

**ONLY ONE STUDENT PER FORM.**

Please consider this my request for school bus transportation service for my child for the **2022/2023** school year.

**START DATE:** \_\_\_\_\_ **PROGRAM:** ☐ English ☐ French Immersion

Student's Name	Street Address/Postal Code	School	Grade

**REQUEST FOR BUSING SERVICE:**

Please check the appropriate box.

☐ A.M. Route ☐ Noon from Kindergarten ☐ Noon to Kindergarten ☐ P.M. Route

If your child's pick-up/drop-off point is different from the above address, please provide complete details including name, address and phone number of the alternate caregiver(s) below.

Transportation Route	First and Last Name	Street Address/Postal Code	Phone Number
A.M. Route			
Noon from Kindergarten			
Noon to Kindergarten			
P.M. Route			

**To notify the Pembina Trails School Division Transportation Department of any changes and/or cancellations, please call Dispatch at 204.489.2597.**

**RELEVANT STUDENT INFORMATION:**

Please check if your child has any conditions that could require intervention during transportation.

☐ Life-threatening allergy to: \_\_\_\_\_  
☐ Seizure disorder ☐ Mobility ☐ Diabetes ☐ Communication ☐ Asthma  
☐ Other: \_\_\_\_\_

**Remember that supervision to, from and at your neighbourhood bus stop(s) are a parental responsibility.**

☐ I have read the Pembina Trails School Division's guidelines as shown on the reverse side of this Transportation Department form and acknowledge their acceptability.

Parent/Guardian(s) Signature	Phone Number	Date

## **A PARENT/GUARDIAN MAY APPLY FOR SEAT SALE PROVISIONS FOR:**

- a student not eligible for transportation.
- a student who is eligible for transportation but who is coming to or from an ineligible address.

## **THE FOLLOWING GUIDELINES WILL GOVERN THE ACCEPTANCE OF SEAT SALE APPLICATIONS:**

1. The space on the bus must be regularly available.
2. The location of service does not materially alter the bus route times.
3. Should the space become unavailable either due to being needed for an eligible rider or should a bus route change, this Seat Sale may be cancelled with not less than one day's notice.
4. When a question arises regarding either the discontinuation of a Seat Sale as set out in No. 3 or the allocation of excess capacity on any route, priority access to the Seat Sale shall be given to the student in the lowest grade level.
5. All seats will be granted on a first come basis, the application email, time received, will be used to determine the order of the cue.

**APPLICATION ACCEPTED:** You will be contacted with bus stop times and locations.

**APPLICATION NOT ACCEPTED:** You will be placed on a waiting list for an available seat.

## **SEAT SALE RATES 2022/2023:**

- **\$700 per year - ONE CHILD**
- **\$1,050 per year - FAMILY (2 or more)**

*\*Rates are reduced by half if the individual or the entire family rides one way.\**

## **SEAT SALE PAYMENTS:**

1. If your application is successful, you will receive a Permission Click payment notification with information about how to pay your fee. You will be assessed the full-year amount at this time. The seat will not be confirmed until payment has been received in-full and students will not be considered routed until such time. Permission Click is the app the division uses to accept on-line payments, which allows families to pay using a variety of digital options, including most major credit cards. While on-line payments are a safe and convenient way to pay seat sale fees, cash/cheque payments will still be accepted.

**Mail or deliver Cash/Cheques to: **\*\*PLEASE DO NOT MAIL CASH PAYMENTS\*\*****

- Pembina Trails School Division  
165 Henlow Bay  
Winnipeg, MB R3Y 1M7

2. **Make Cheques Payable to:**

- Pembina Trails School Division - *Please reference child's name on cheque*

3. **Payment** must be received by **September 1, 2022**. If payment is not received by September 1, 2022, the seat will be forfeited and offered to a student on the waiting list.