) as listed in the Teacher Contracts Report dated November 24, 2022, be ratified and,

THAT the Teacher Contract Alterations as listed in the Contract Alterations Report dated November 24, 2022, be approved and,

THAT the Substitute Teacher Contracts as listed in the 2022-23 Substitute Teacher Contracts Report dated November 24, 2022, be ratified and,

THAT the Board accept, with regret, the Resignations as listed in the Resignations Report dated November 24, 2022.

**Carried**

**10. BUSINESS FROM PREVIOUS FINANCE COMMITTEE OF THE WHOLE**

**10.1 Budget Study Meeting Dates**

**Resolution # BD20221124.1004**

Moved By C. Stahlke  
Seconded By A. Becker

THAT the Board approve the Budget Study Meeting dates.

**Carried**

**10.2 Budget Development Timeline**

**Resolution # BD20221124.1005**

Moved By C. Stahlke

Seconded By L. Karn

THAT the Board approve the Budget Development Timeline.

**Carried**

**10.3 Budget Objectives, Questions and Guidelines**

**Resolution # BD20221124.1006**

Moved By C. Stahlke

Seconded By A. Becker

THAT the Board approve the Budget Objectives, Questions and Guidelines as set out in the report from the Secretary-Treasurer dated November 24, 2022.

**Carried**

**11. BUSINESS FROM PREVIOUS COMMITTEE MEETING OF THE WHOLE**

**11.1 Bison Run Staffing Plan**

**Resolution # BD20221124.1007**

Moved By C. Nachtigall

Seconded By A. Becker

THAT the Board approve an application of Accumulated Surplus to fund an additional 5.68 FTE anticipated teacher staffing for Bison Run School for the 2022/23 school year, commencing on or about January 16, 2023.

**Carried**

**13. CORRESPONDENCE FOR DISCUSSION**

**13.1 MSBA 2022 Convention - Recognition Awards**

It was noted that Trustees D. Johnson (20 years), T. Johnson (16 years) and former Trustees D. Zuk (16 years), and J. Fisher (12 years), qualify for long service recognition by the Manitoba School Boards Association.

**Resolution # BD20221124.1008**

Moved By C. Stahlke

Seconded By A. Becker

THAT the Board submit the following names to the Manitoba School Boards Association in recognition of a Long Service Award as follows:

- David Johnson (20 years)
- Tim Johnson (16 years)
- D. Zuk (16 years)
- J. Fisher (12 years)

**Carried**

#### **14. STANDING AND SPECIAL/ADVISORY COMMITTEE REPORTS**

##### **14.3 Finance, Buildings, Property and Transportation**

###### **14.3.1 Long-Term Promissory Note LTPS0571**

###### **Resolution # BD20221124.1009**

Moved By C. Stahlke  
Seconded By S. Nixon

WHEREAS it is deemed necessary to provide a Resolution to the Provincial Education Funding Branch to issue a long-term promissory note;

THEREFORE BE IT RESOLVED THAT the Board of Trustees of the Pembina Trails School Division approve the issuing of a debentures for the following project:

- Ecole Charleswood School Roof and Foundation Structural Upgrade

**Carried**

#### **15. ADMINISTRATIVE REPORTS**

##### **15.1 Machray Day Nursery Lease Agreement (Bison Run School)**

###### **Resolution # BD20221124.1010**

Moved By C. Stahlke  
Seconded By C. Nachtigall

THAT the Board approve the lease agreement between the Machray Day Nursery (Bison Run School) and the Pembina Trails School Division for the period January 5, 2023 to August 31, 2027.

**Carried**

## **15.2 Commit to Kids**

The Assistant Superintendent, Personnel and Education Services, reported that the Minister of Education mandated Respect in Schools training for all staff in the Education Sector, to be completed by February 28, 2023. The Minister has given approval for school divisions to provide training through the Commit to Kids platform, as a suitable alternative to Respect in Schools.

It was agreed this training also be completed by Trustees. The Assistant Superintendent, Personnel and Education Services, said that information will be forthcoming on how Trustees can access and complete this training ahead of the provincial deadline.

### **Resolution # BD20221124.1011**

Moved By C. Nachtigall

Seconded By C. Jolly

THAT the Board receive the report from the Assistant Superintendent, Personnel and Education Services, as information.

**Carried**

## **17. CORRESPONDENCE FOR INFORMATION DISTRIBUTION LIST**

### **Resolution # BD20221124.1012**

Moved By C. Nachtigall

Seconded By C. Stahlke

THAT the Correspondence for Information Distribution List dated November 24, 2022, be received as information.

**Carried**

## **18. QUESTIONS FROM TRUSTEES**

In response to a question from Trustee C. Nachtigall, the Superintendent provided an update on the construction of the new schools. She reported that Bison Run School is on target to open January 30, 2023 and that Pembina Trails Collegiate is projected to open to grade 9-11 students in September 2023 and to grade 9-12 students in September 2024.

Trustee T. Johnson inquired if any trustees had participated in the Town Hall which addressed the threats of COVID-19, flu, and respiratory viruses in children. Trustees A. Becker and L. Karn indicated that they had attended the session online. They indicated

that there was an overwhelming concern voiced from parents regarding the shortage of medication for children and long wait times due to the increasing number of emergency visits to the Winnipeg Children's Hospital.

**20. REQUIREMENT FOR A COMMITTEE MEETING OF THE WHOLE**

**Resolution # BD20221124.1013**

Moved By C. Nachtigall

Seconded By C. Jolly

THAT the Board move into Committee of the Whole.

**Carried**

**21. ADJOURNMENT**

Meeting adjourned at 8:45 p.m.

Chair of the Board

Secretary-Treasurer